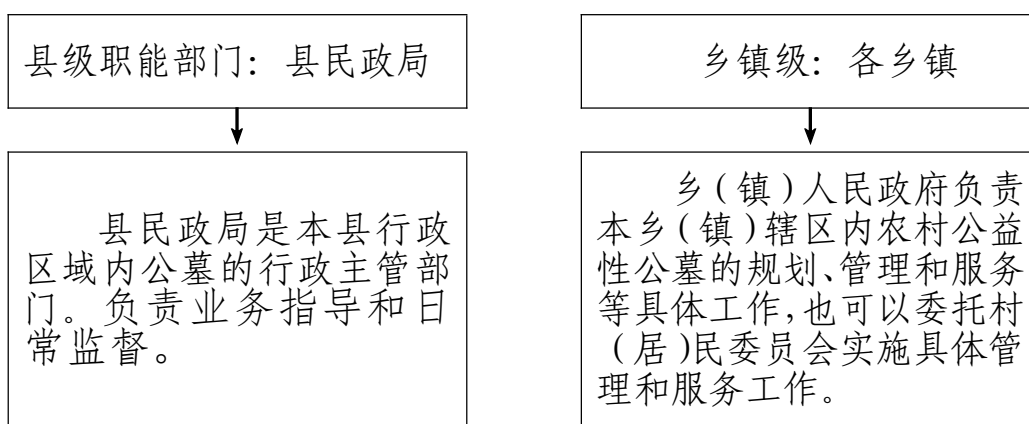


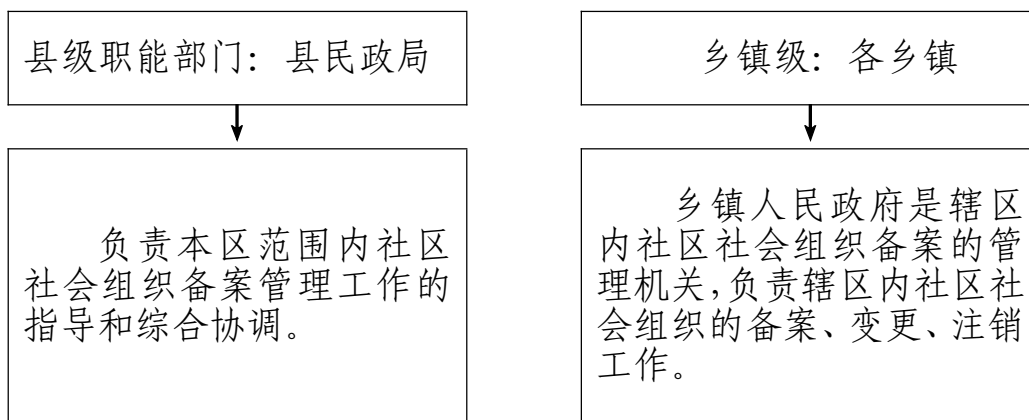
## 附件 4

# 陵水黎族自治县乡镇“属地管理”事项责任清单工作流程图

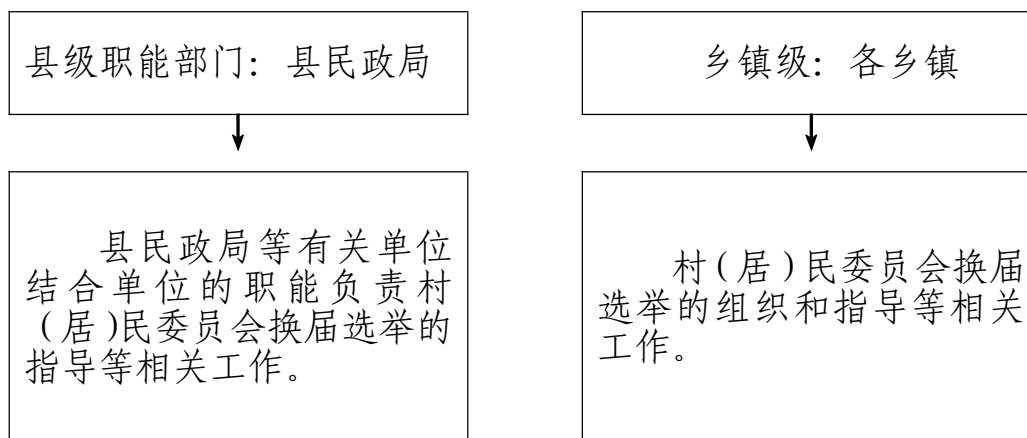
## 1. 公墓地管理



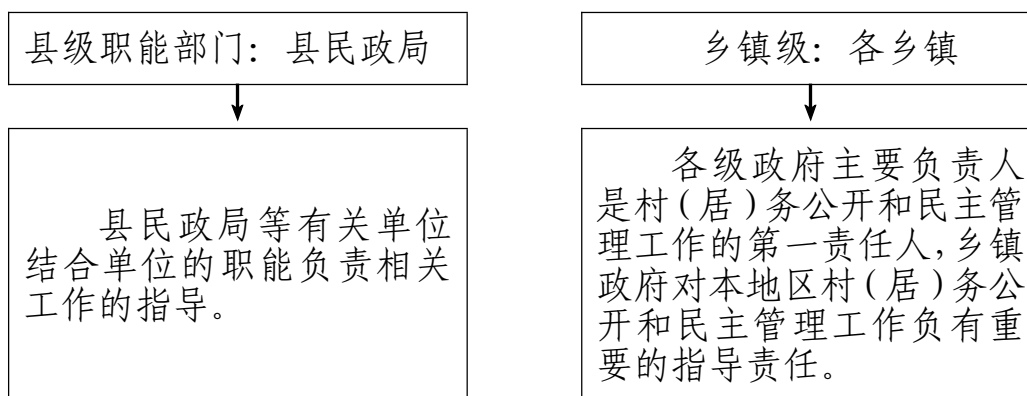
## 2. 社区社会组织备案管理



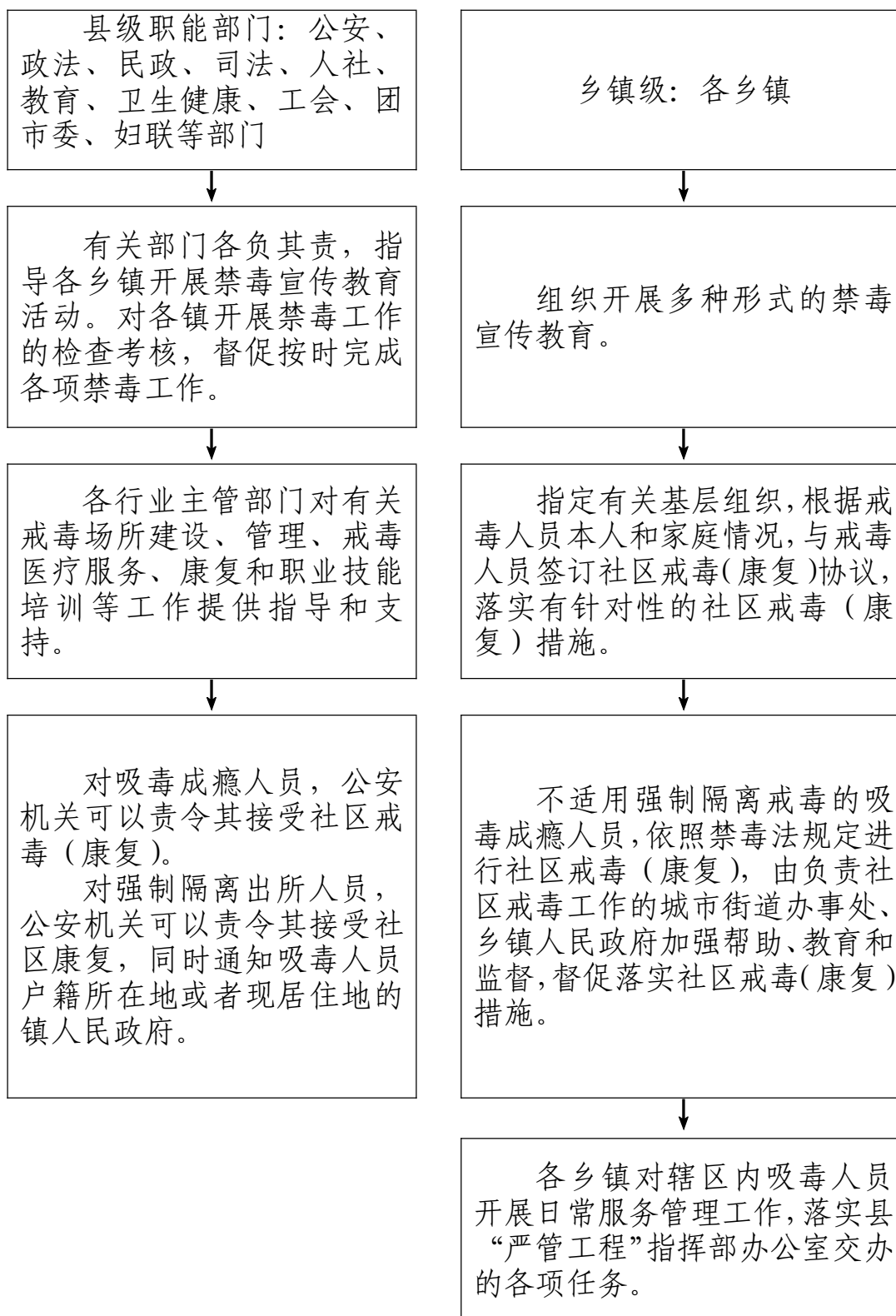
### 3. 村（居）民委员会换届选举工作



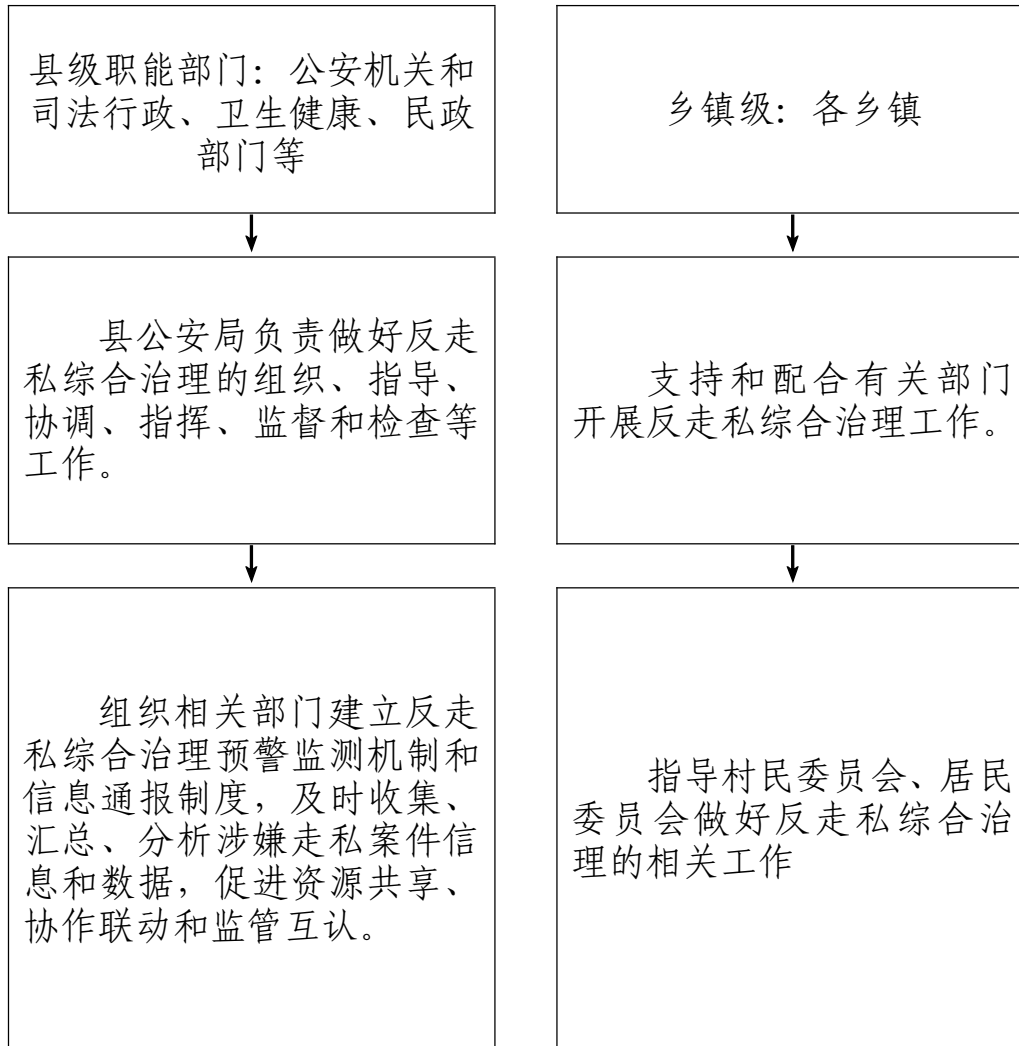
### 4. 村（居）务公开和民主管理工作



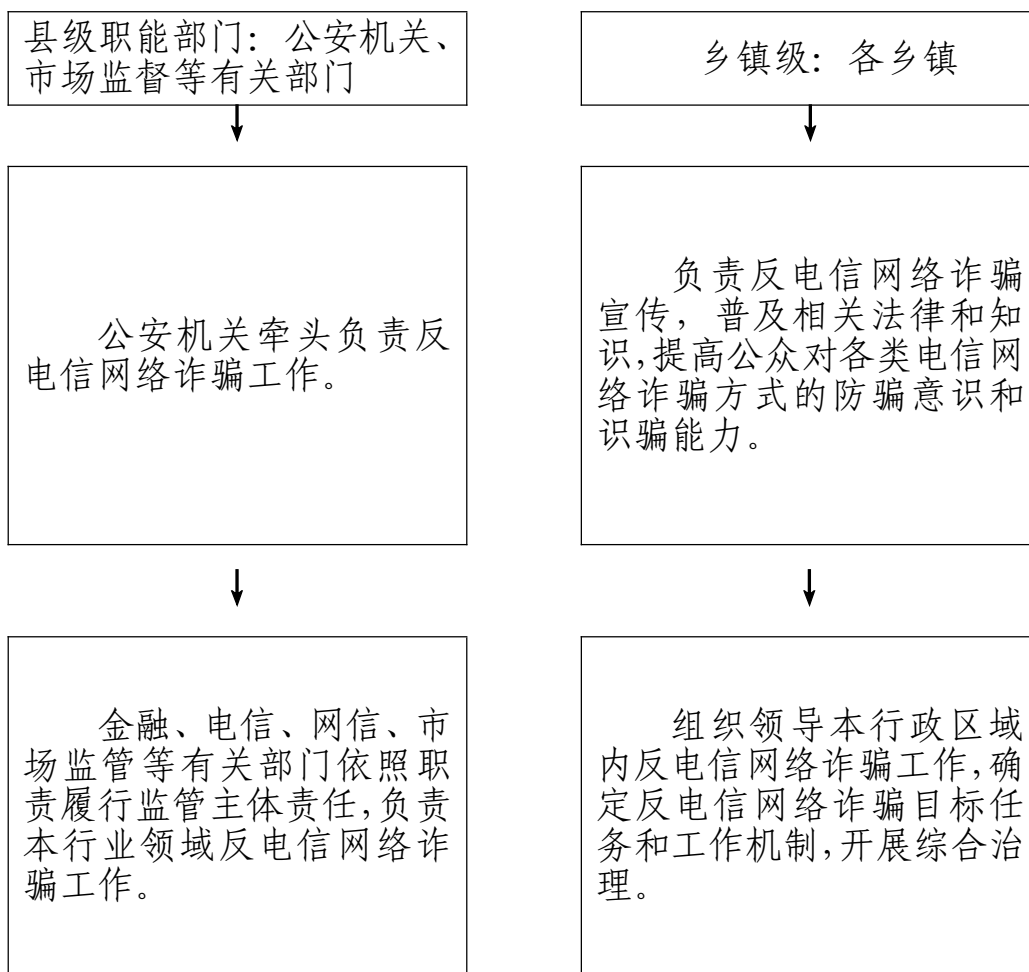
## 5. 社区戒毒（康复）工作



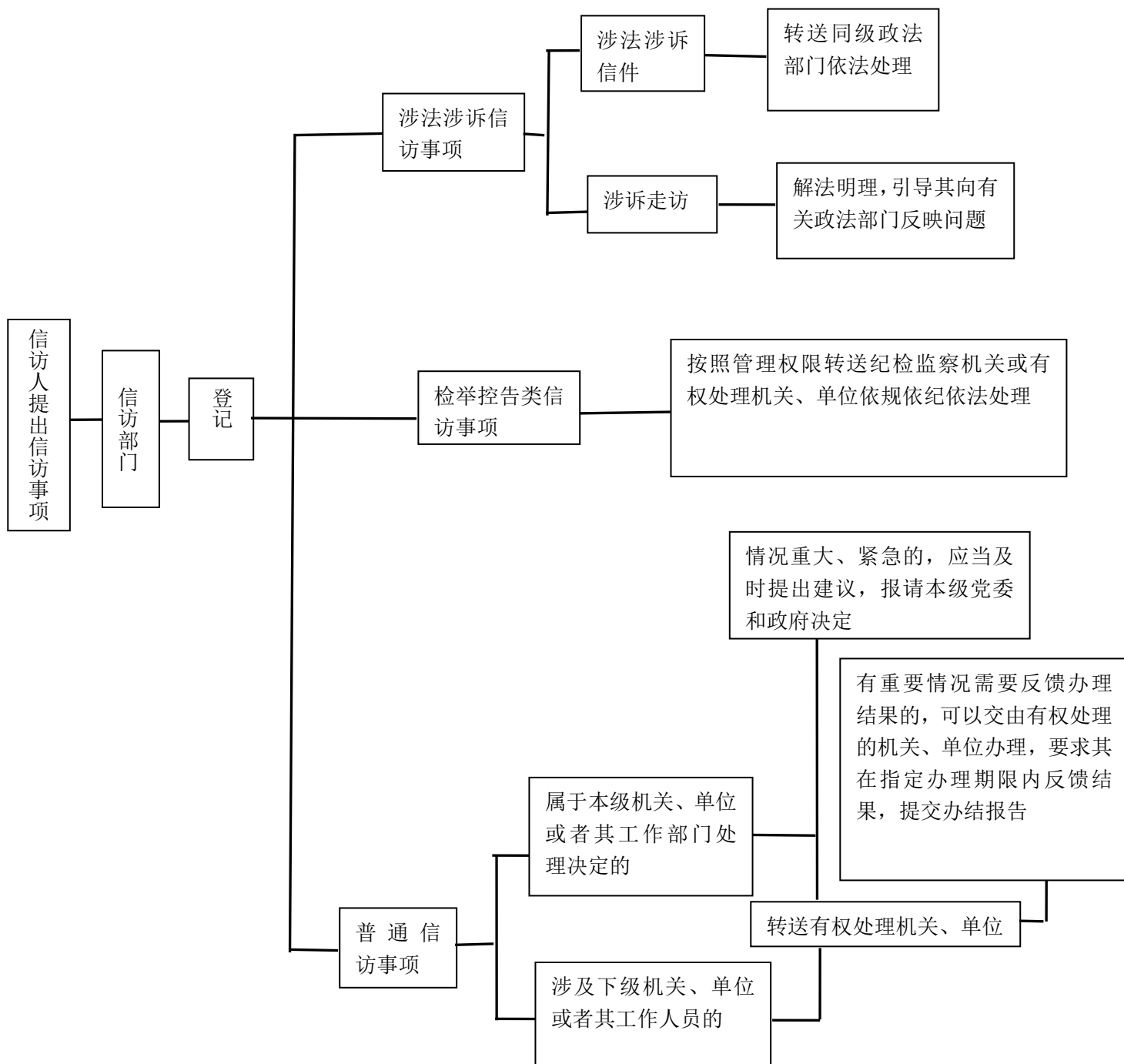
## 6、反走私综合治理



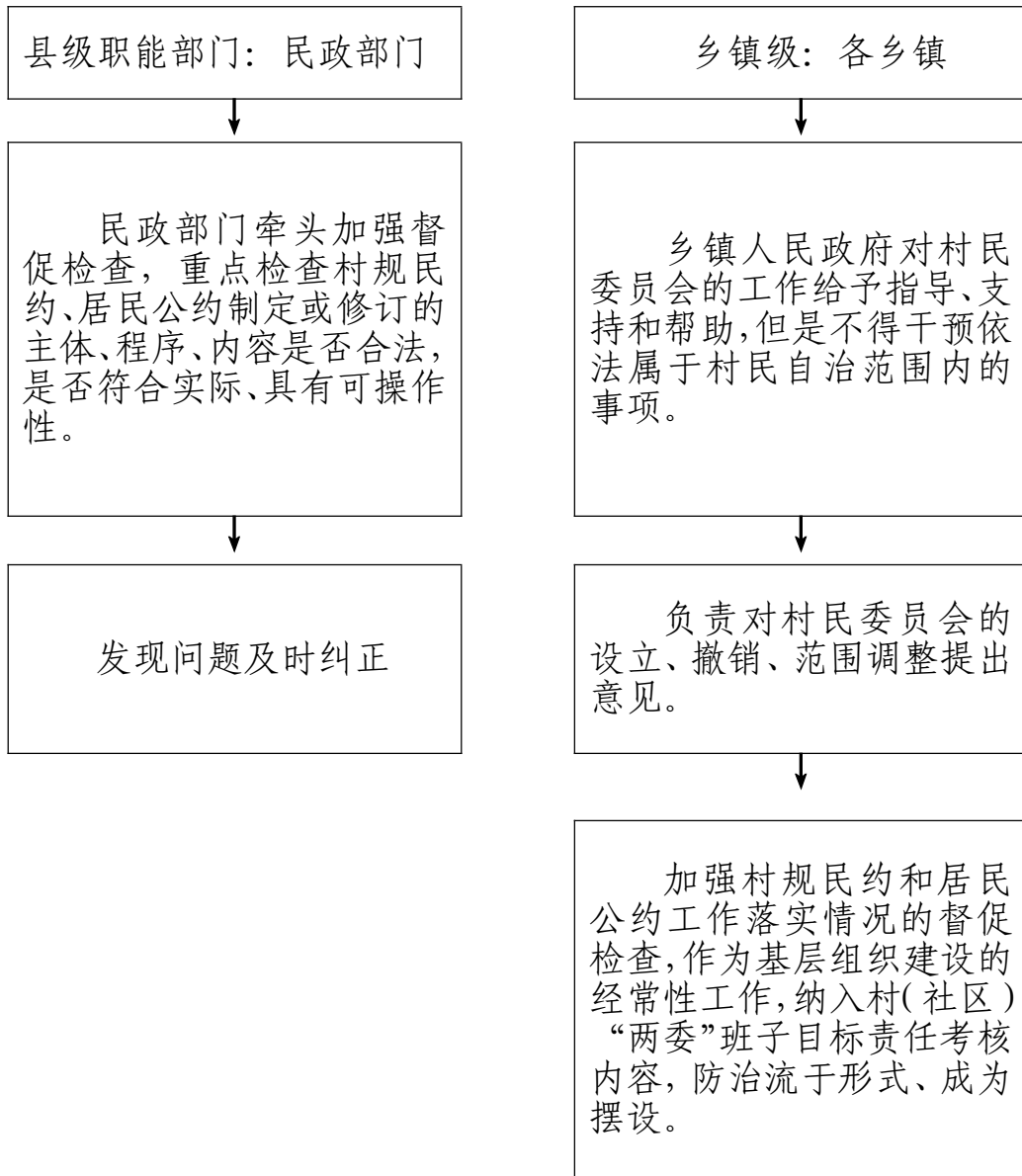
## 7. 反电信网络诈骗



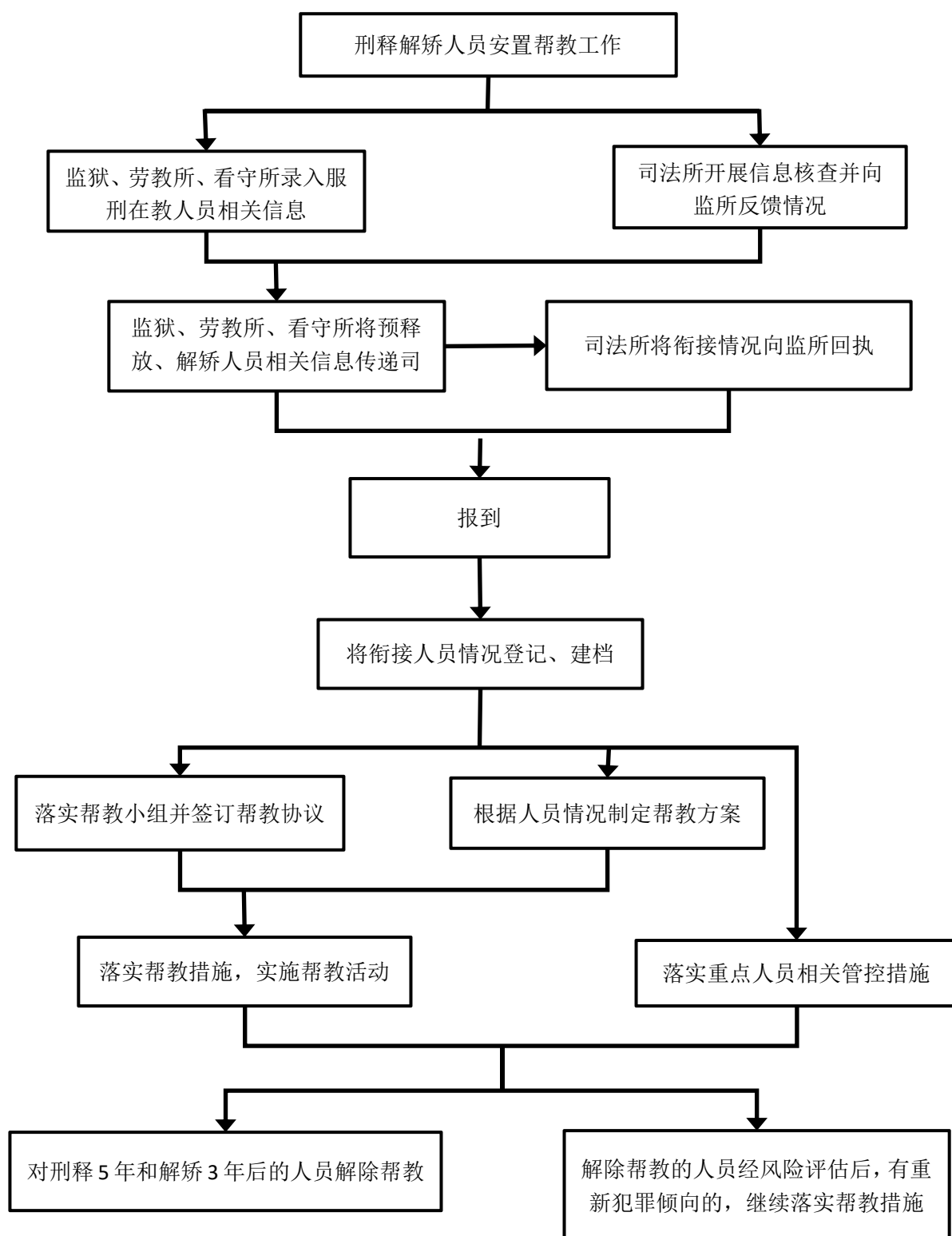
## 8. 信访部门处理流程



## 9. 村规民约制定实施

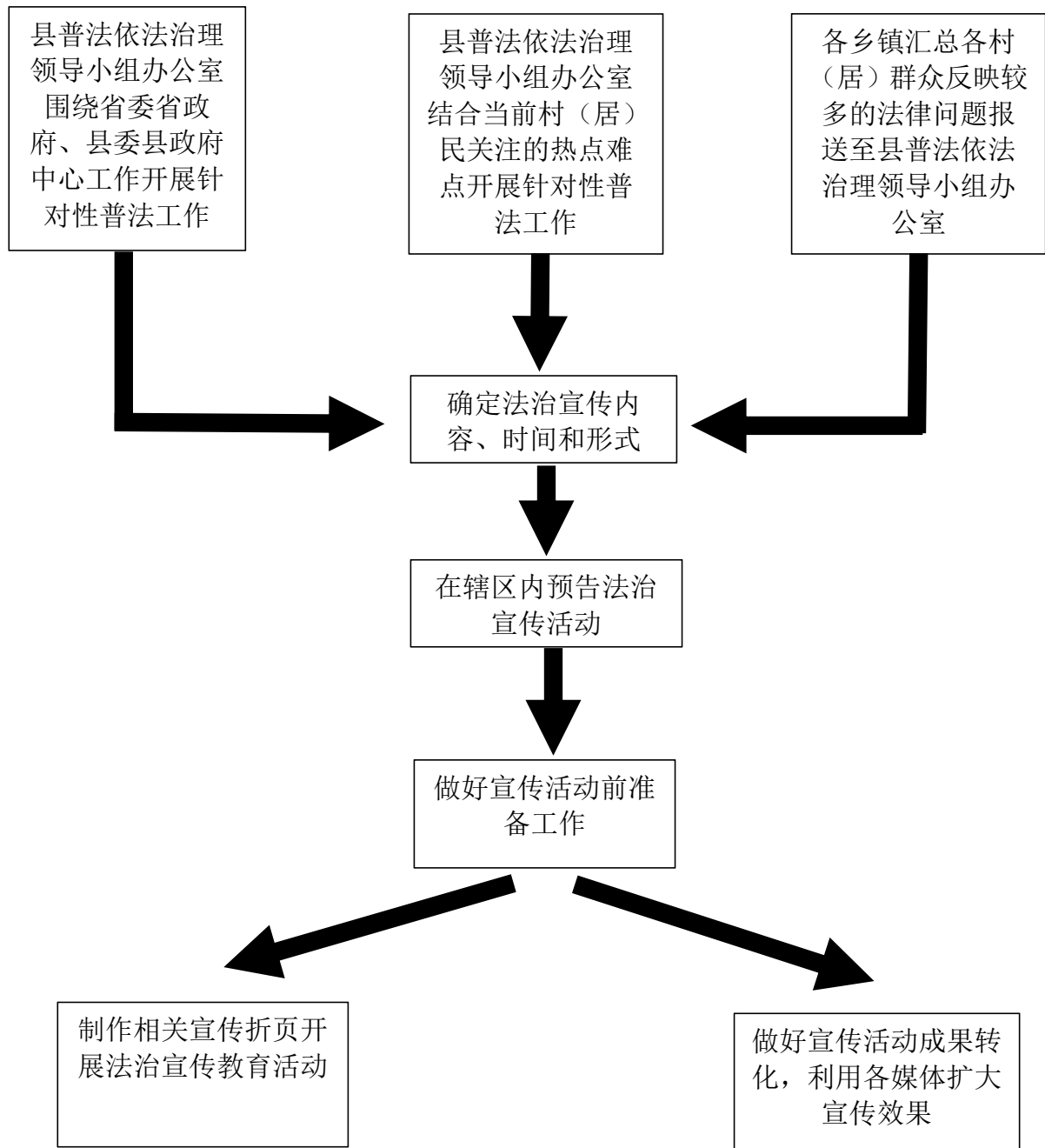


## 10. 刑满解矫人员安置帮教工作流程图

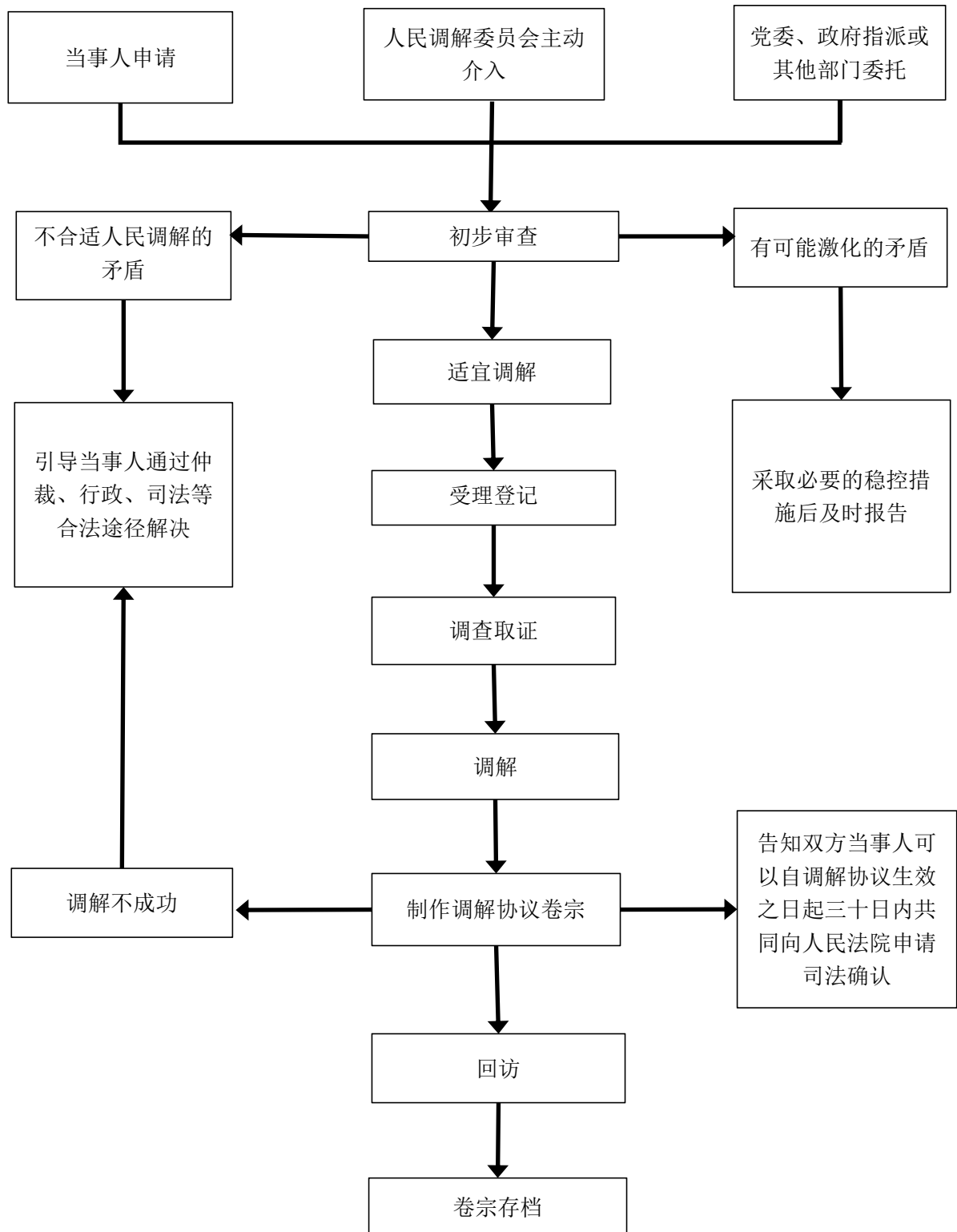




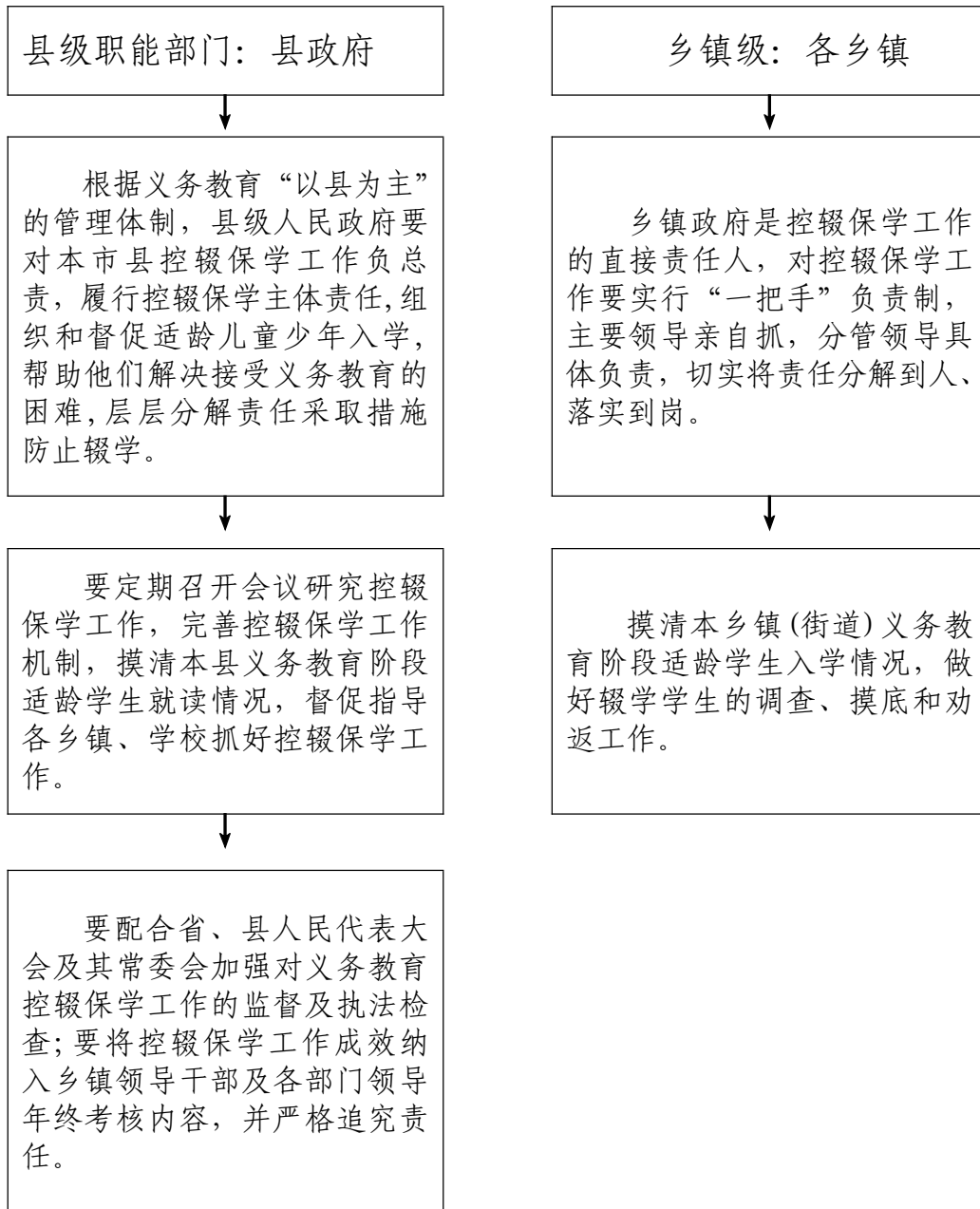
## 11. 普法宣传工作流程图



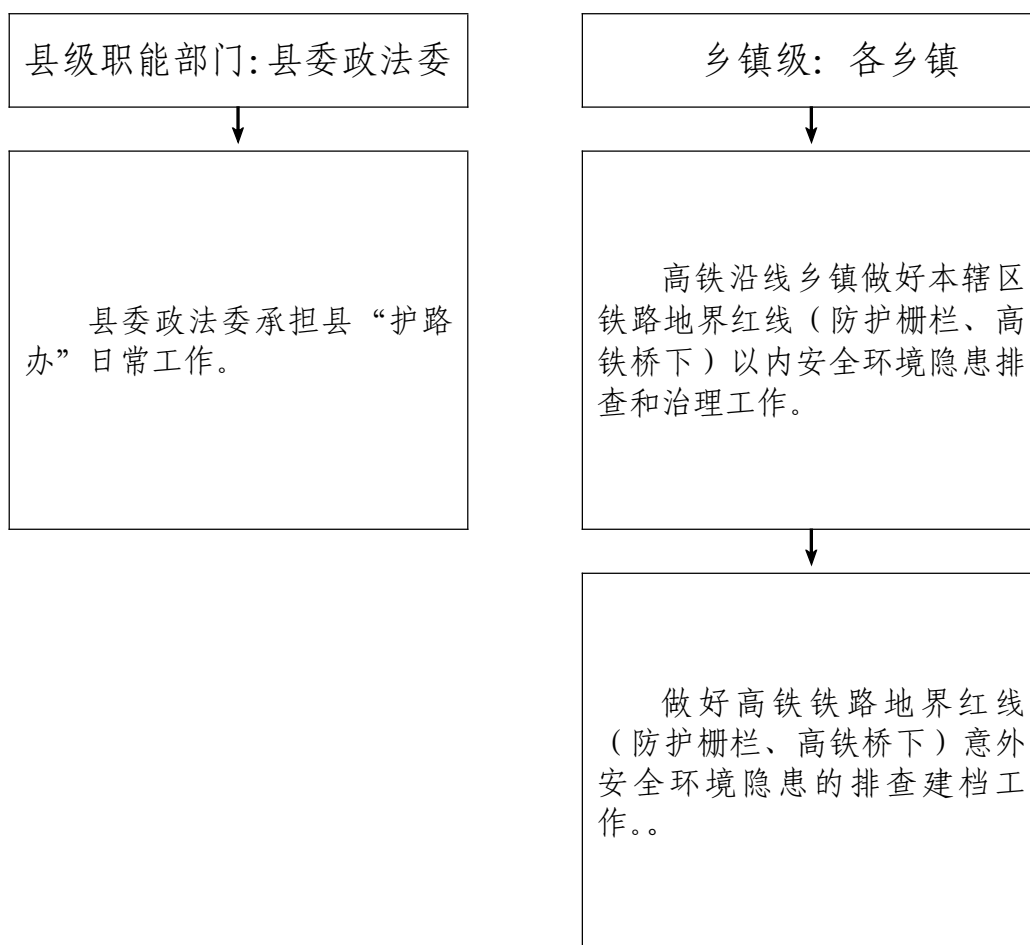
## 12. 辖区内有关争议及矛盾纠纷调解流程图



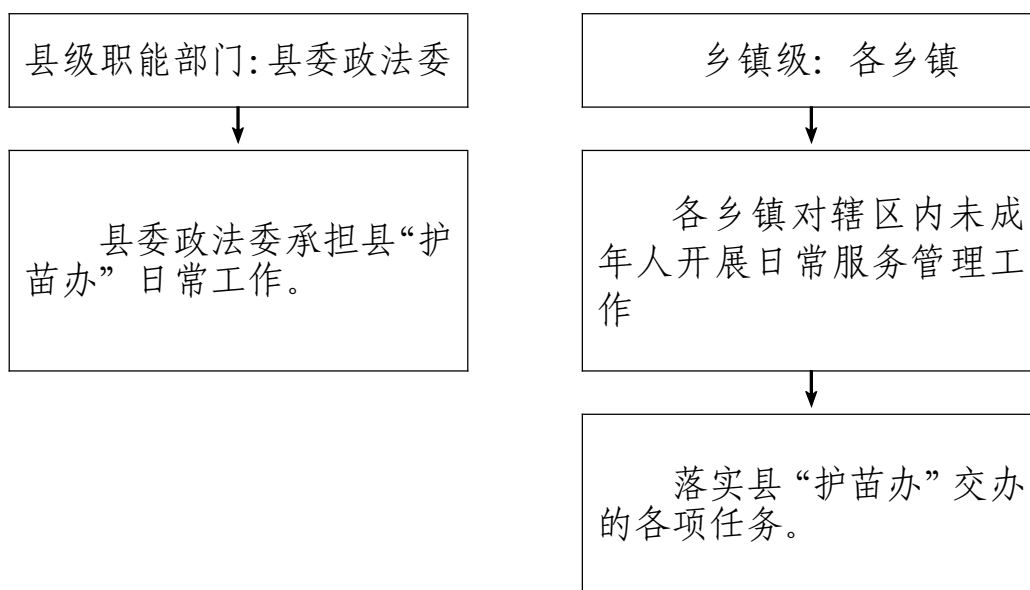
### 13. 控辍保学



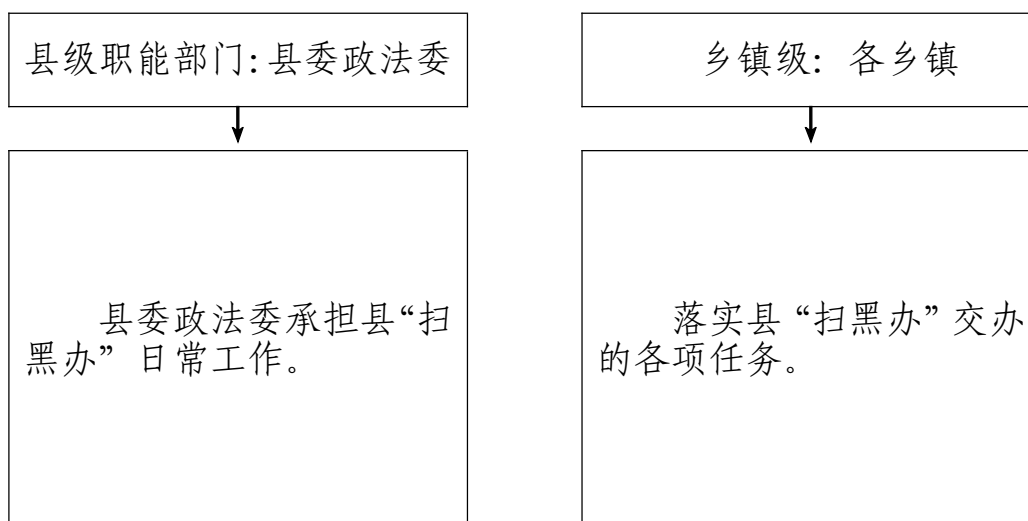
## 14. 铁路护路联防工作



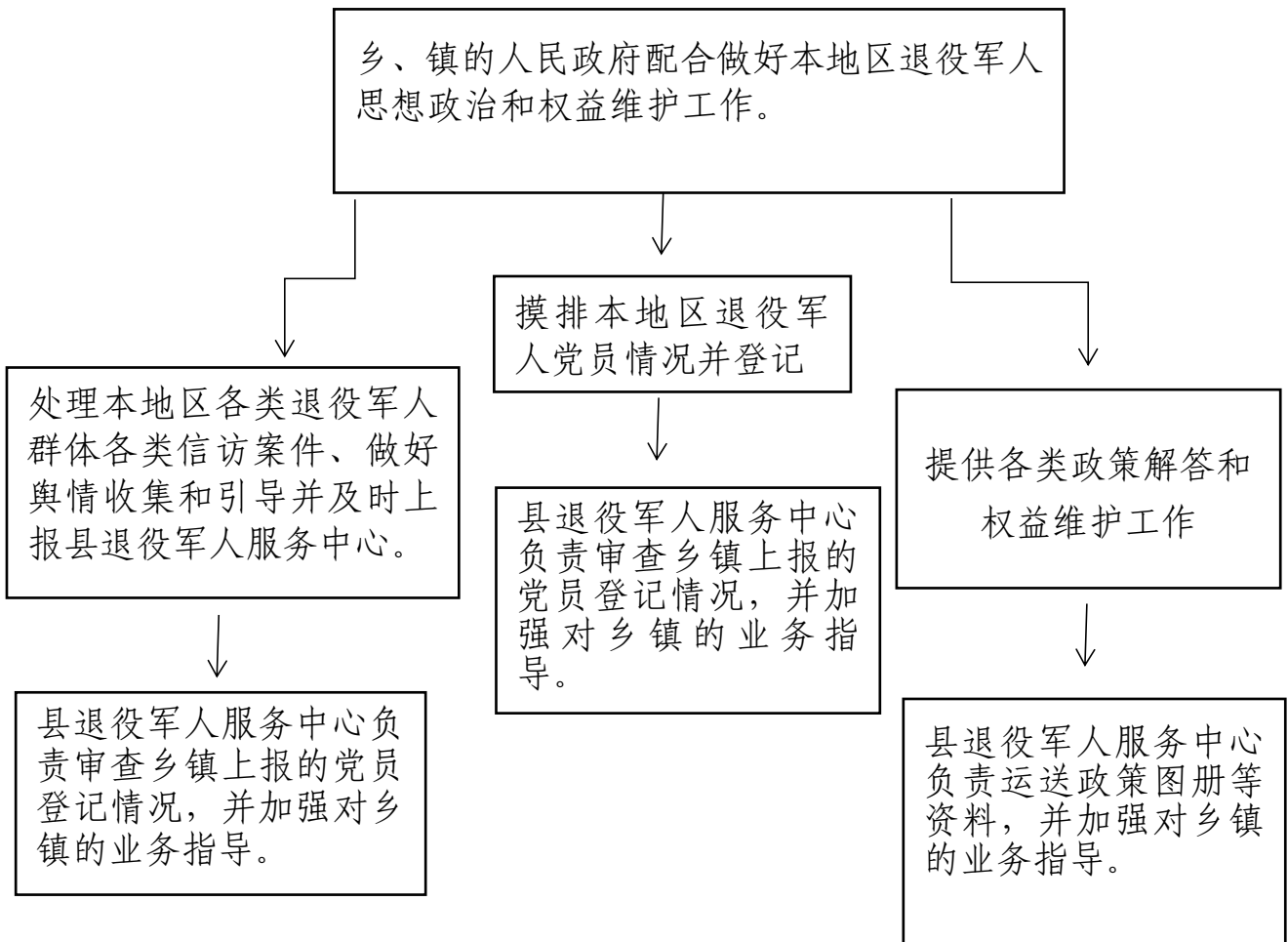
## 15. 护苗专项行动工作



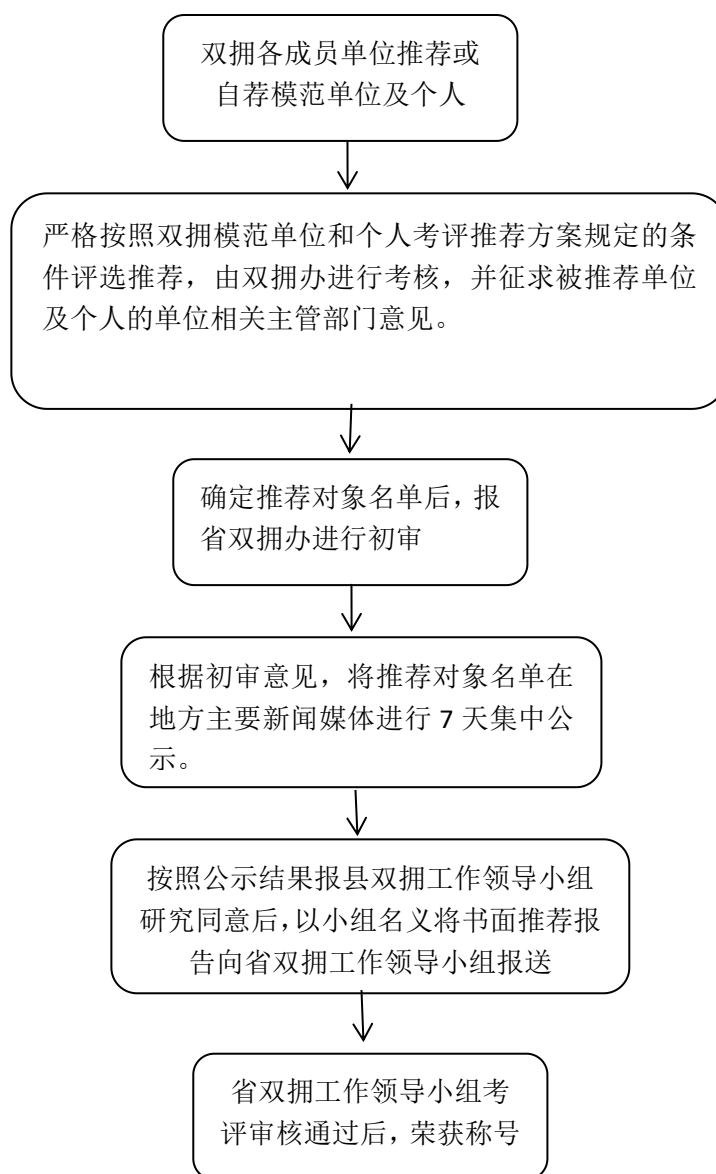
## 16. 常态化扫黑除恶斗争



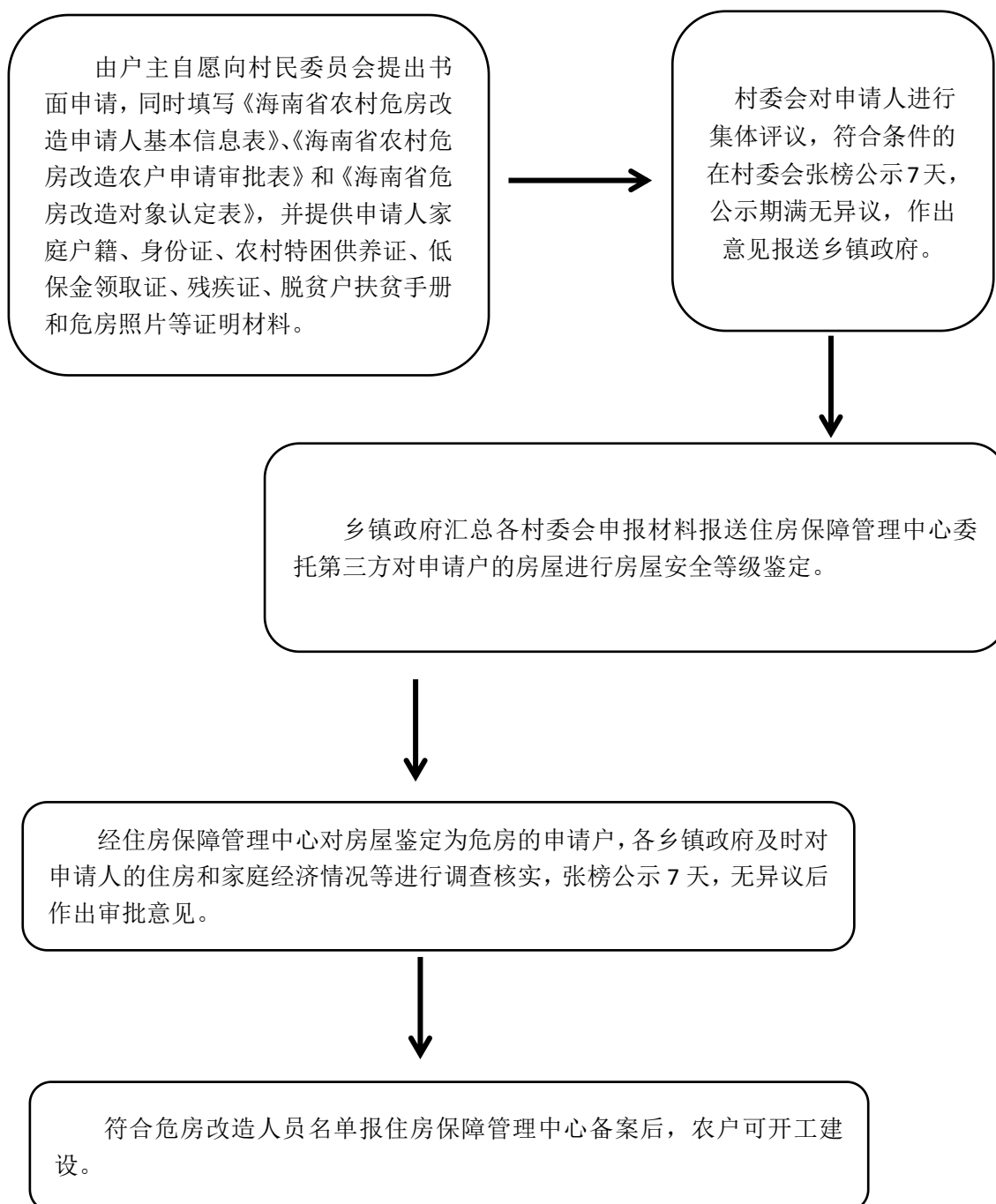
## 17. 退役军人思想政治和权益维护



## 18. 双拥共建

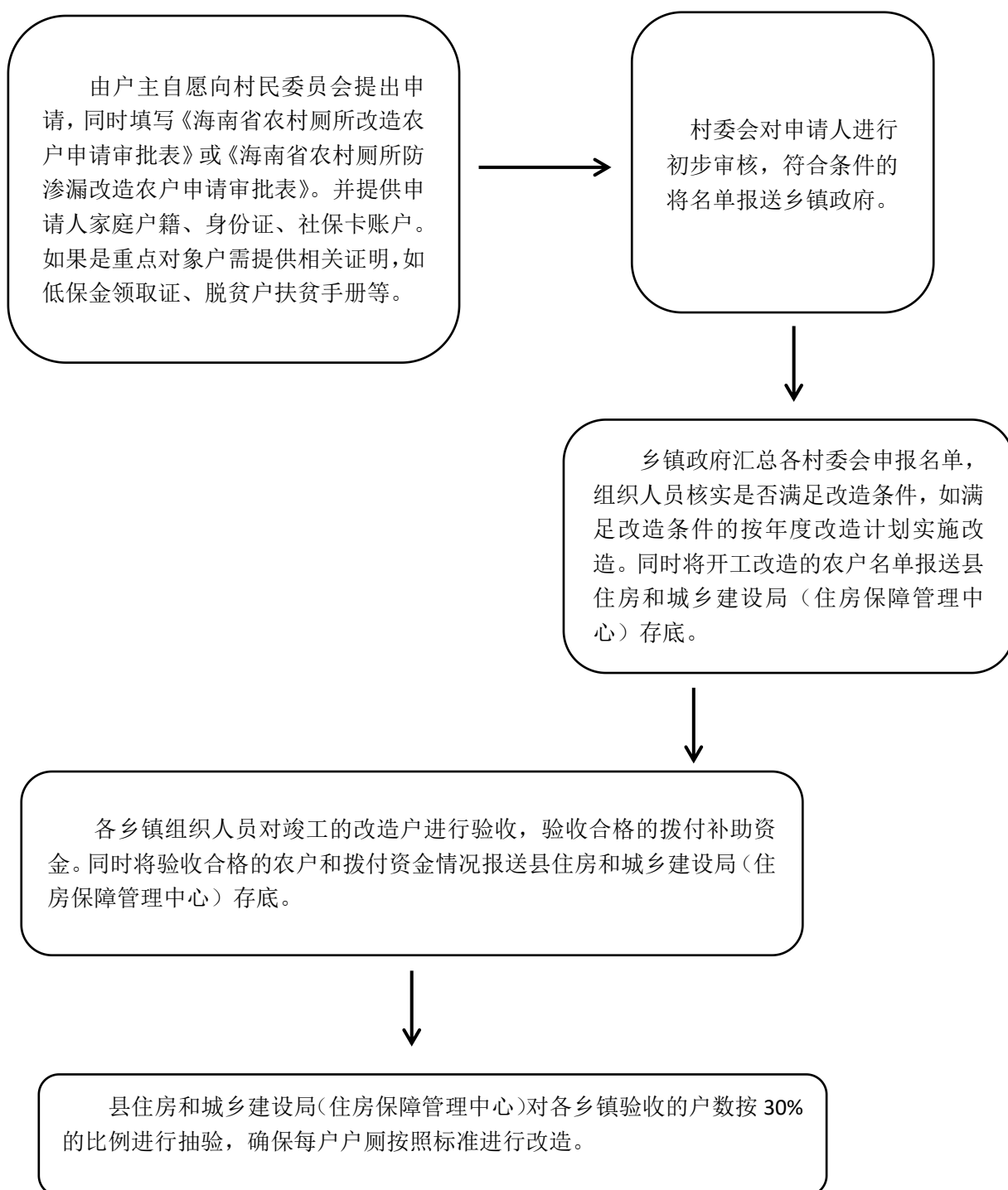


## 19. 农村危房改造运行流程图及办理要求

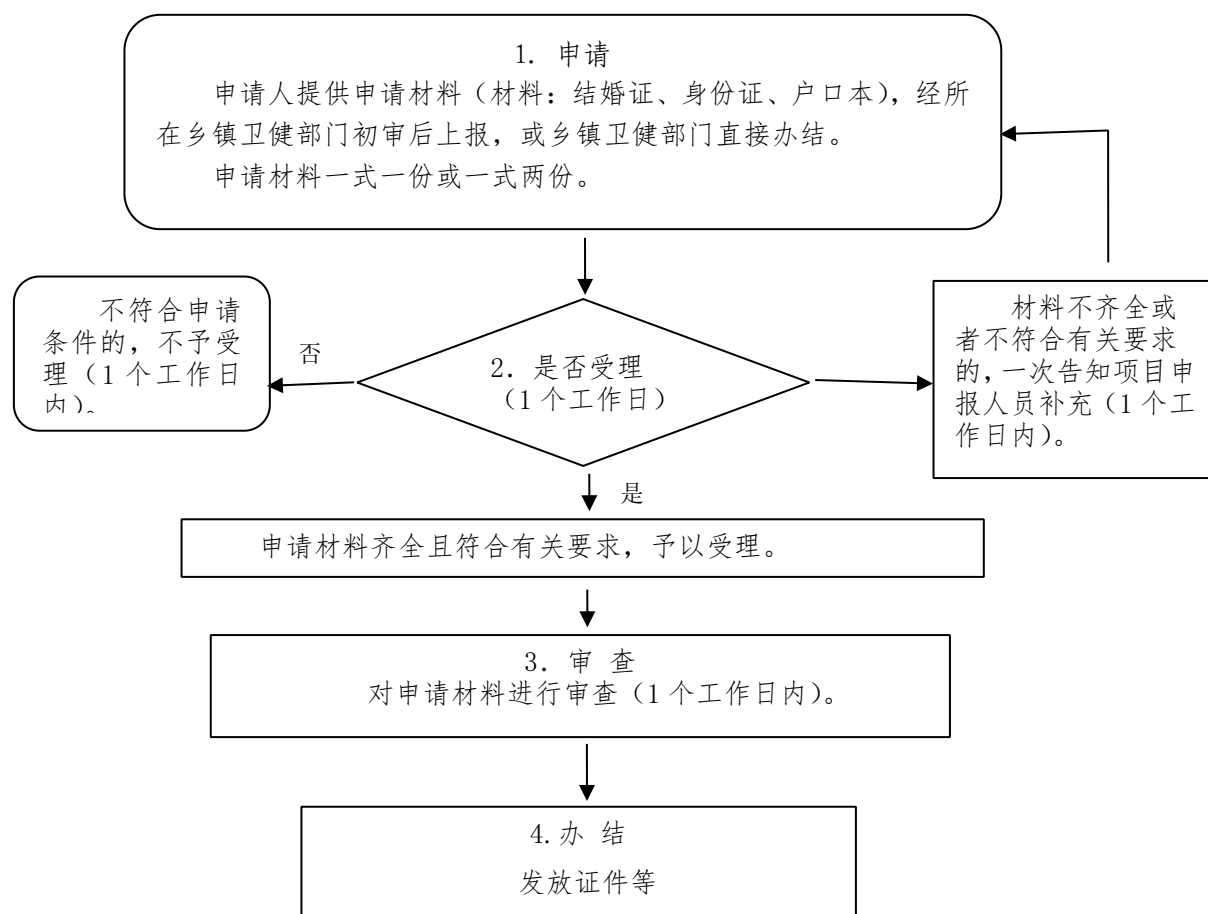




## 20. 农村户厕改造运行流程图及办理要求



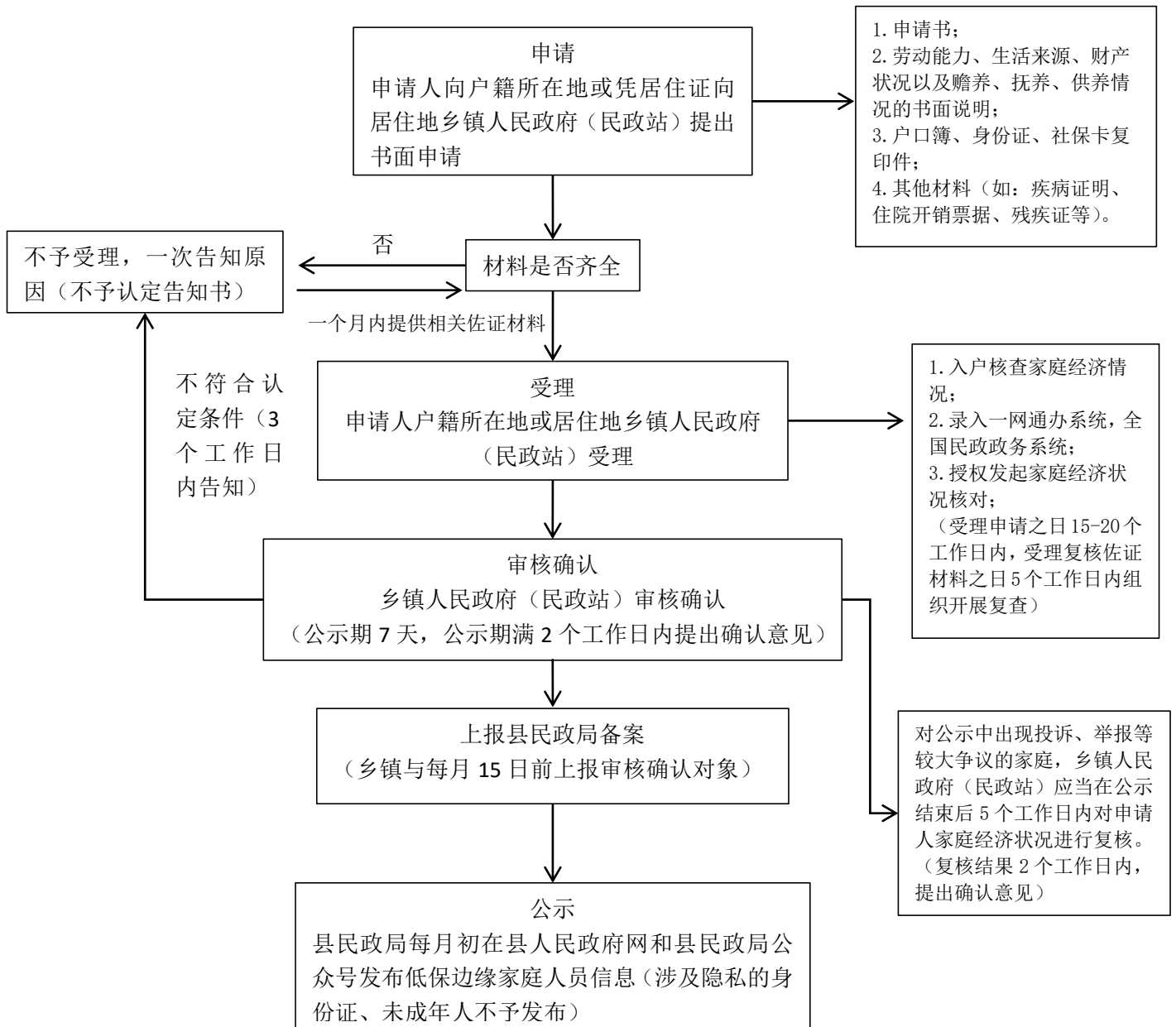
## 21. 计划生育和与计划生育有关的人口工作流程图



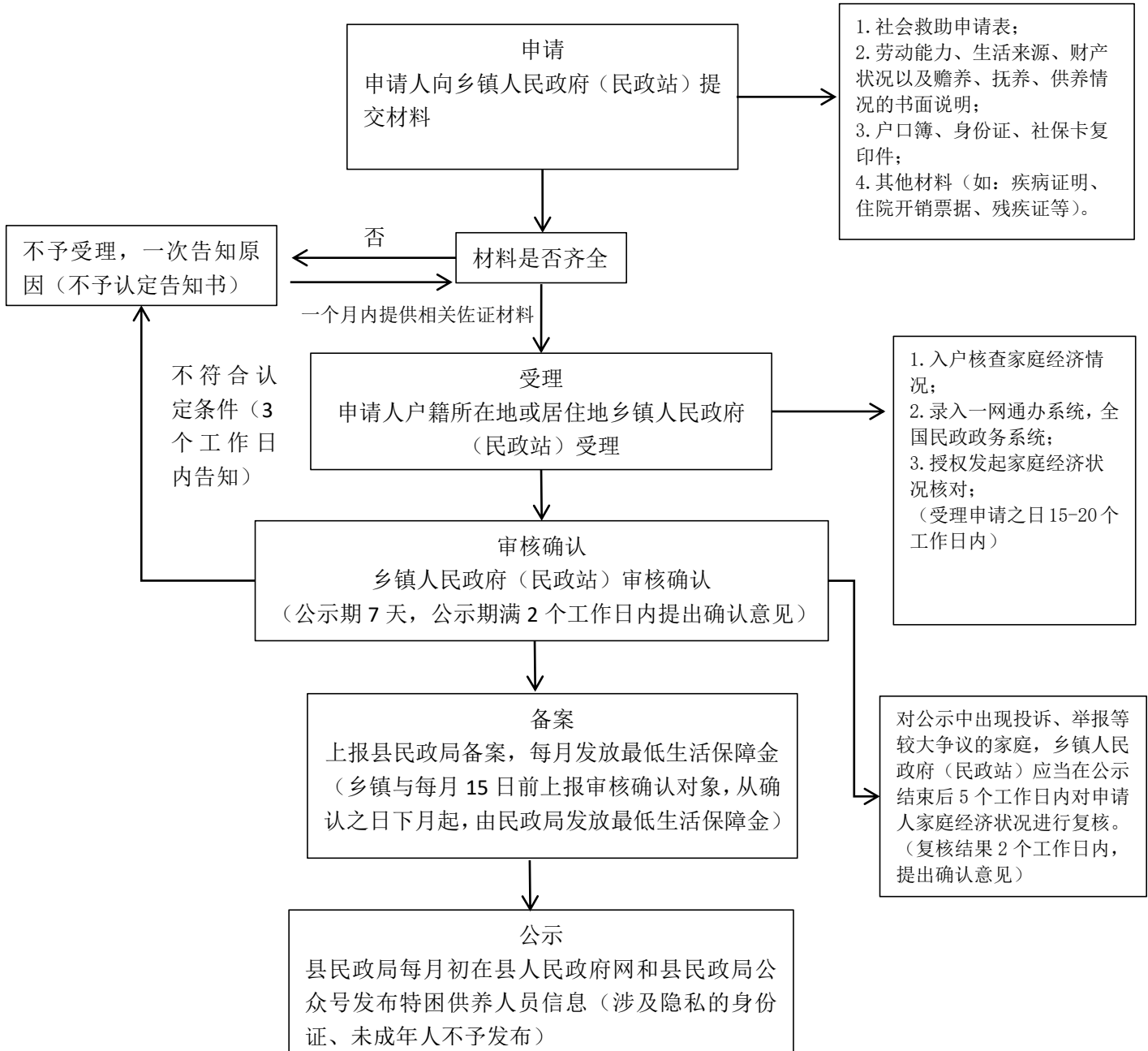
## 22. 城乡最低生活保障、特困供养、低保边缘家庭认定

### 工作流程图

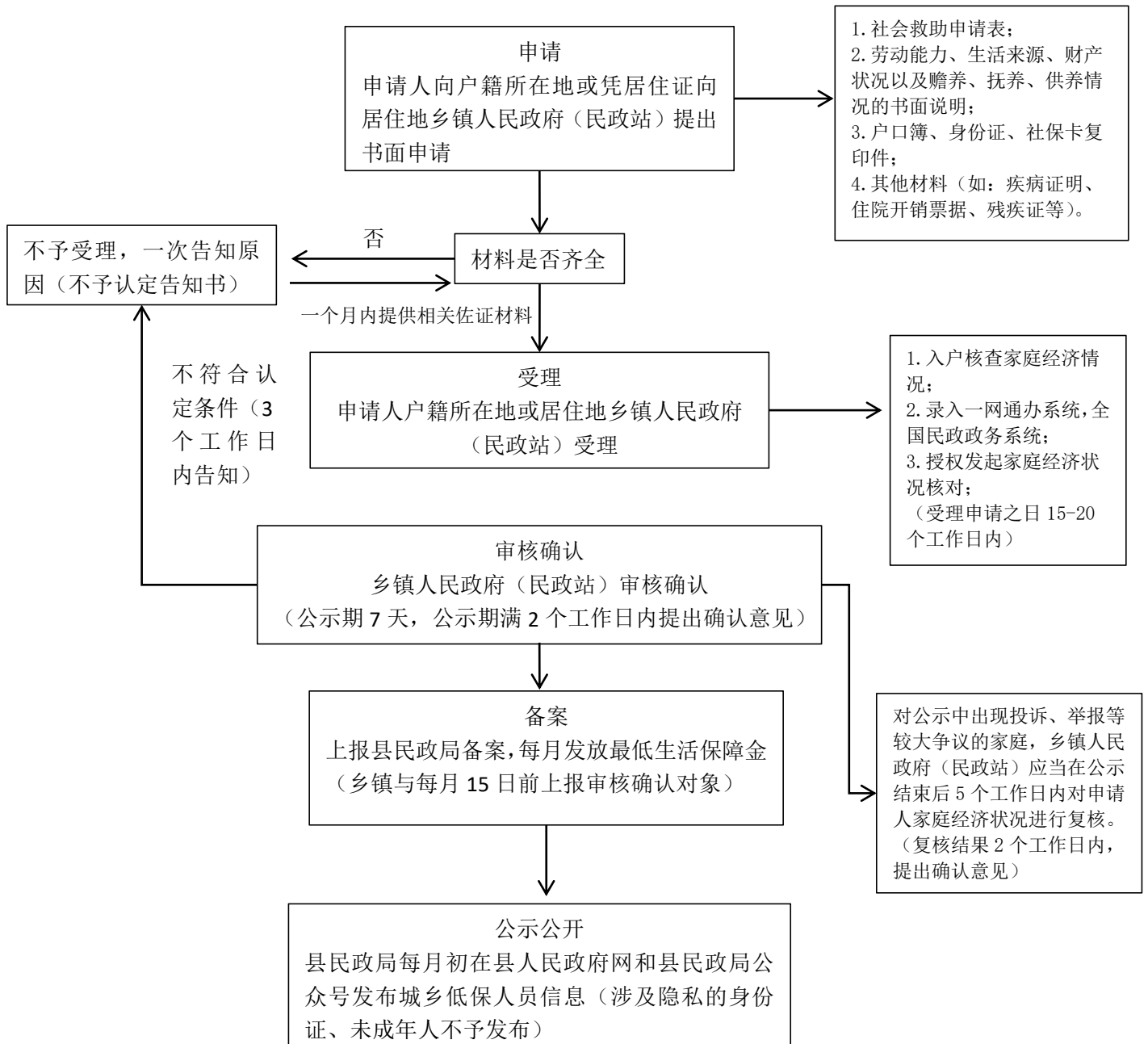
#### 低保边缘家庭认定流程图



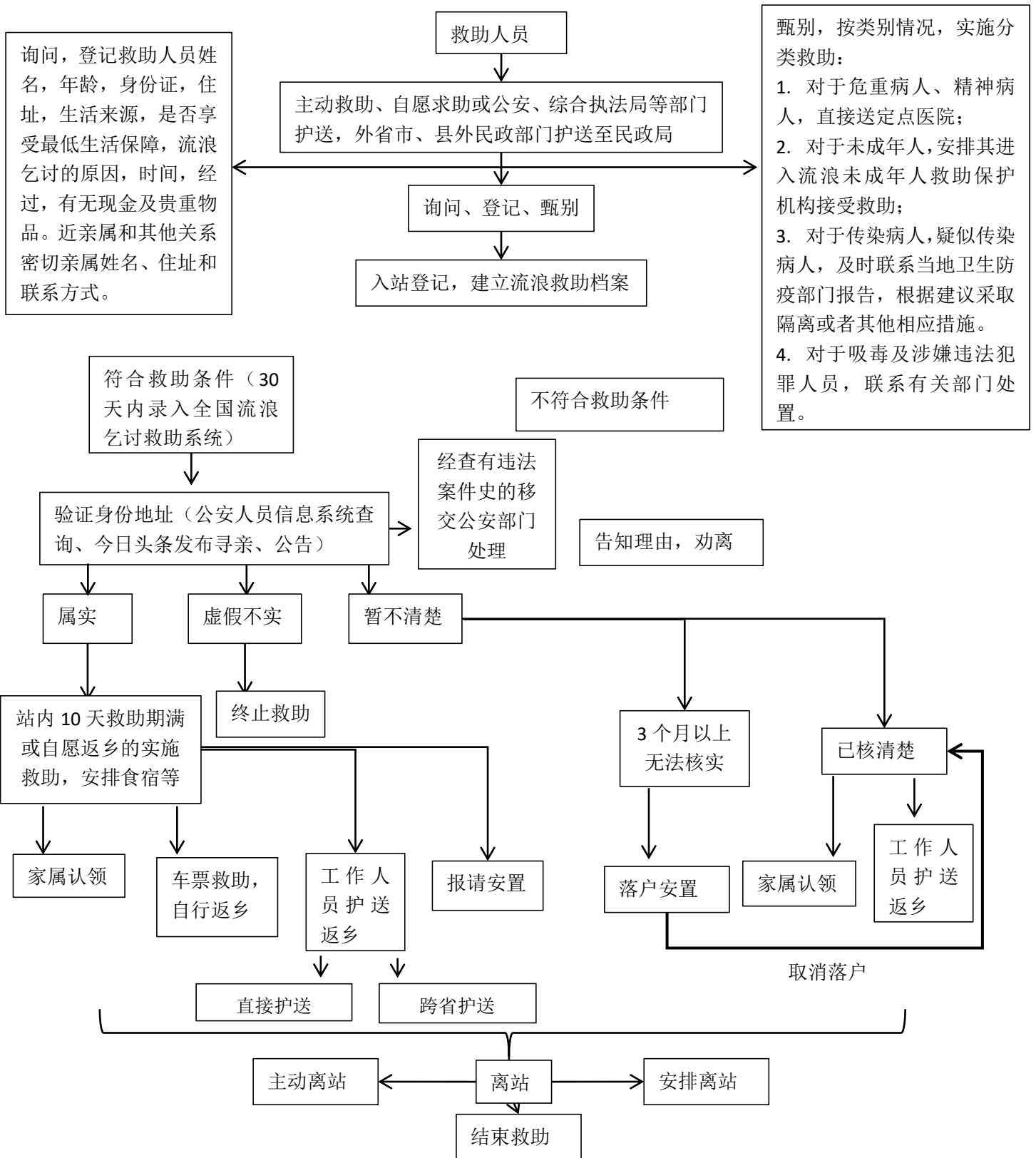
## 特困人员供养核定流程图



## 最低生活保障对象认定流程图



## 23. 流浪乞讨人员救助管理工作流程图



甄别, 按类别情况, 实施分类救助:

1. 对于危重病人、精神病人, 直接送定点医院;
2. 对于未成年人, 安排其进入流浪未成年人救助保护机构接受救助;
3. 对于传染病人, 疑似传染病人, 及时联系当地卫生防疫部门报告, 根据建议采取隔离或者其他相应措施。
4. 对于吸毒及涉嫌违法犯罪人员, 联系有关部门处置。

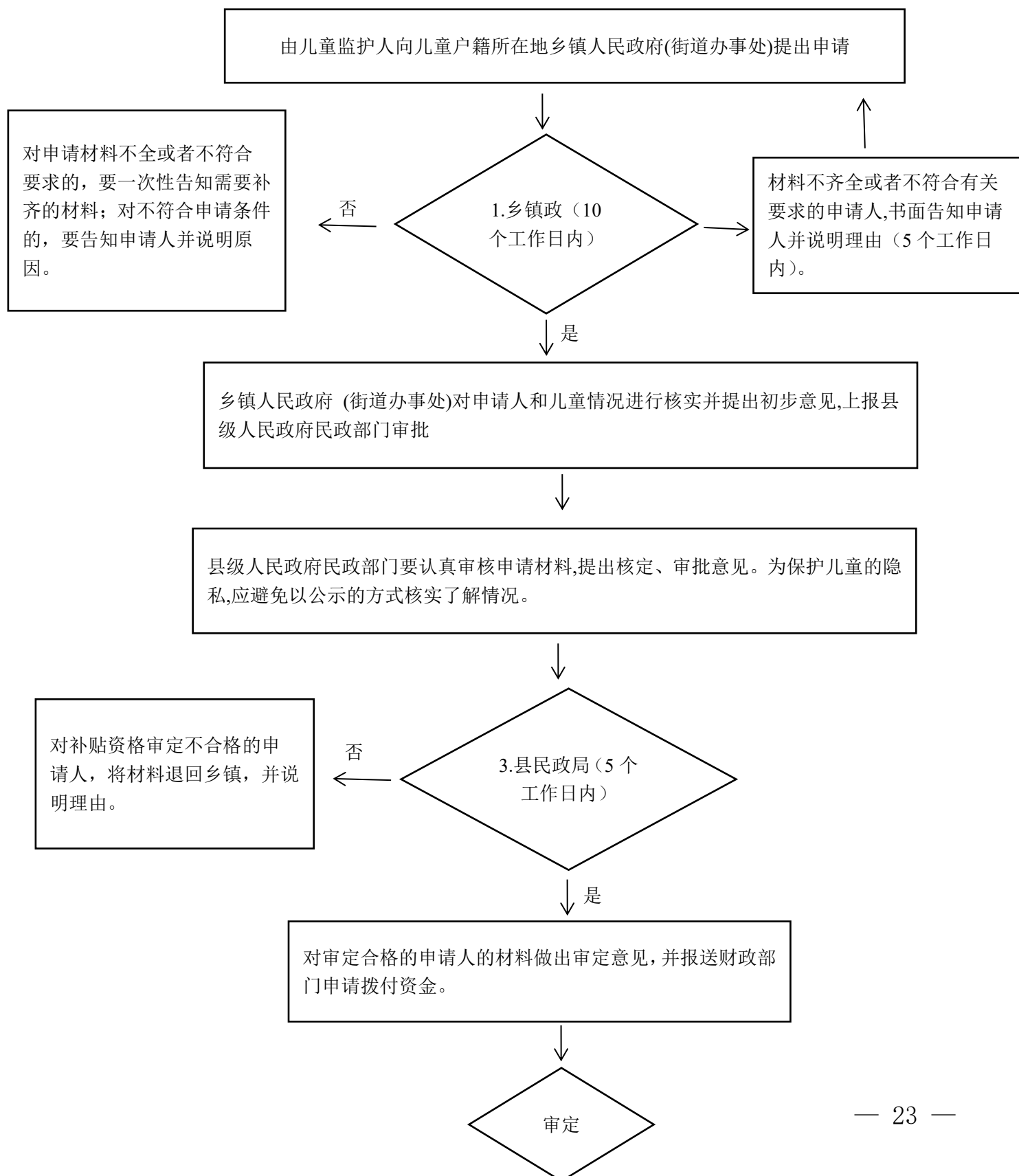
受助人员自愿放弃救助离开救助站的, 应当事先告知, 救助站不得限制。未成年人及其他无民事行为能力人和限制民事行为能力人离开救助站, 需经救助站同意。受助人员擅自离开救助站的, 视同放弃救助, 救助站应当终止救助。

救助站电话: 883323154; 内部监督电话: 83323034.

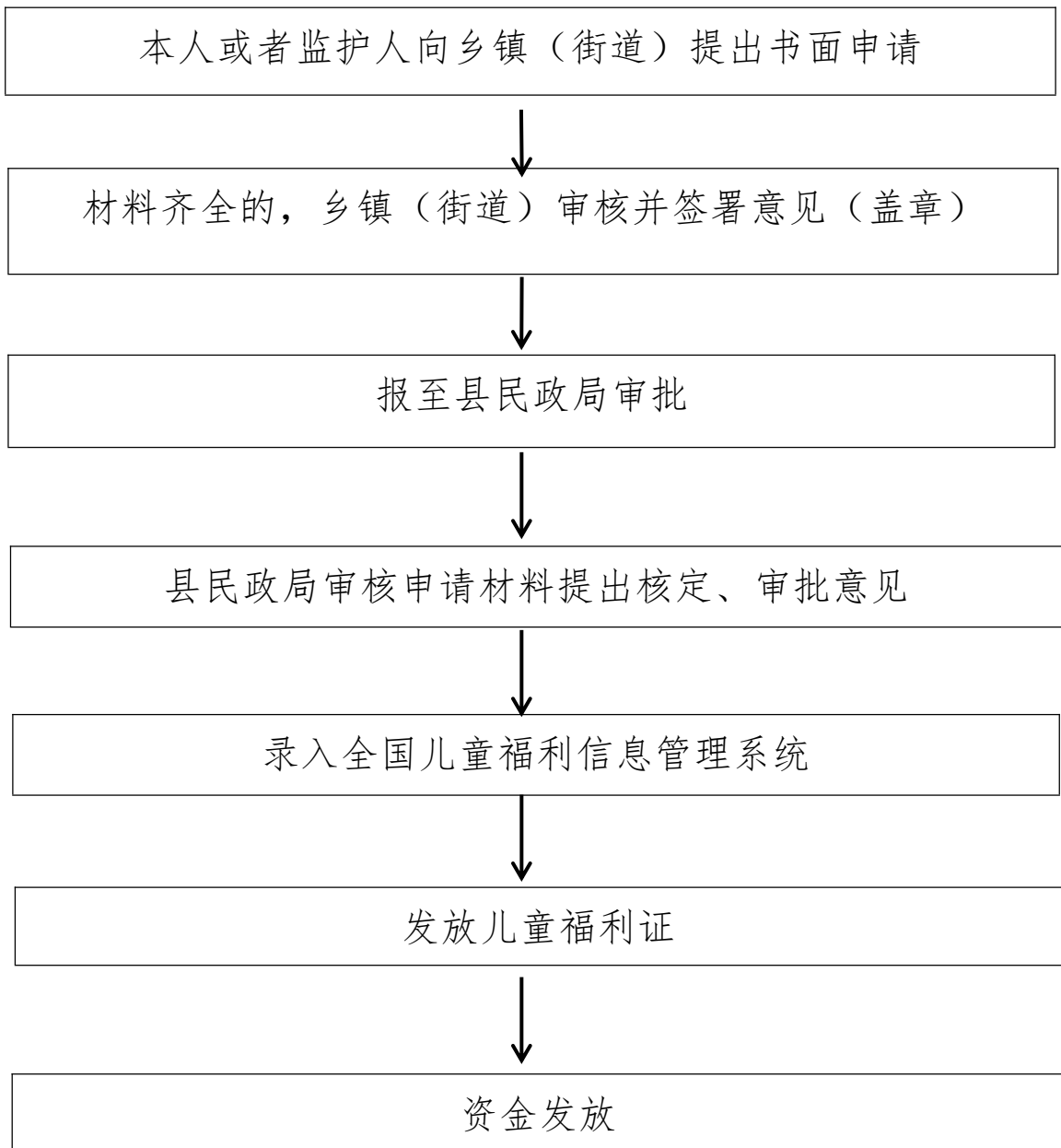
## 24. 事实无人抚养儿童保障、困境儿童保障、孤儿核定

### 工作流程图

#### 事实无人抚养儿童申请流程图



## 陵水黎族自治县孤儿审批流程图及标准





## 困境儿童申请流程图

由困境儿童本人或监护人、村（居）委会向乡镇政府提出申请，填写《陵水县困境儿童基本情况登记表》（附件 5）、《陵水县困境儿童生活补贴审批表》（附件 6），提交困境儿童身份证和户口本、监护人身份证、困境儿童本人一卡通以及致困原因证明材料的原件和复印件（原件核实后退回申请人）

对申请材料不全或者不符合要求的，要一次性告知需要补齐的材料；对不符合申请条件的，要告知申请人并说明原因。

否

1.乡镇政府（10  
个工作日内）

材料不齐全或者不符合有关要求的申请人，书面告知申请人并说明理由（5个工作日内）。

是

对符合补贴条件的，录入全国农村留守儿童和困境儿童信息管理系统，并将签字盖章的《陵水县困境儿童生活补贴审批表》和《陵水县困境儿童基本情况登记表》、困境儿童身份证和户口本复印件、监护人身份证复印件、致困原因证明材料复印件一并报县民政局审批。

建立乡镇级困境儿童档案，复印留存《陵水县困境儿童基本情况登记表》、困境儿童身份证和户口本、监护人身份证复印件、致困原因证明材料。

是

对补贴资格审定不合格的申请人，将材料退回乡镇，并说明理由。

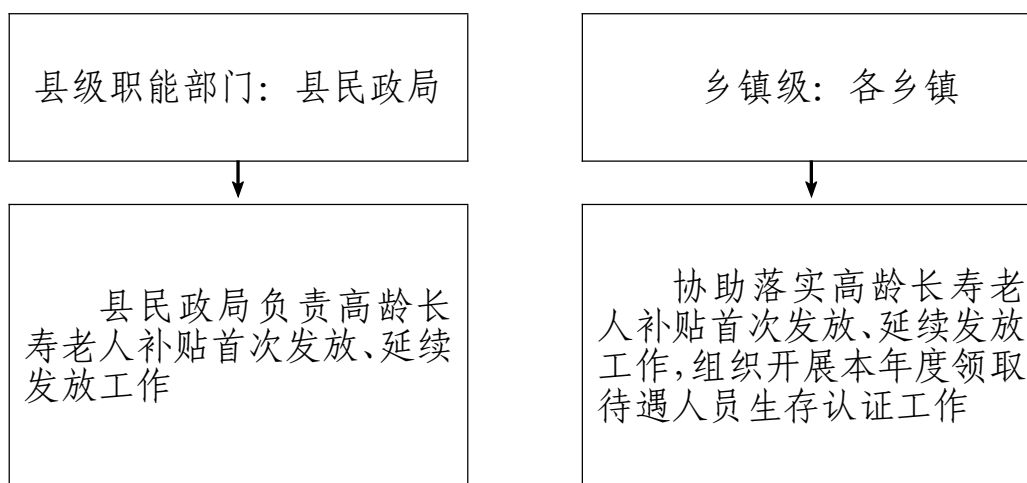
否

3.县民政局（5个  
工作日内）

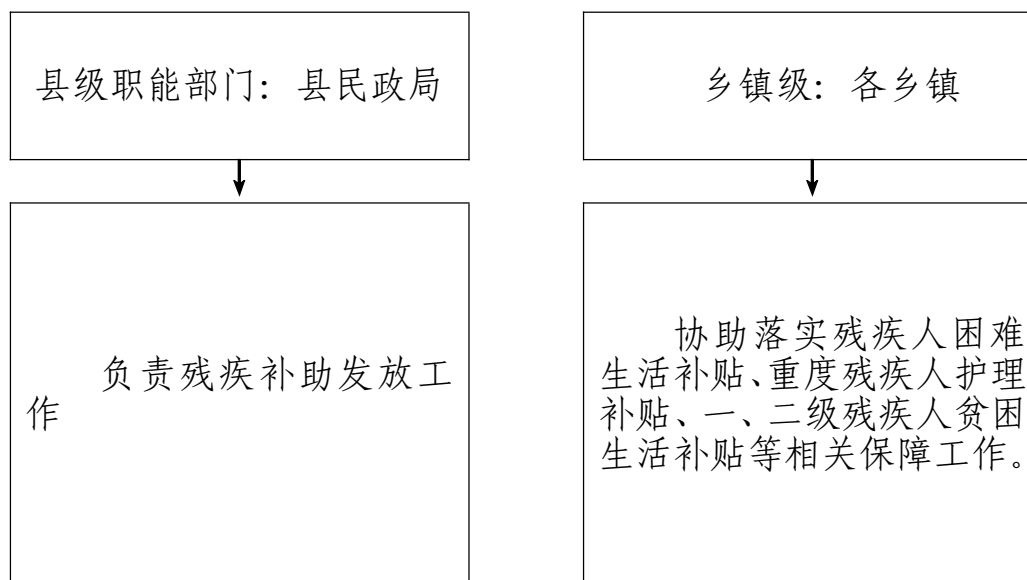
对审定合格的申请人的材料做出审定意见，并报送财政部门申请拨付资金。

审定

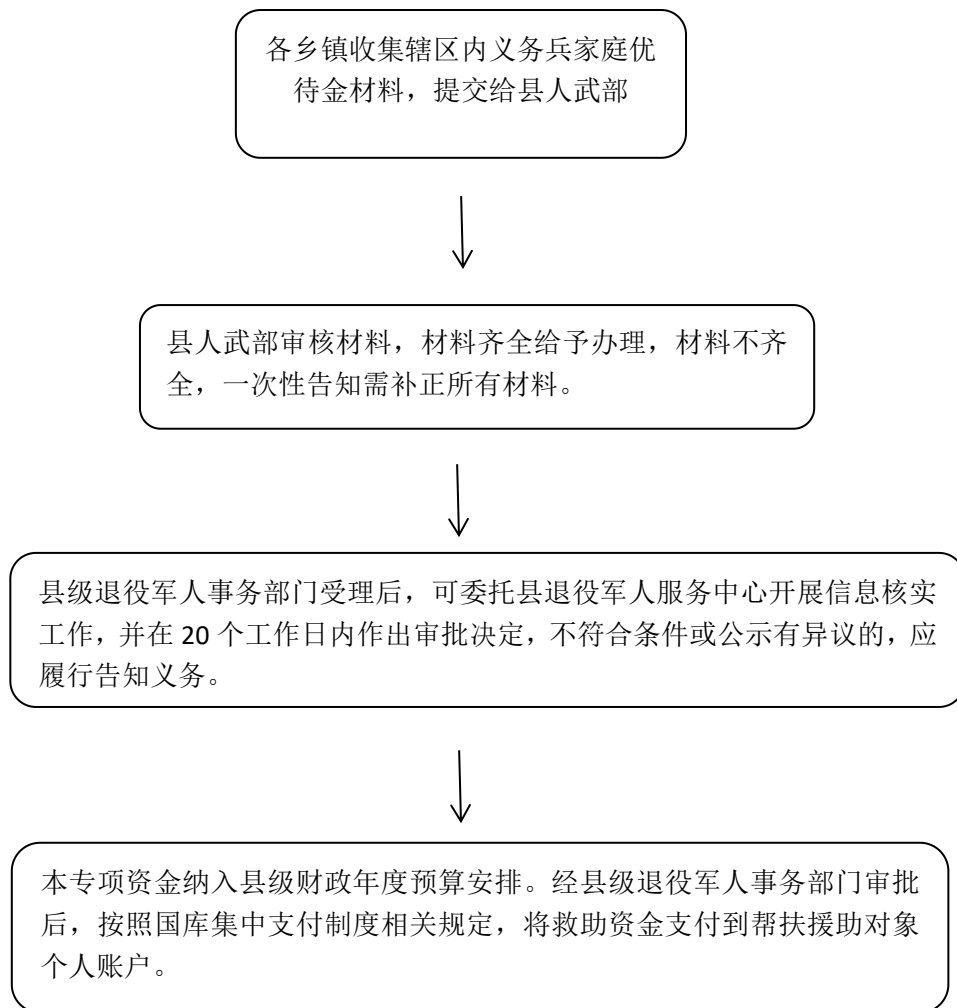
## 25. 高龄长寿老人补贴首次发放、延续发放



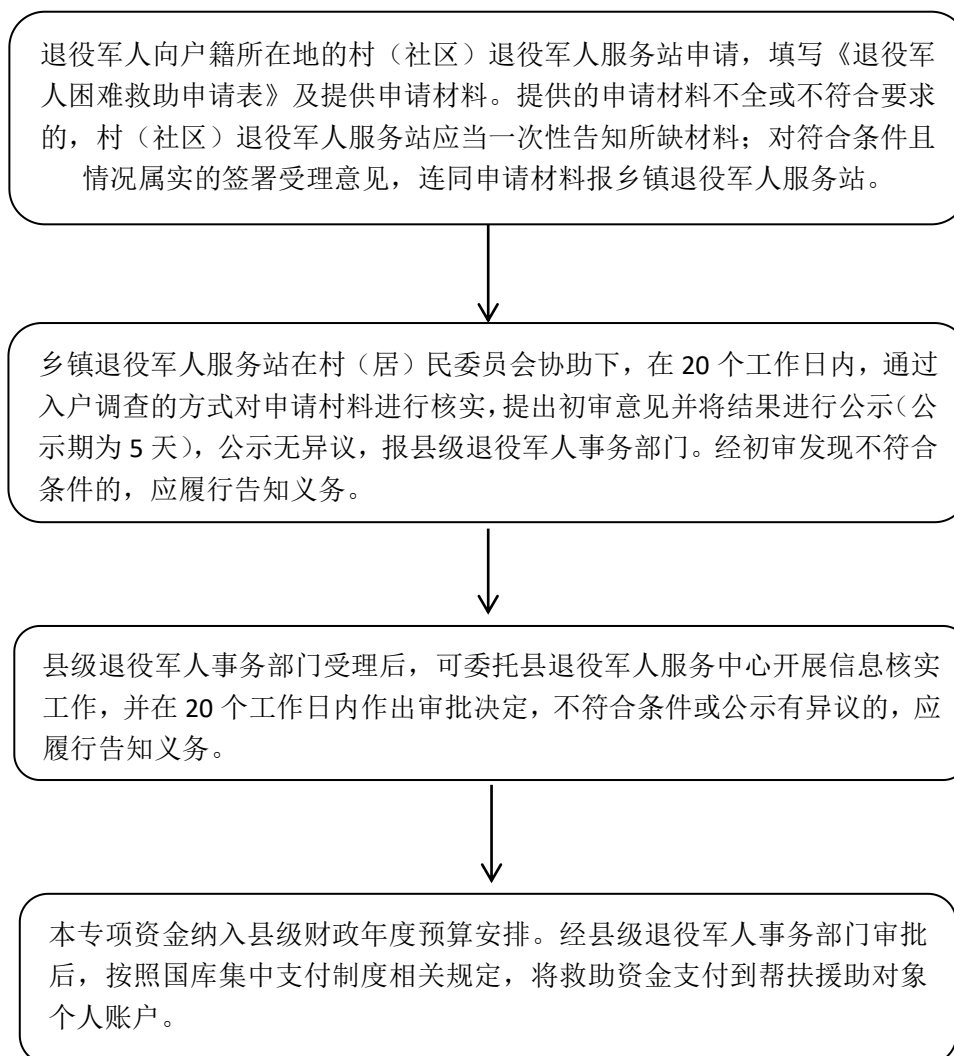
## 26. 残疾补助发放



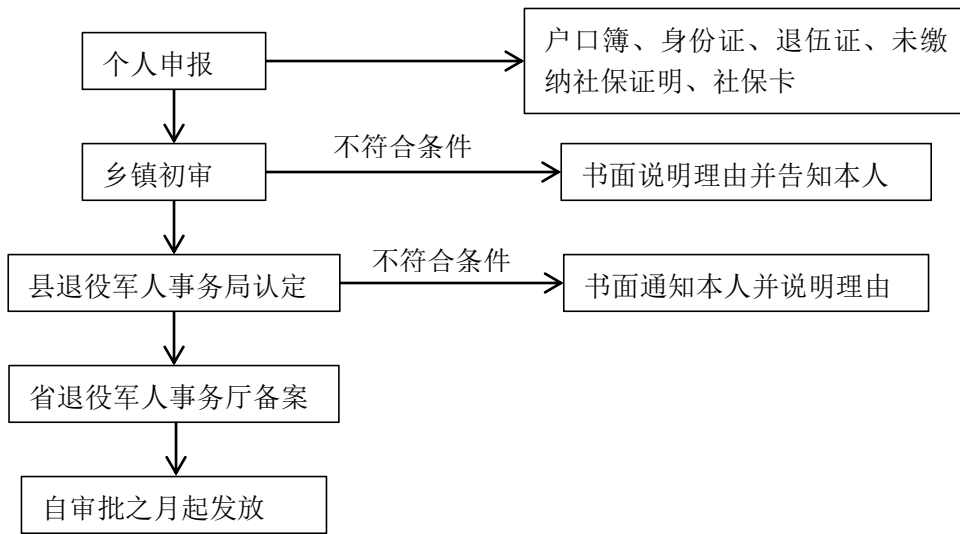
## 27. 发放义务兵家庭优待金流程图



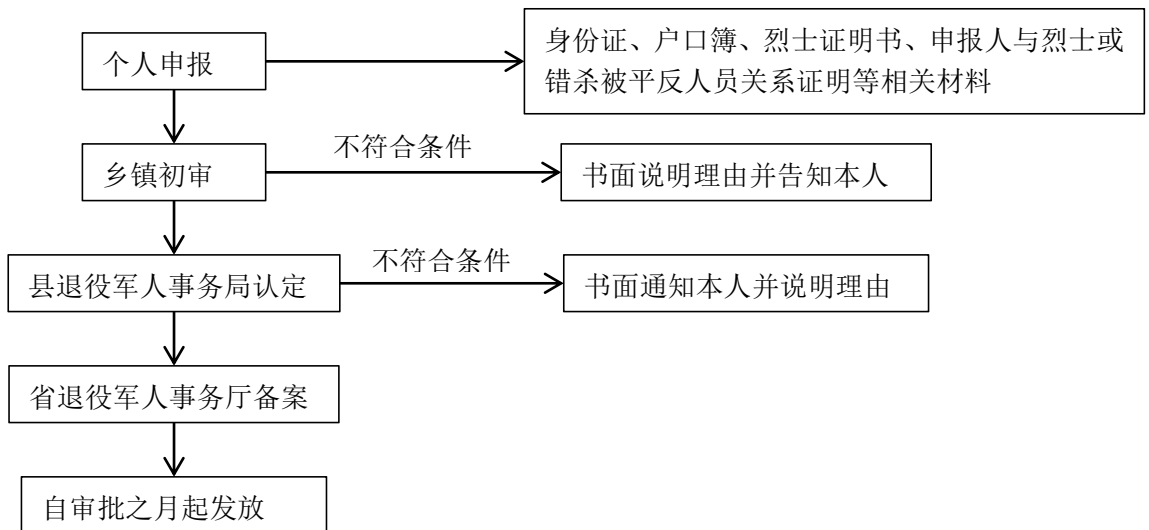
## 28. 退役军人家庭生活困难救助发放工作运行流程图



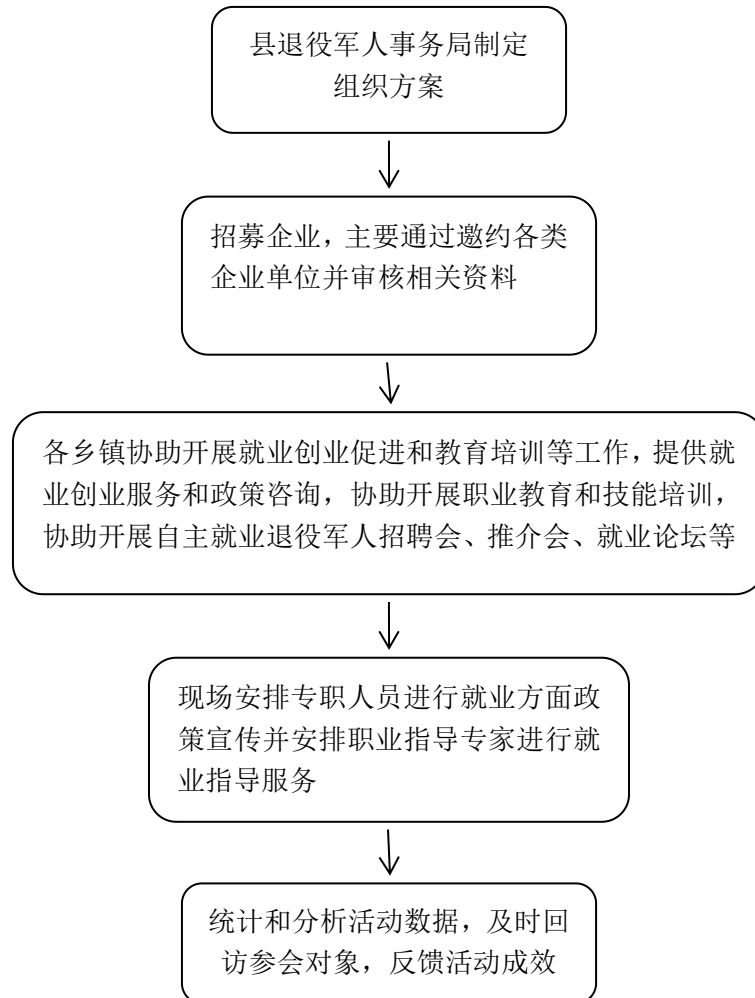
## 29. 60 周岁以上农村籍退役士兵生活补助工作运行流程图



## 60周岁以上烈士子女生活补助工作运行流程图

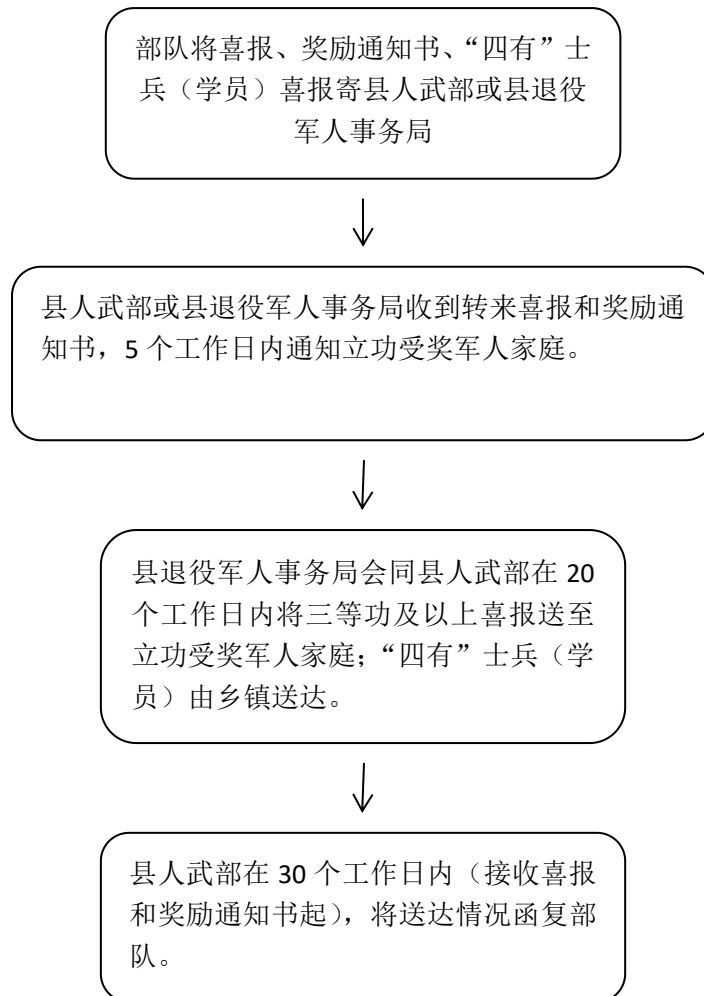


### 30. 退役军人就业创业工作运行流程图

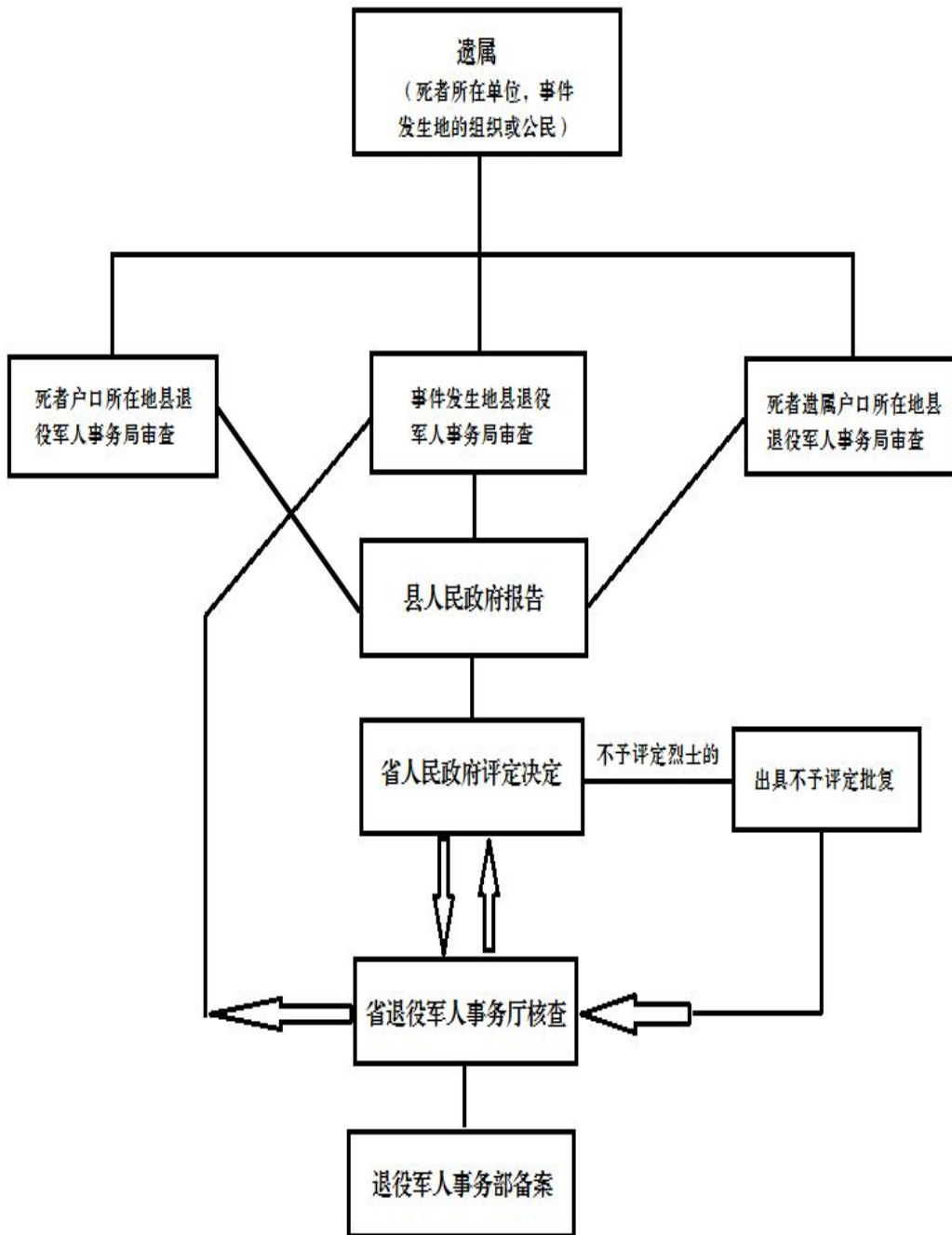


## 31. 退役军人优抚褒扬工作流程图

### 立功受奖送喜报流程图

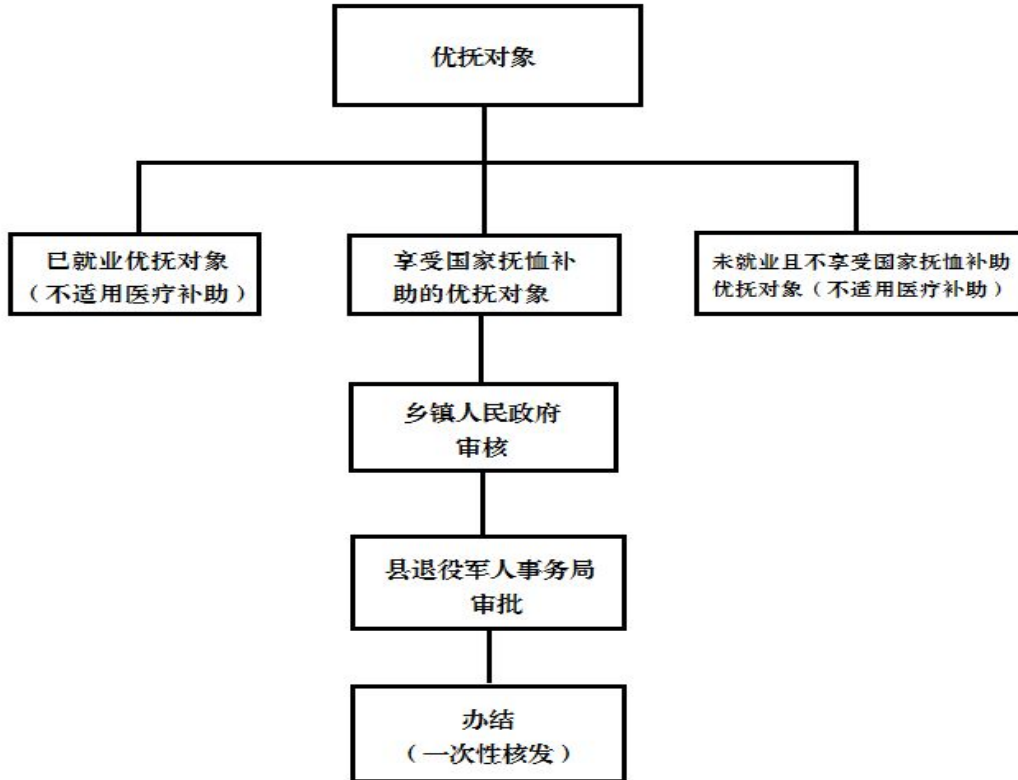


# 烈士评定

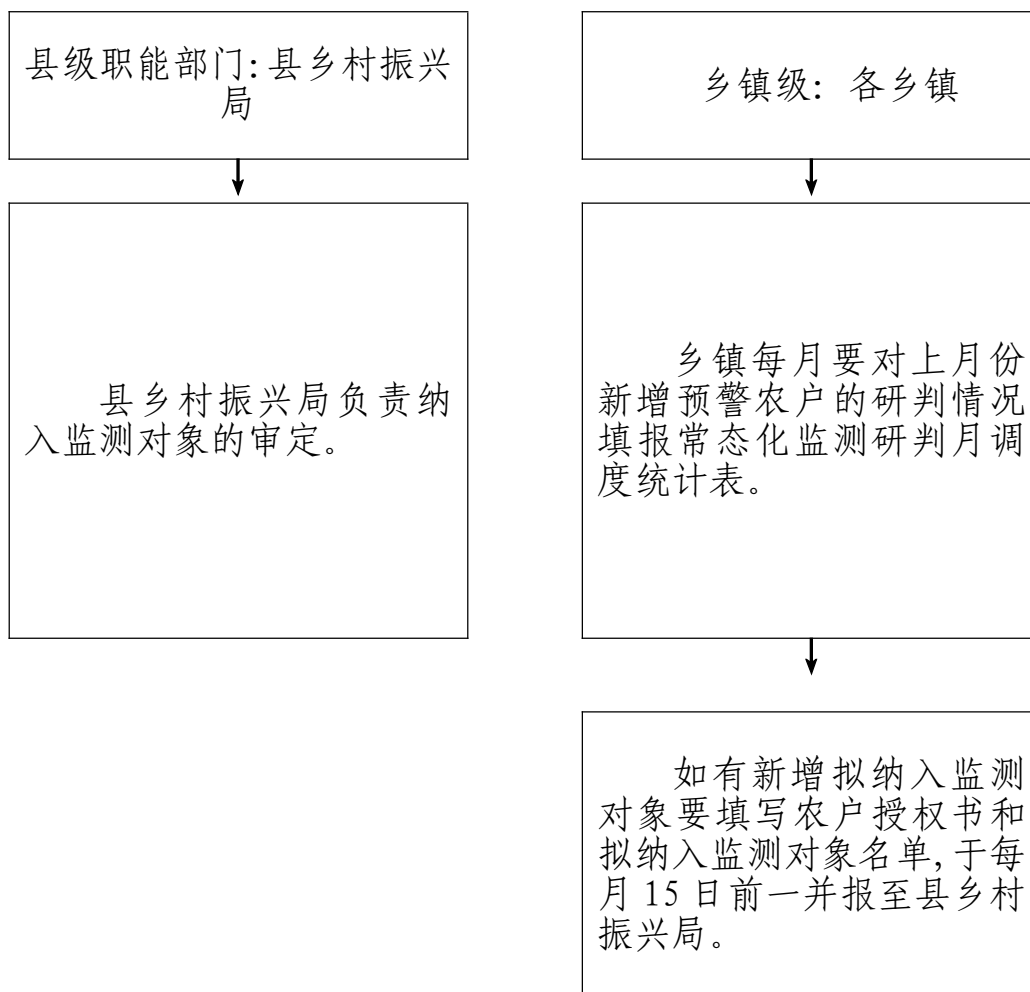




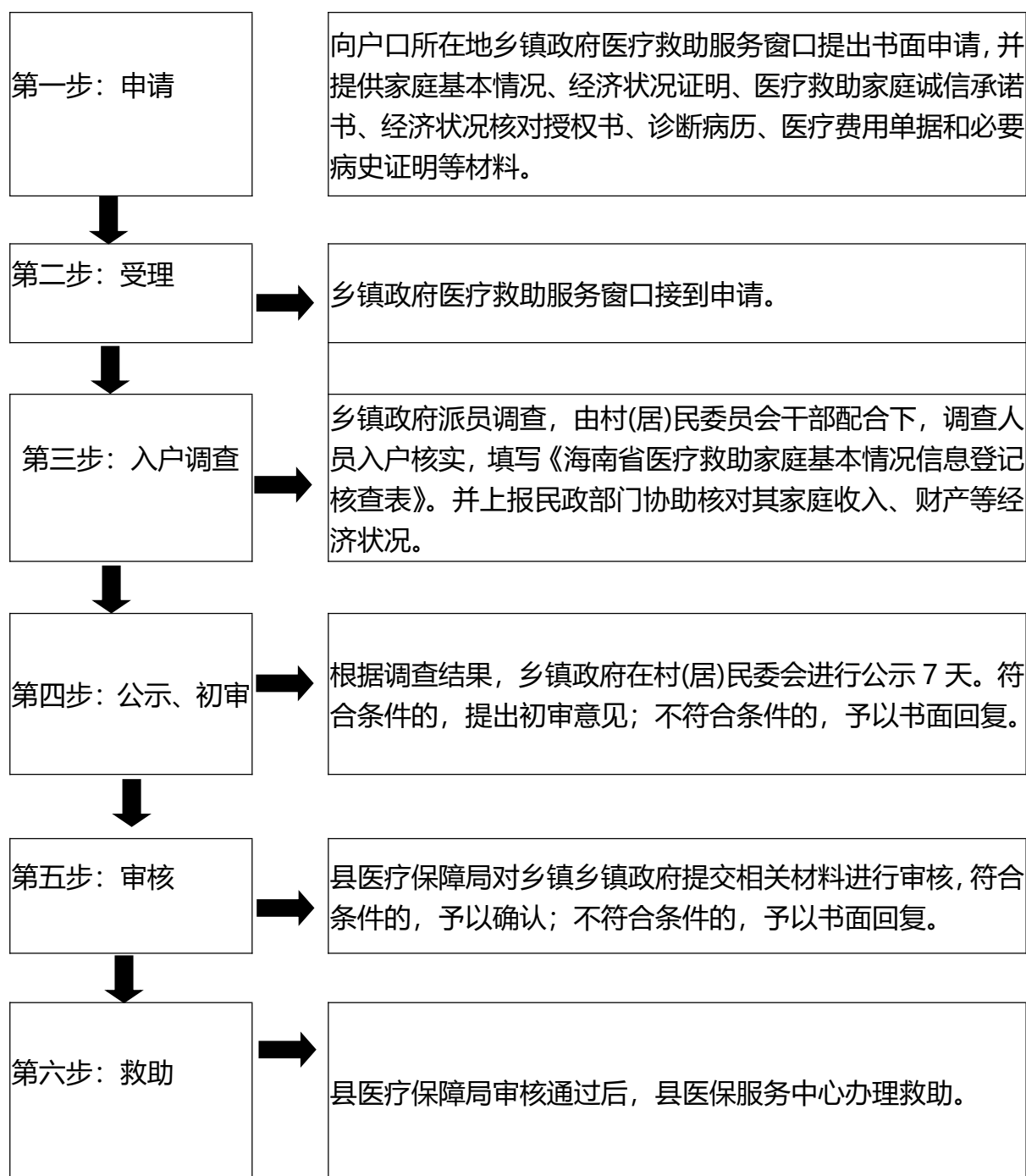
### 32. 优抚对象医疗补助办理



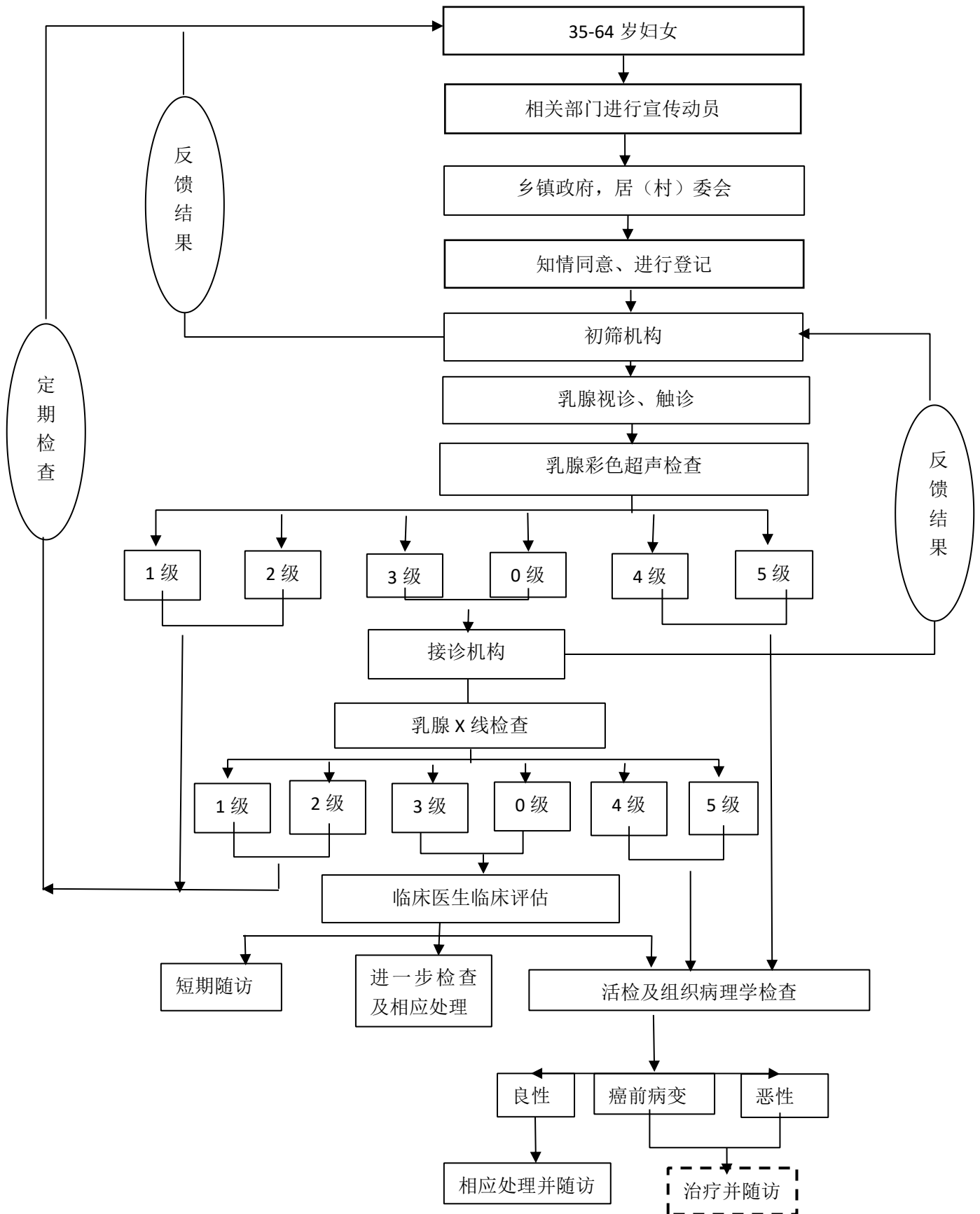
### 33. 常态化监测月调度工作



## 34. 医疗救助

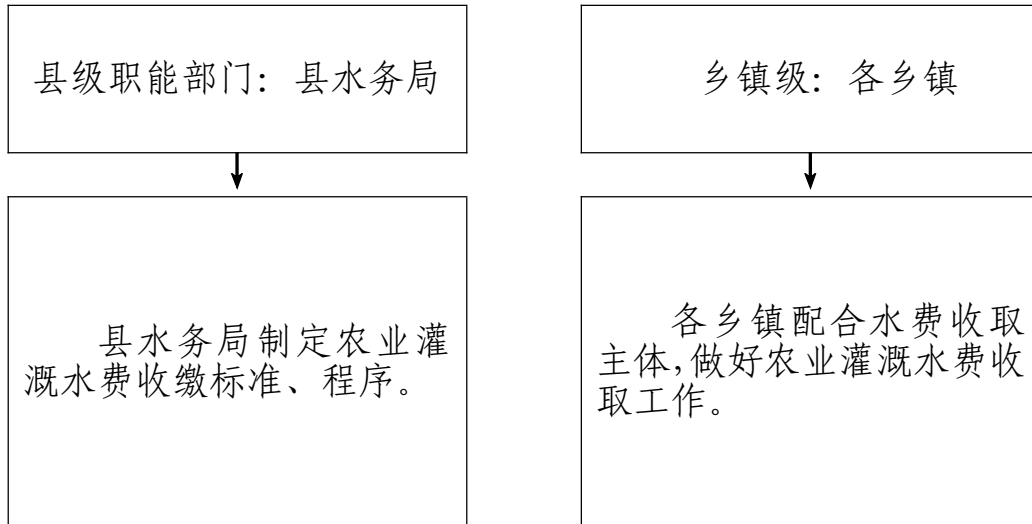


### 35. 妇女“两癌”筛查项目 海南省妇女乳腺癌检查流程

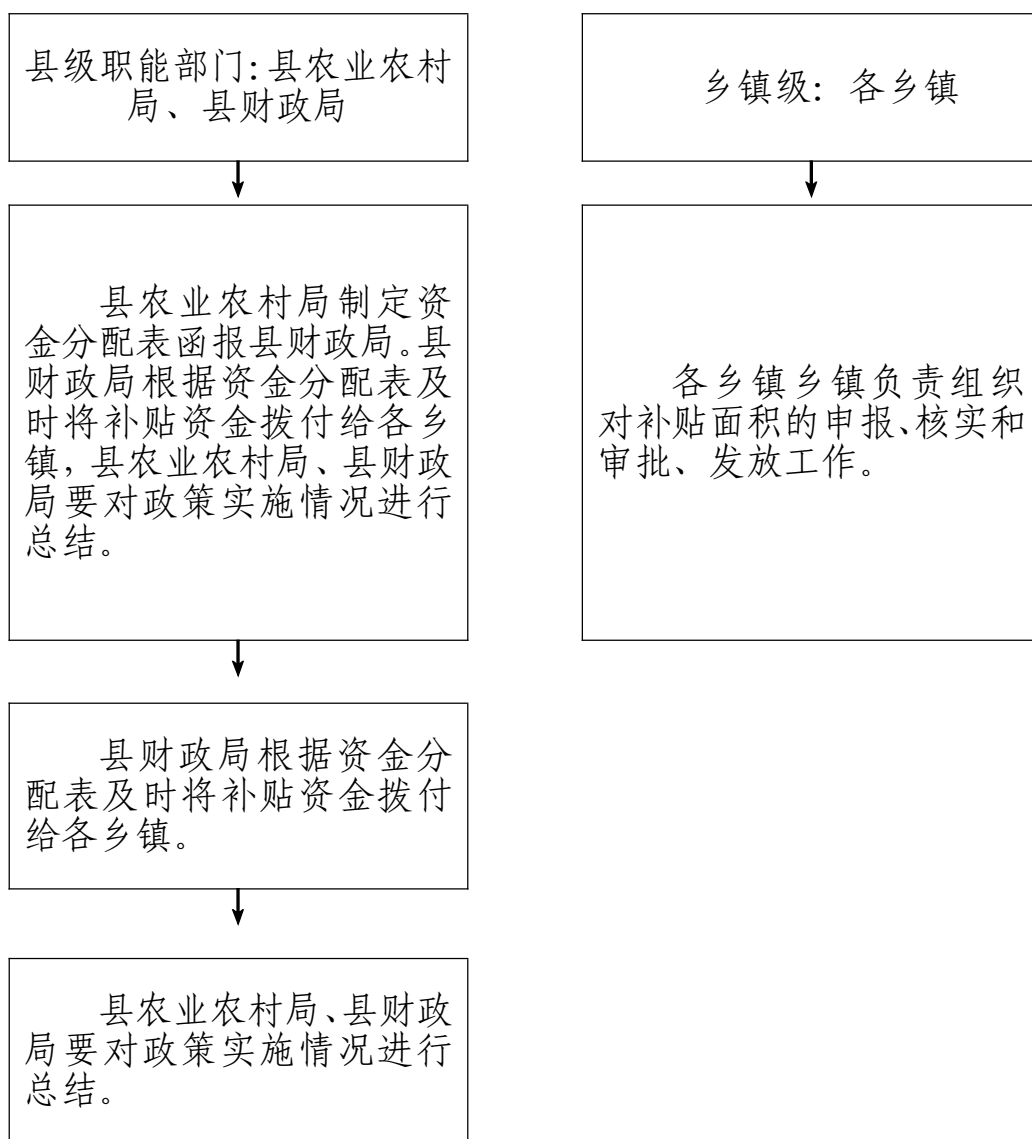




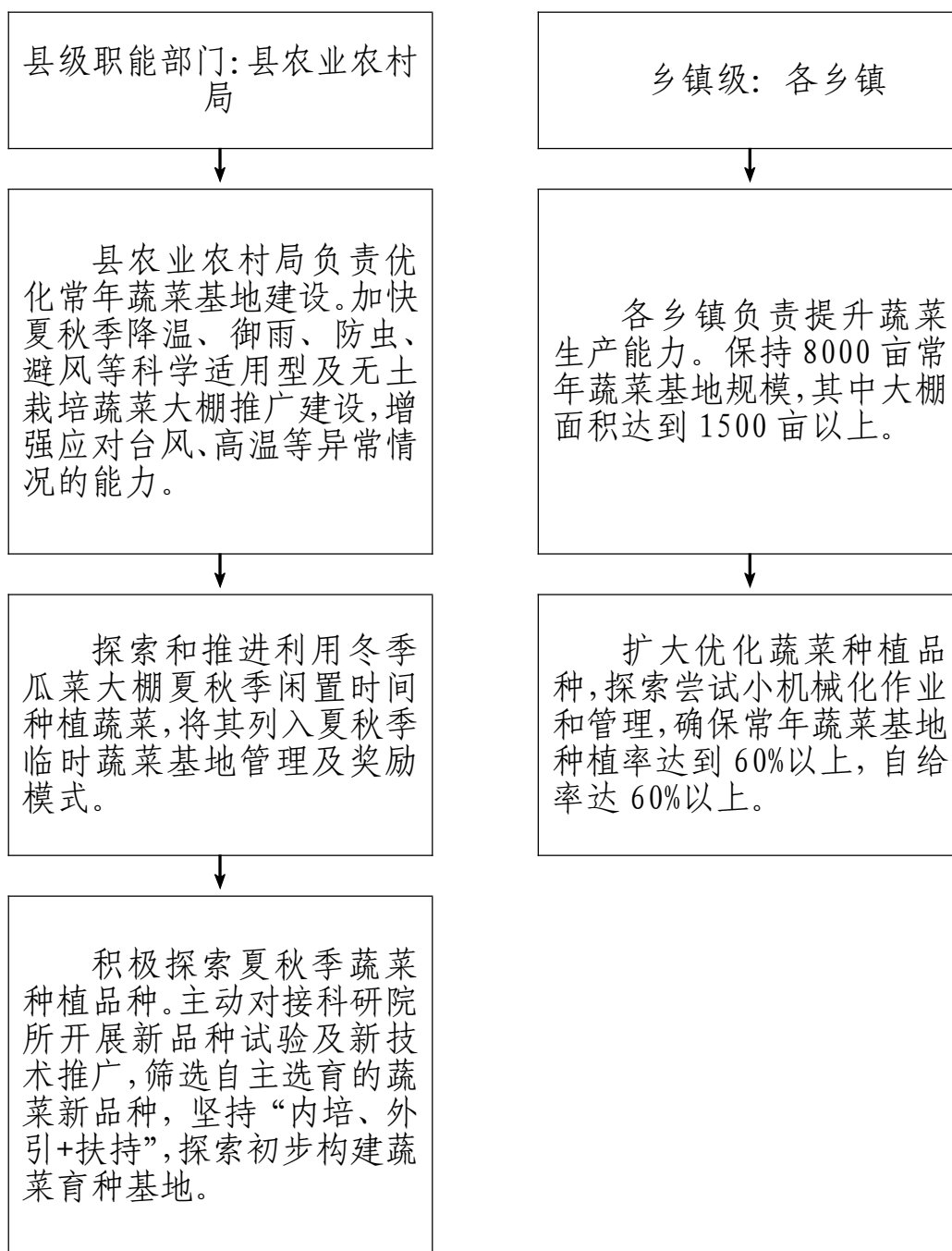
### 36. 农业水价综合改革-水费征收



### 37. 惠民资金发放

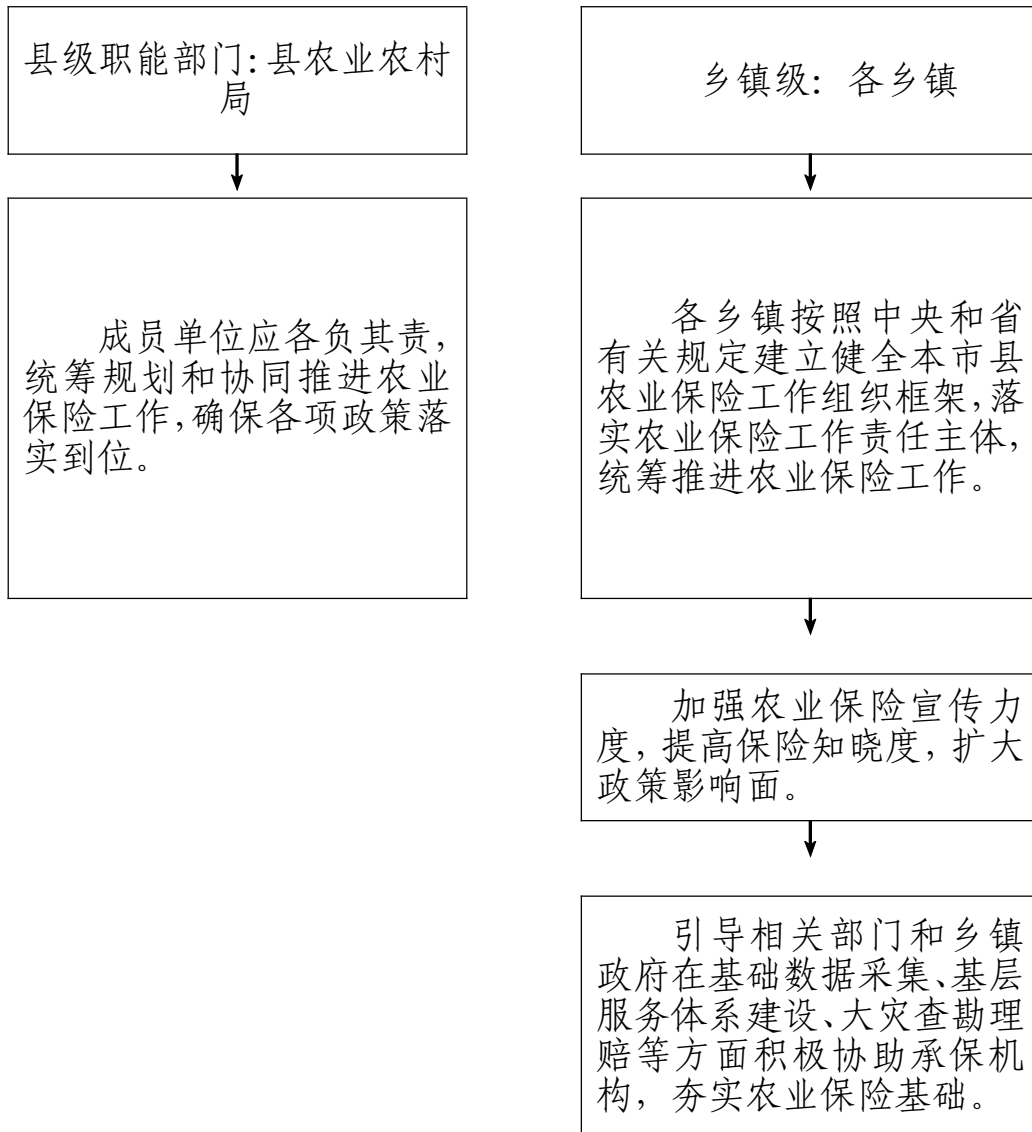


## 38. 菜篮子保供

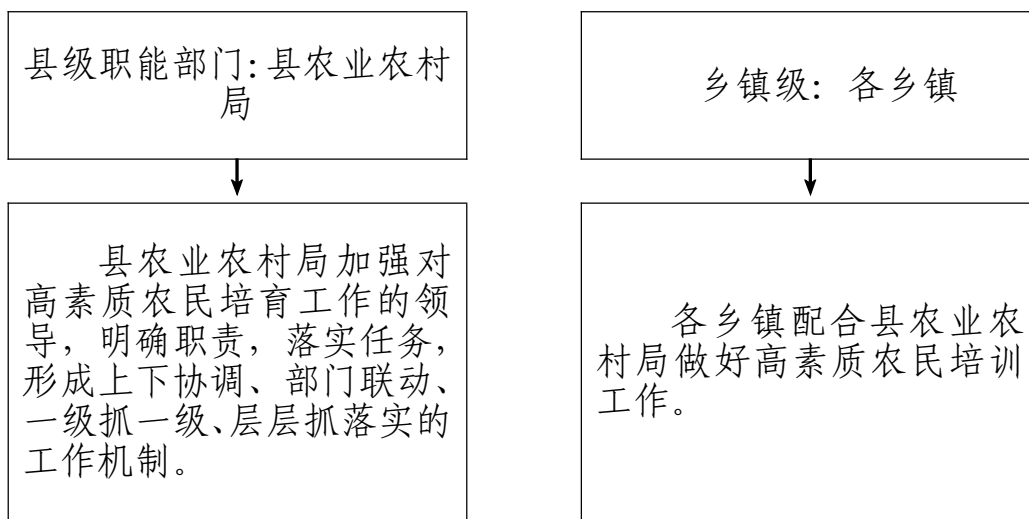




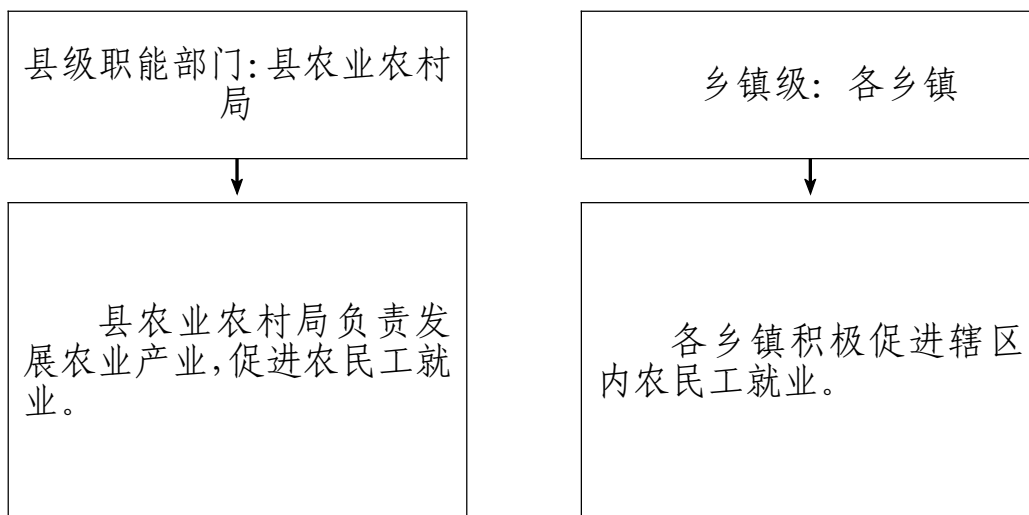
### 39. 农业保险



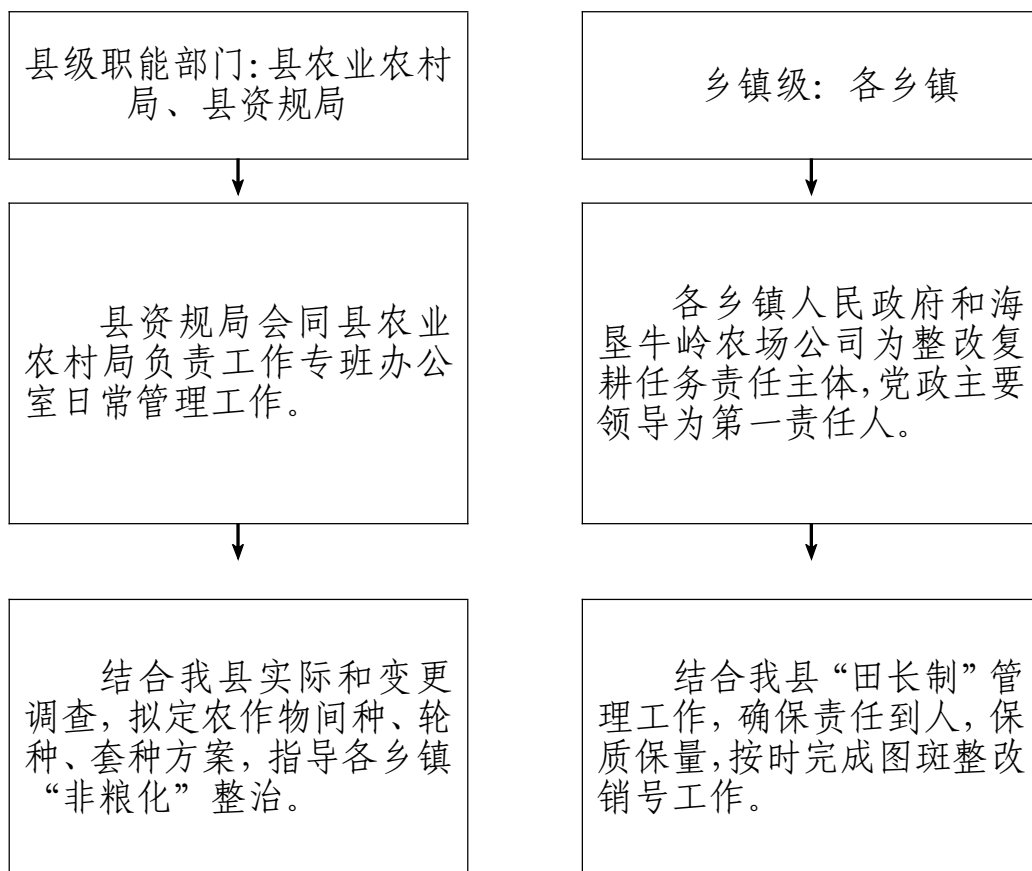
## 40. 高素质农民培训



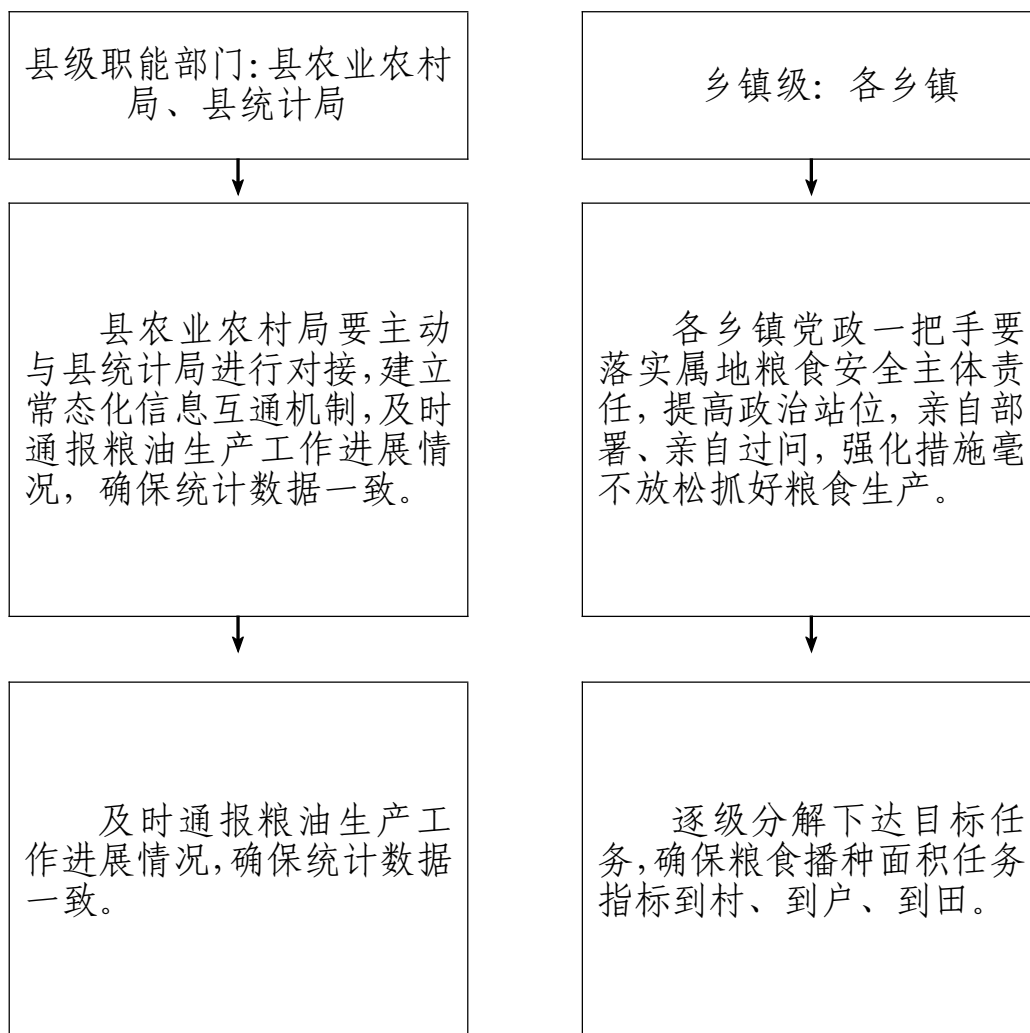
## 41. 促进农民工就业



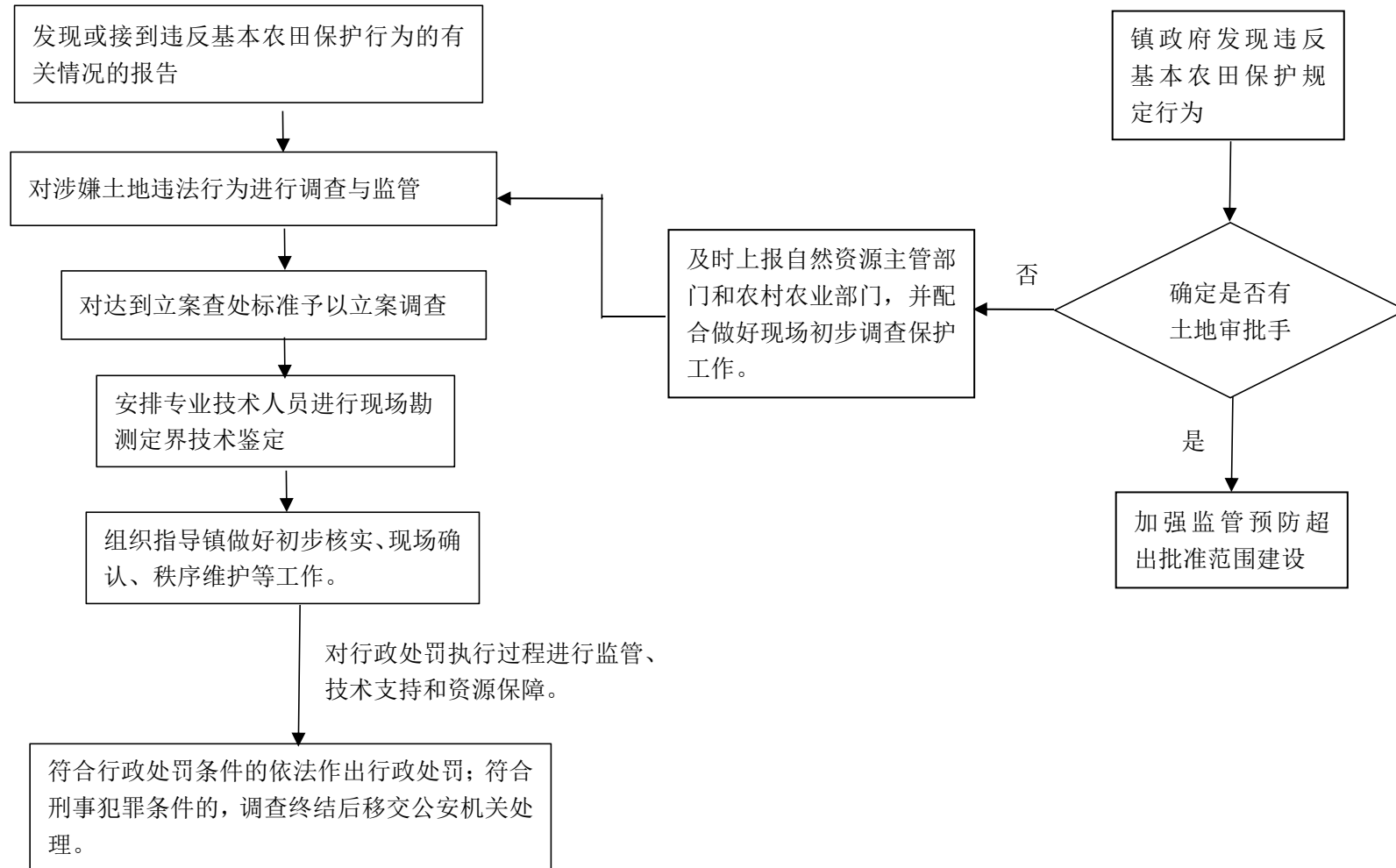
## 42. “非粮化”整治



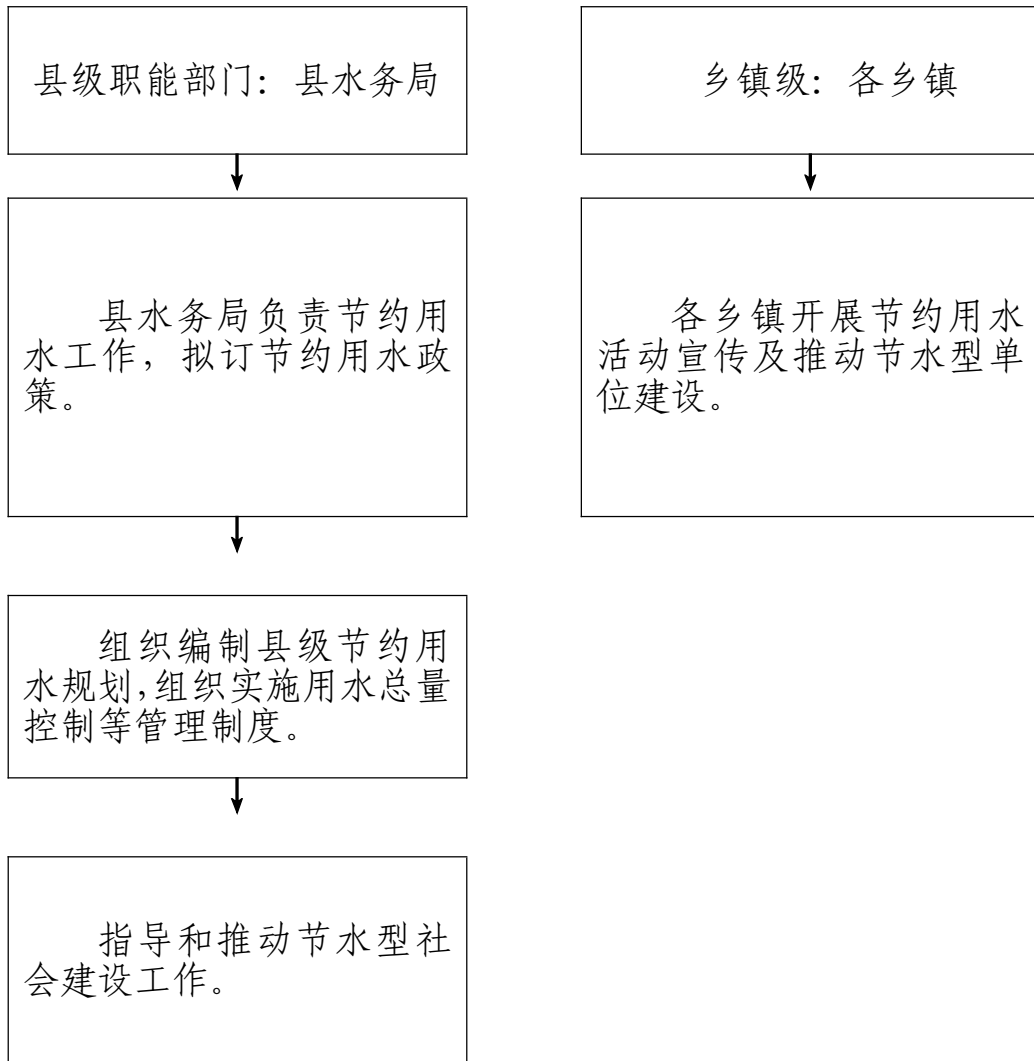
### 43. 粮食生产



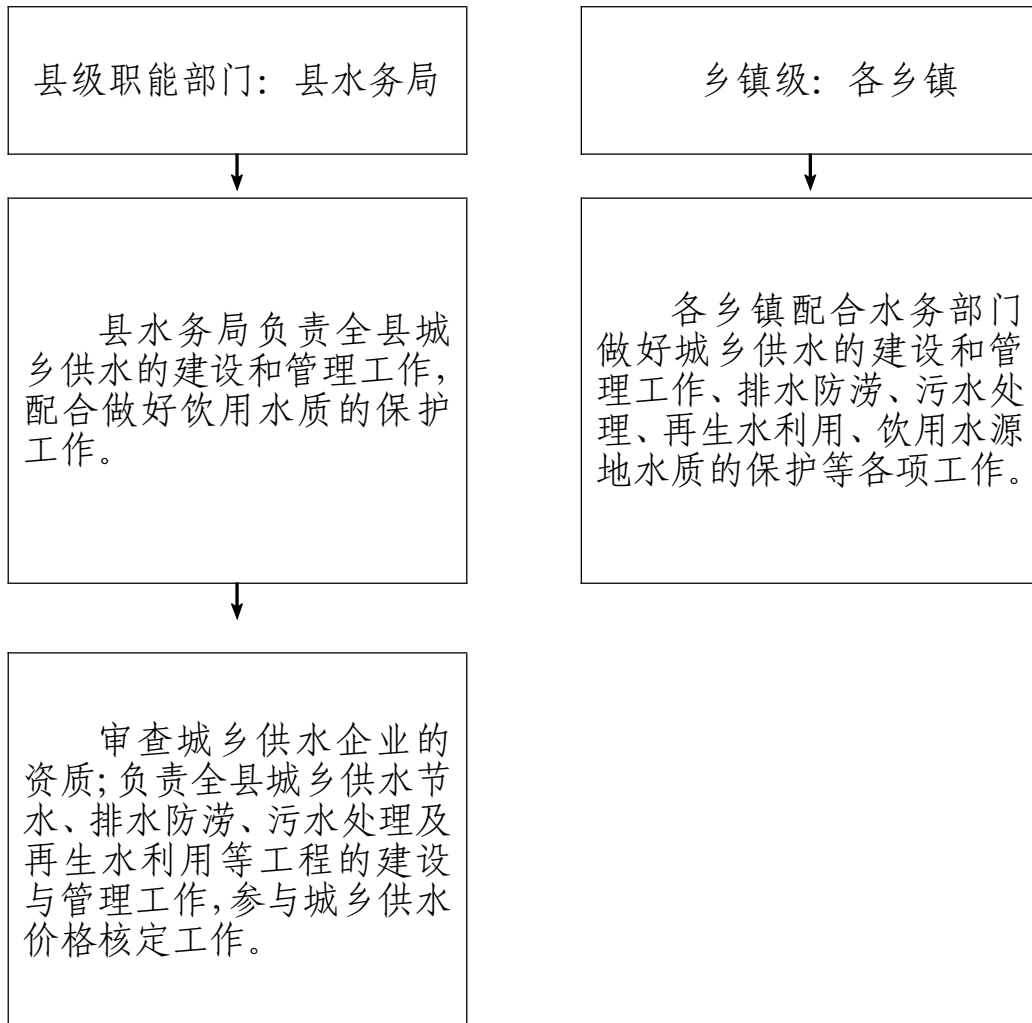
## 44. 水稻功能区管护



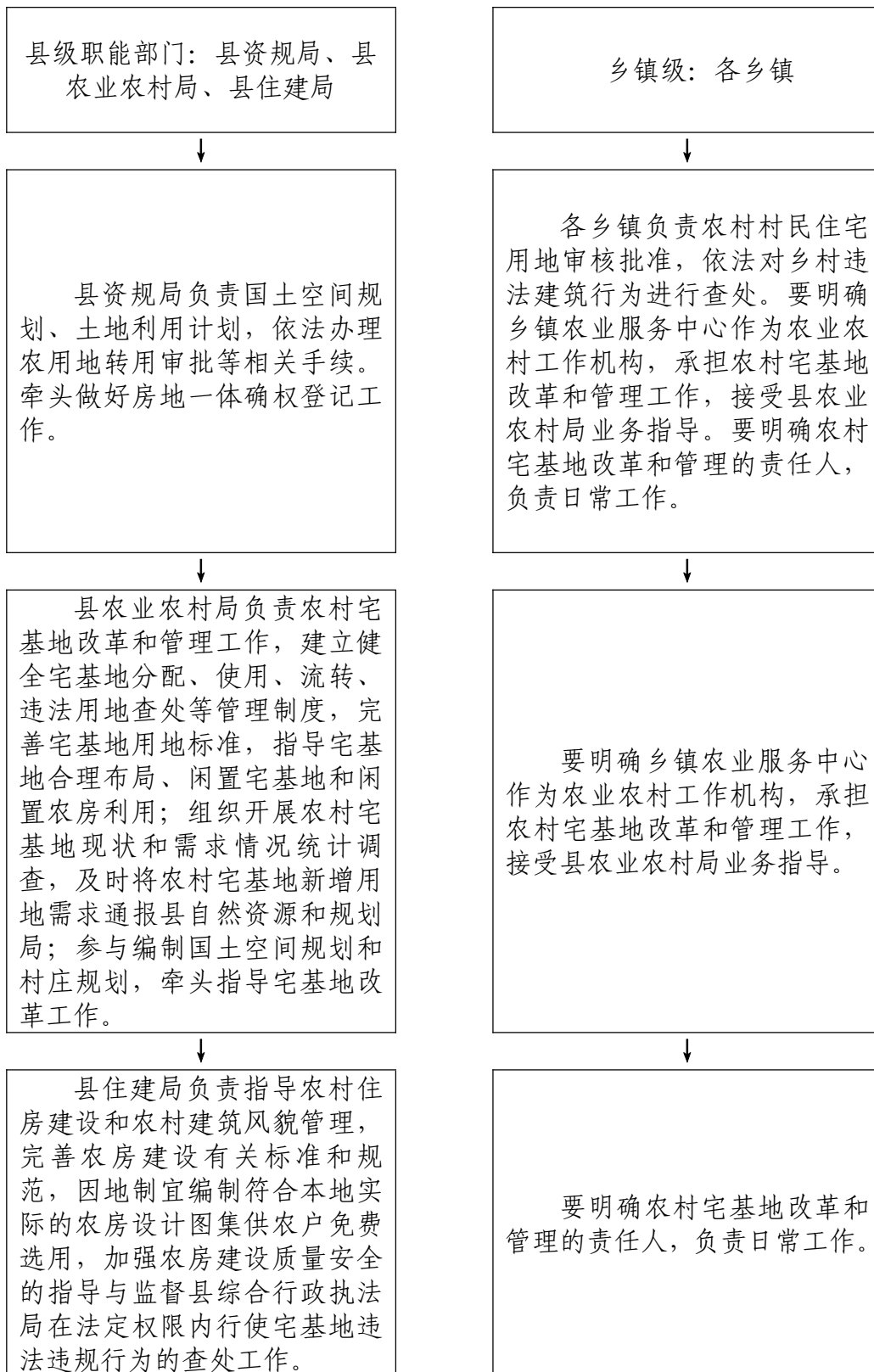
## 45. 节约用水管理工作



## 46. 城乡水务管理工作

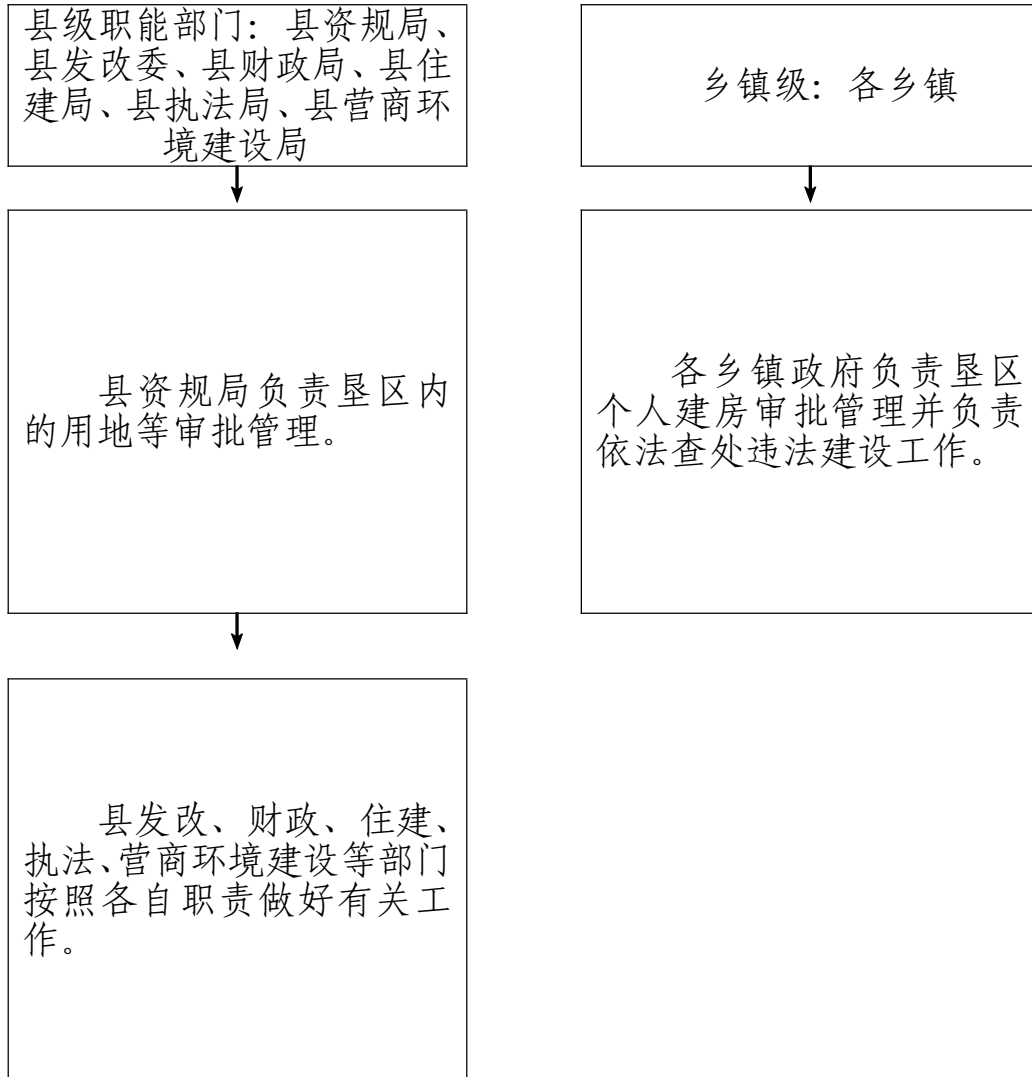


## 47. 农村宅基地和村民建房审批管理

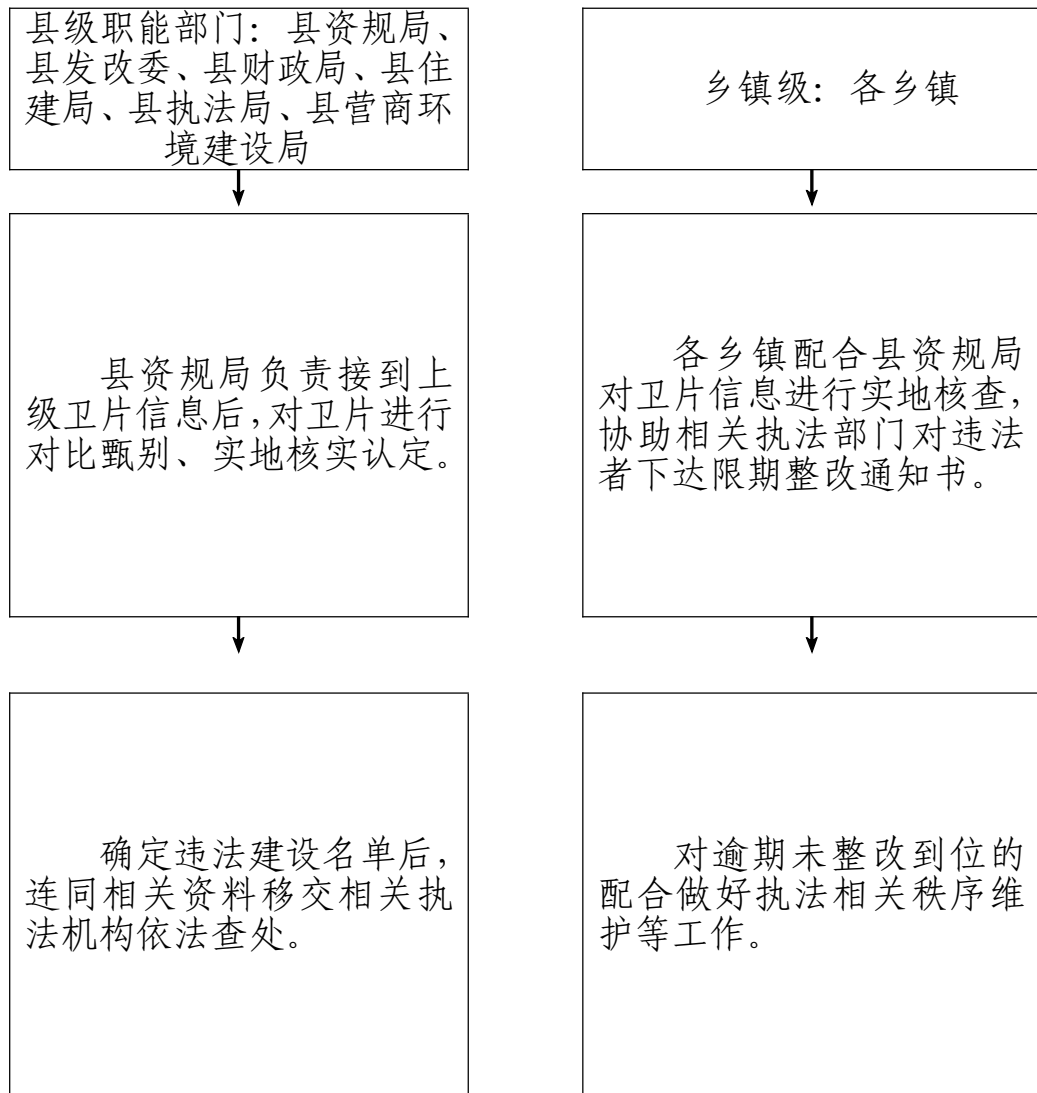




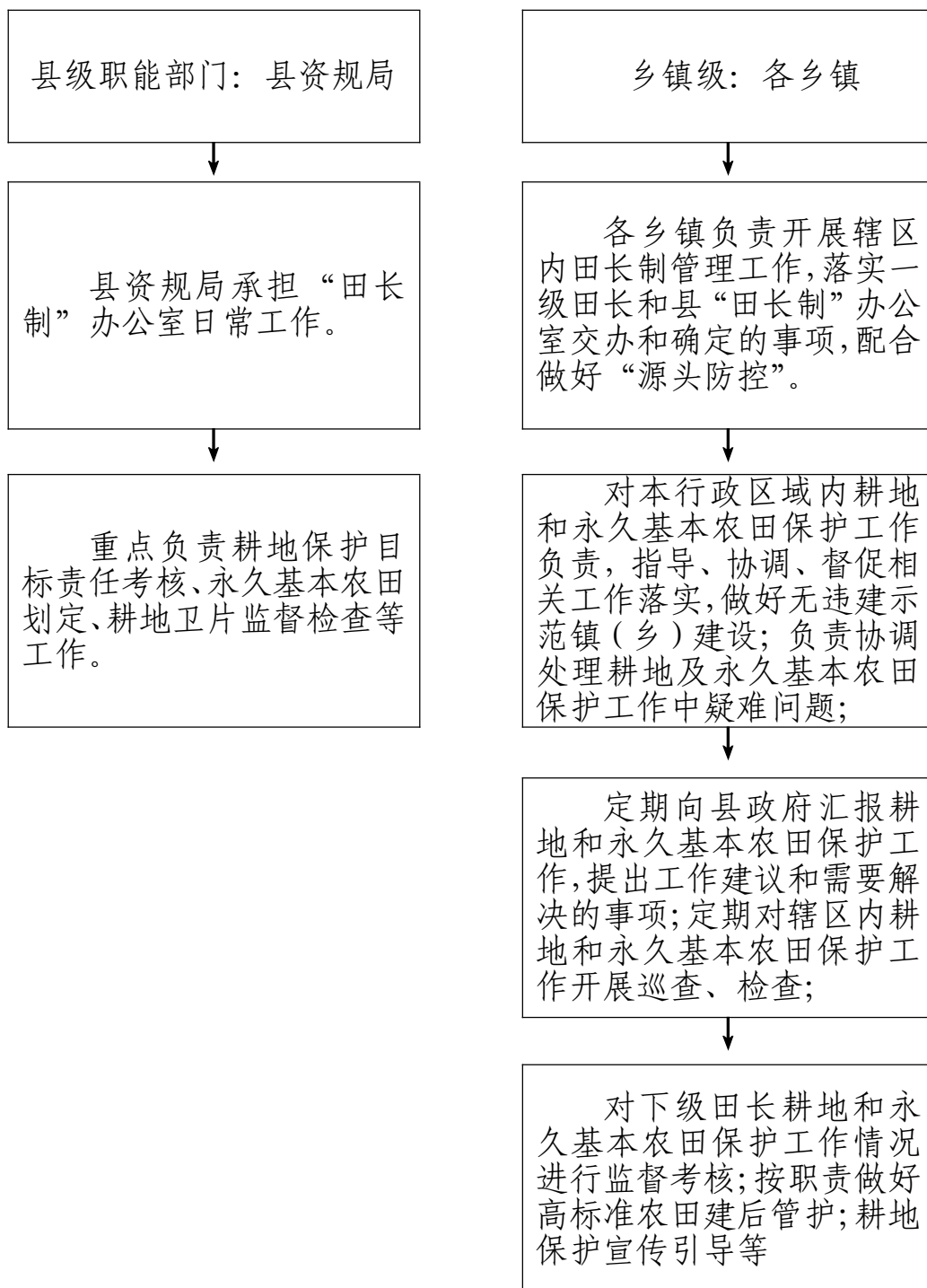
## 48. 垦区个人建房管理实施细则（试行）



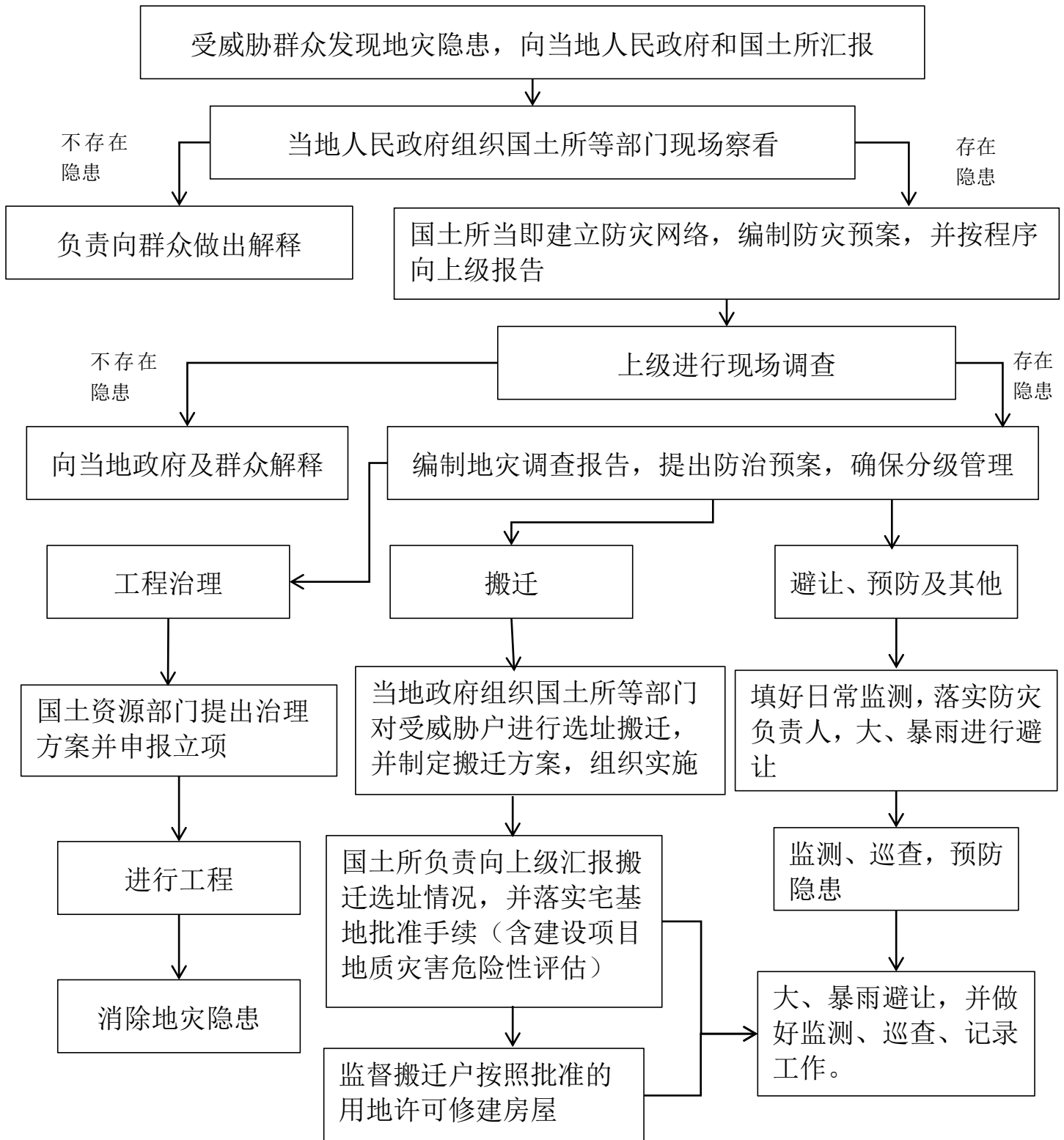
## 49. 对国土卫片发现违法建设行为的监管执法



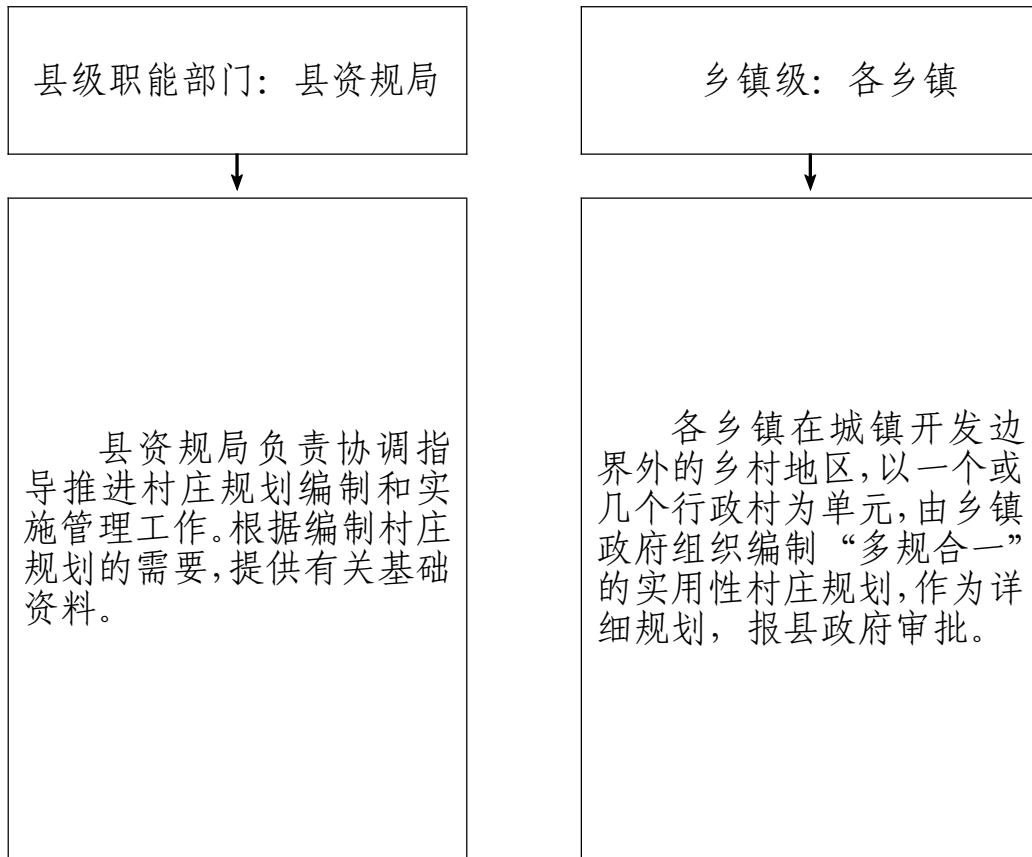
## 50. 田长制管理工作



## 51. 地质灾害防治



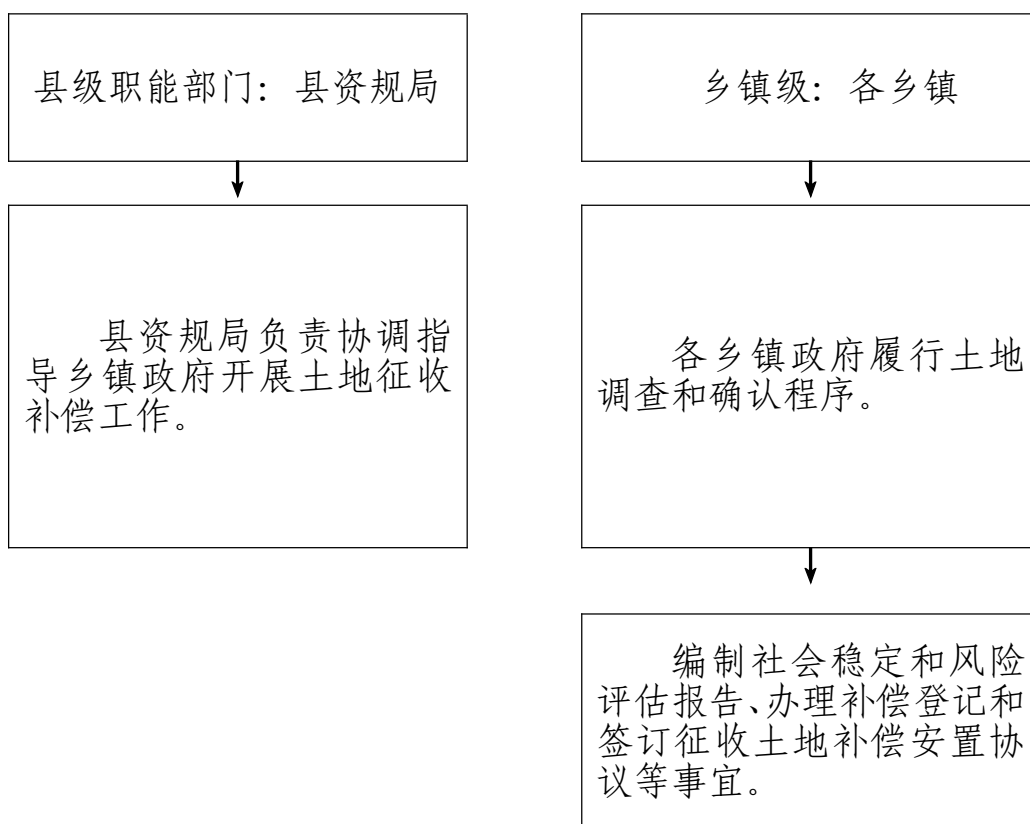
## 52. 村庄规划编制实施管理



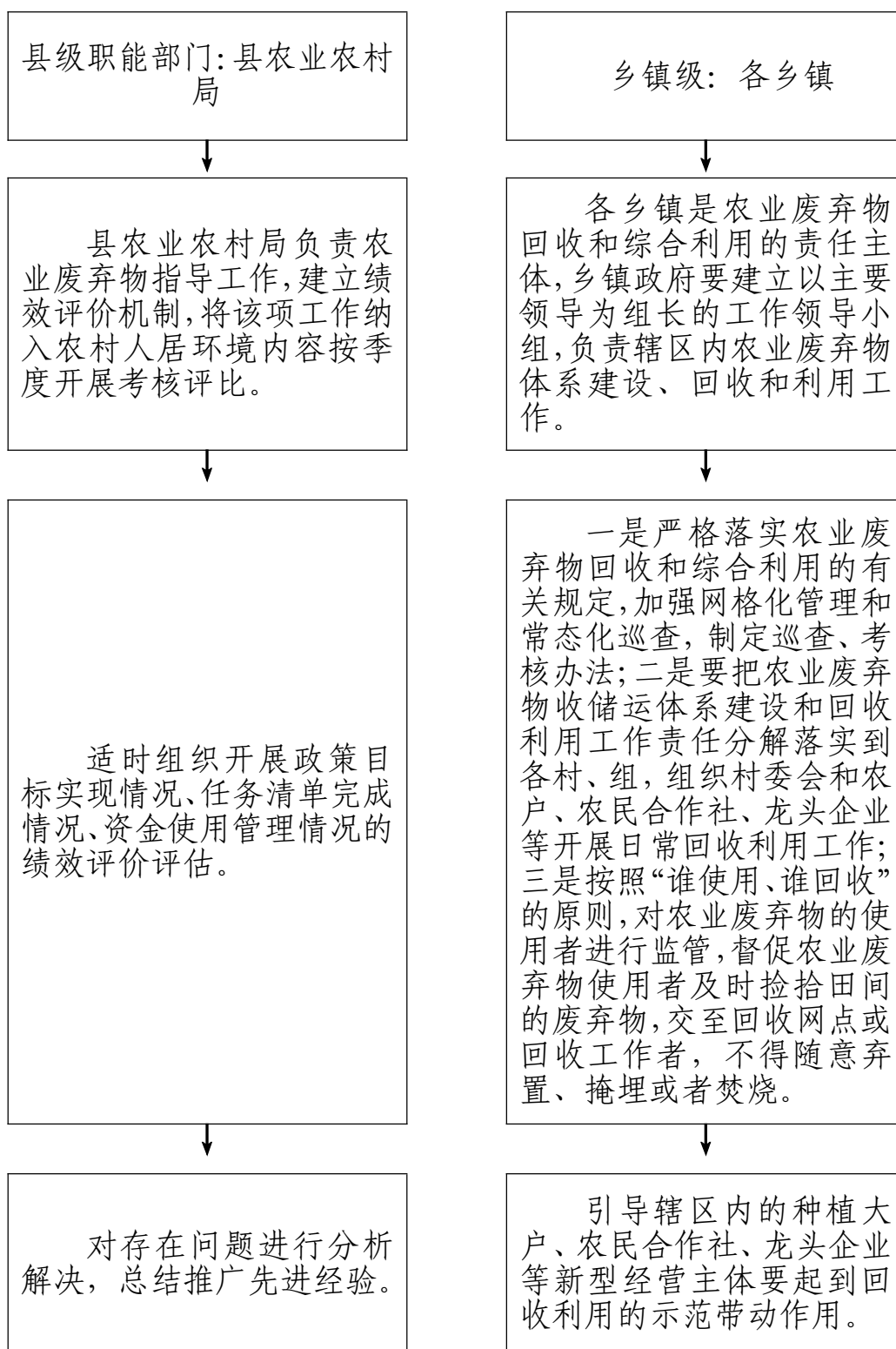
### 53. 设施农用地管理



## 54. 农用地转用和土地征收

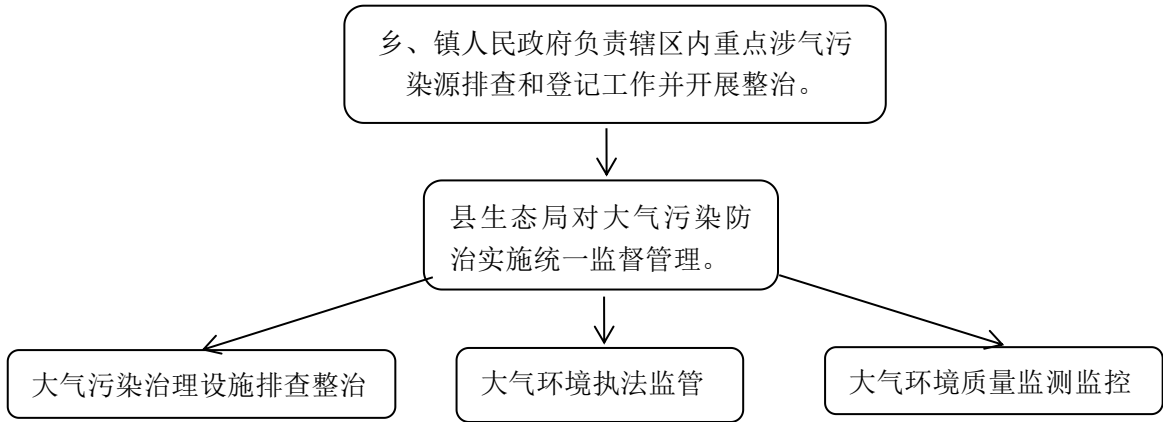


## 55. 农药回收

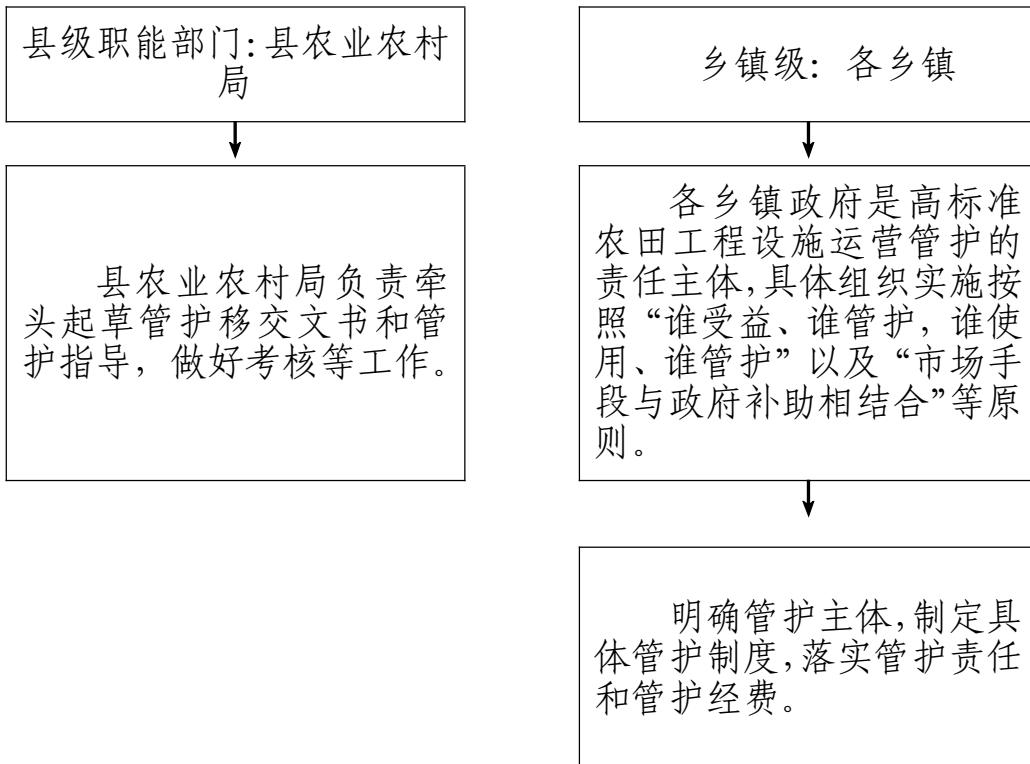




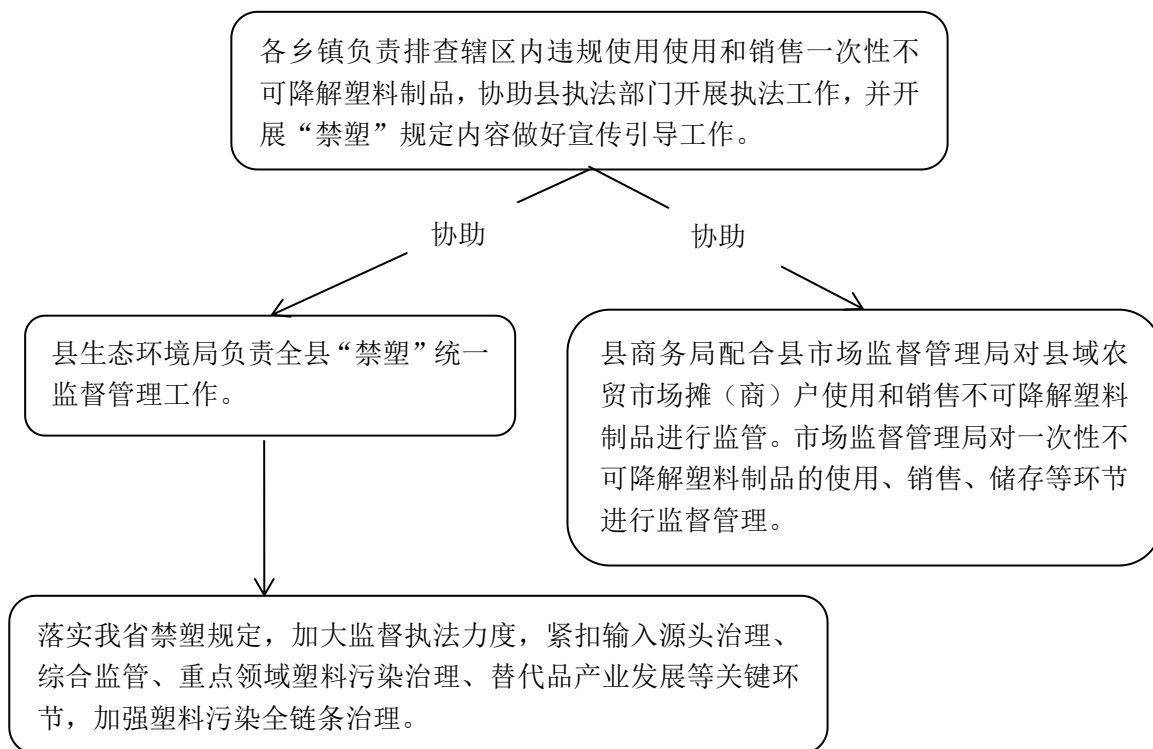
## 56. 大气污染防治工作



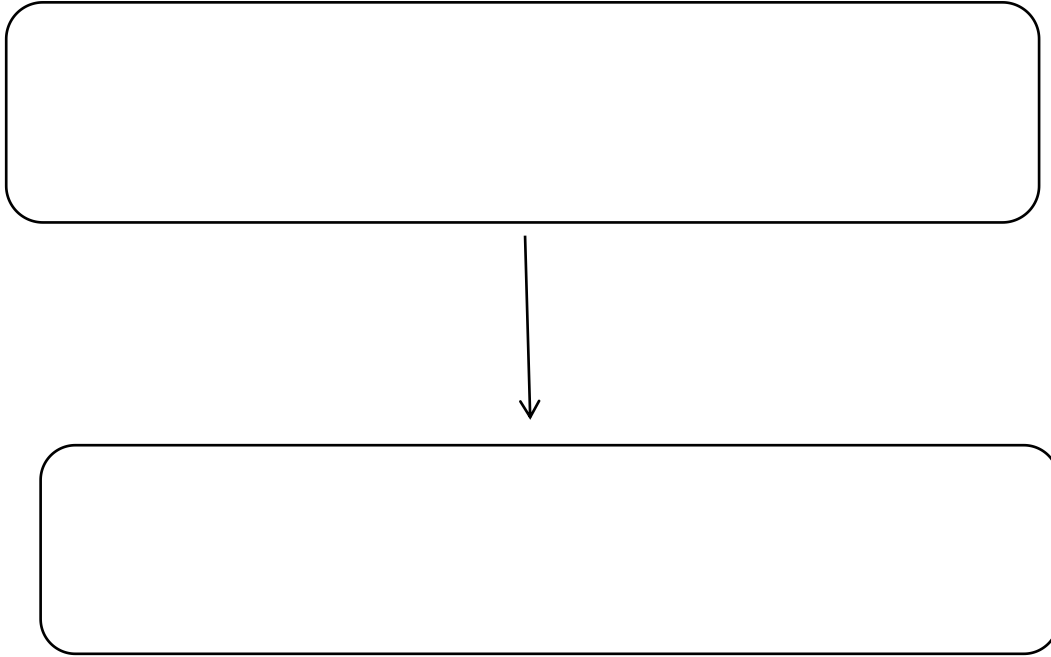
## 57. 高标准农田建后管护



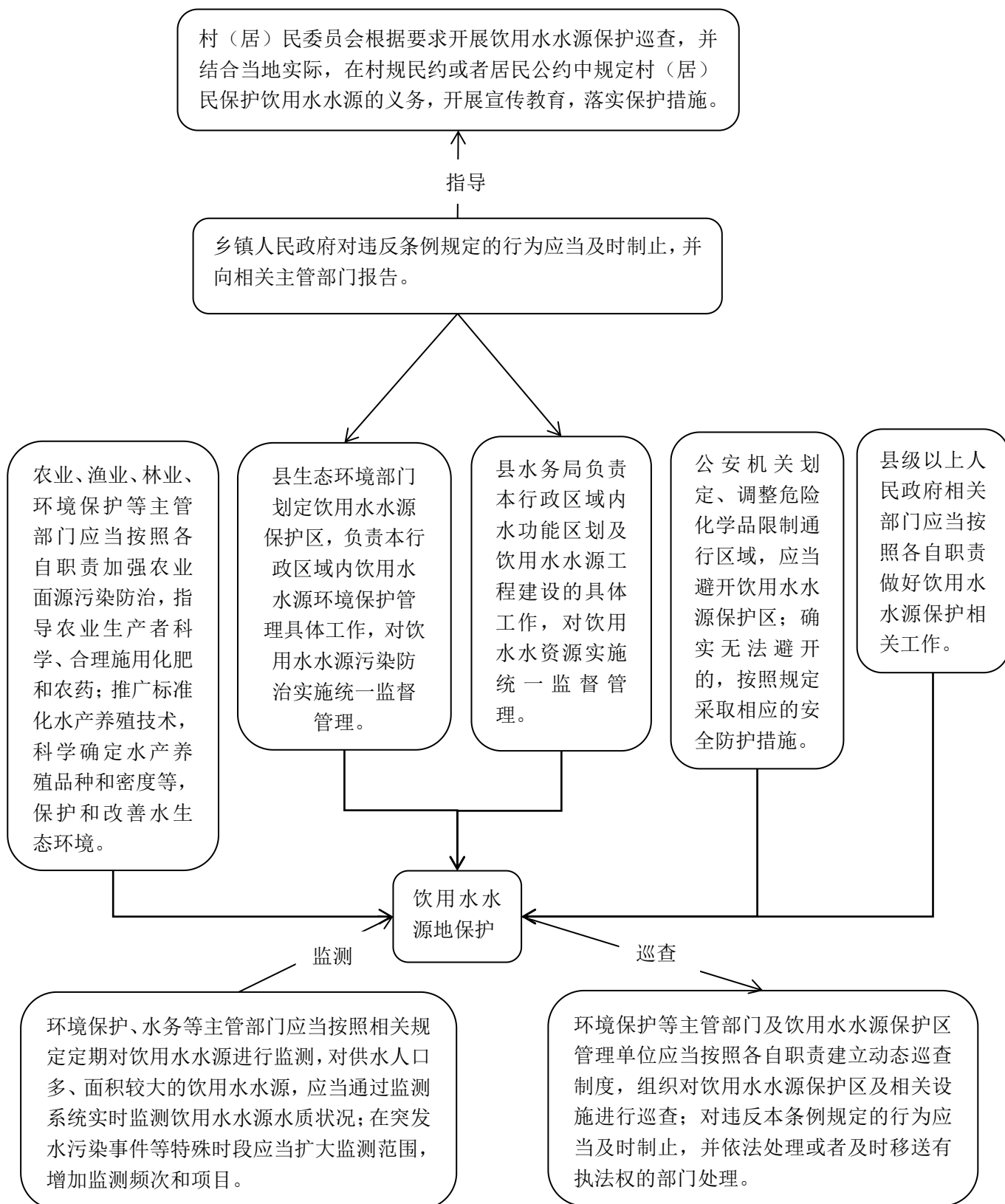
## 58. 开展禁止使用和销售一次性不可降解塑料制品工作



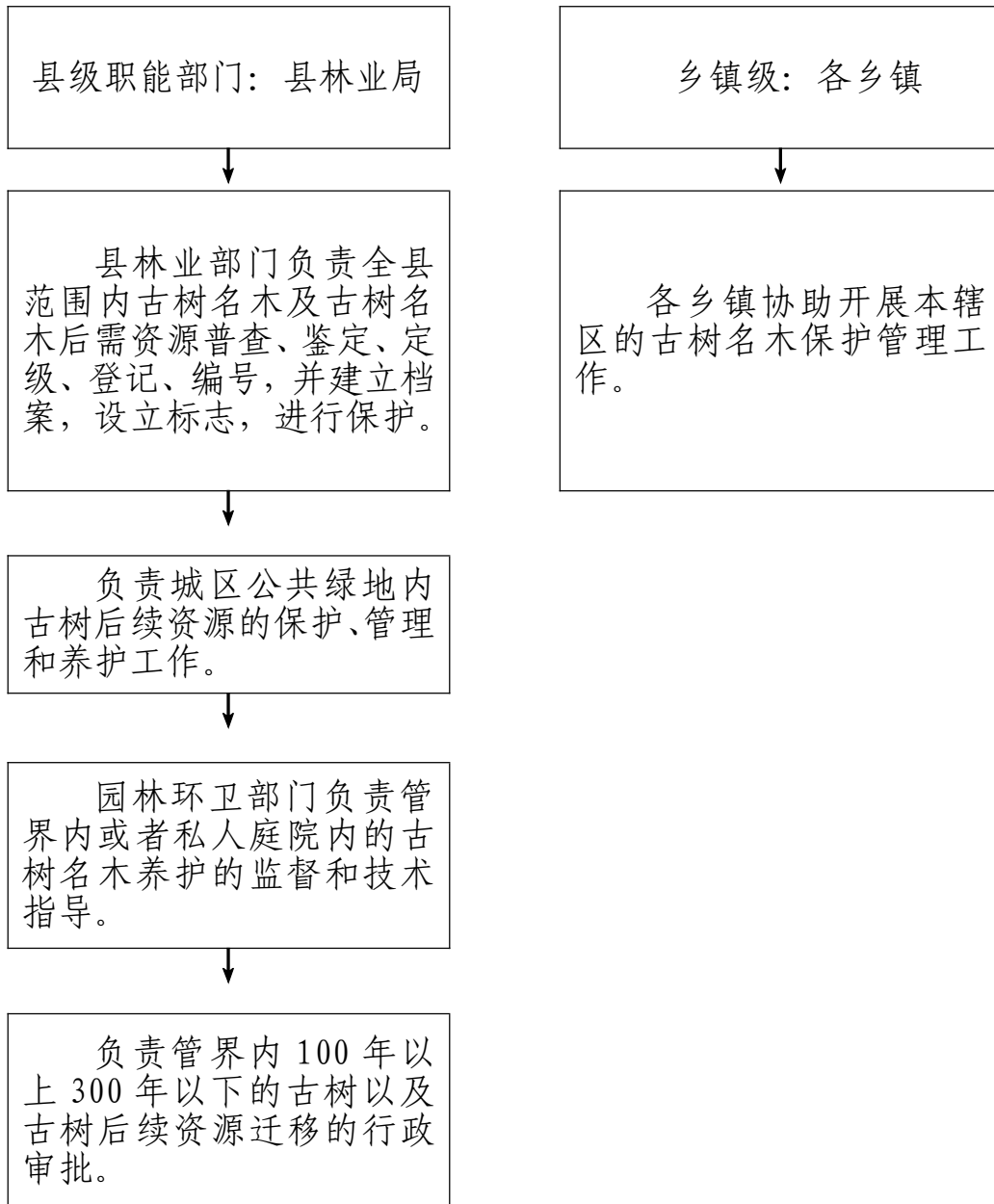
## 59. 河道采砂管理



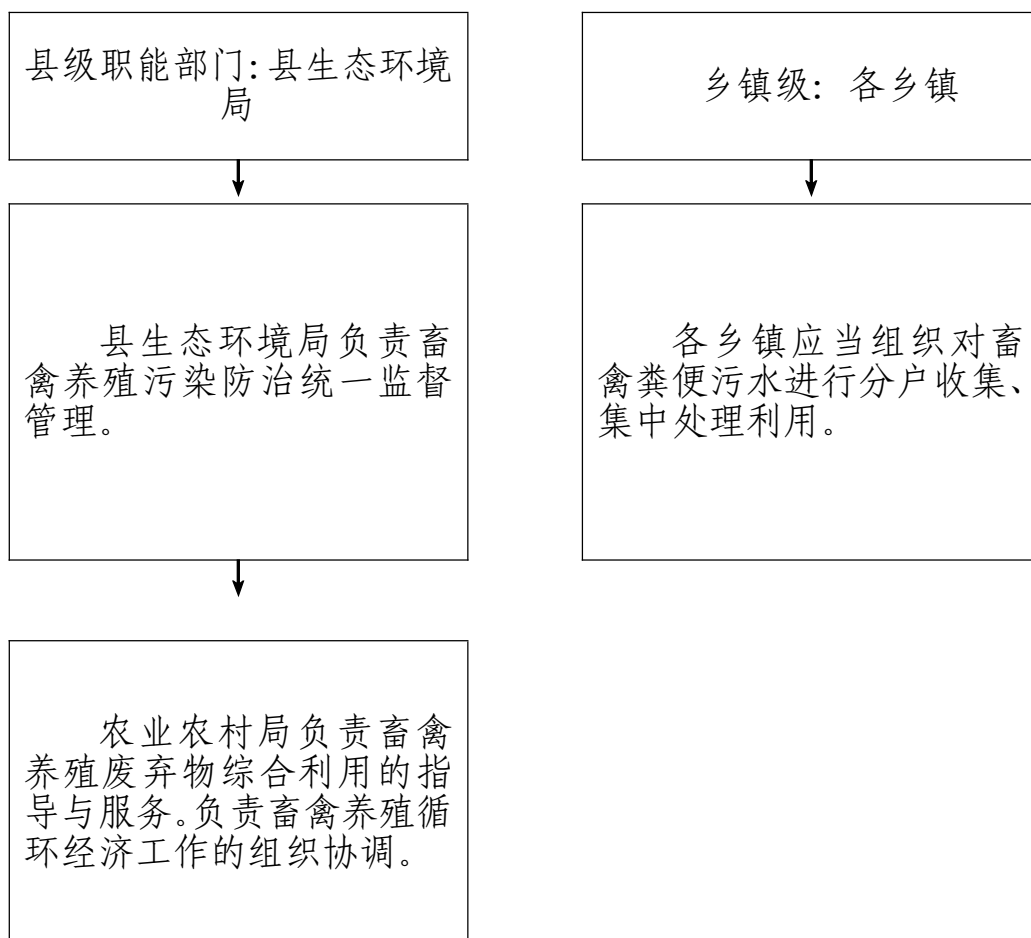
## 60. 饮用水水源地保护



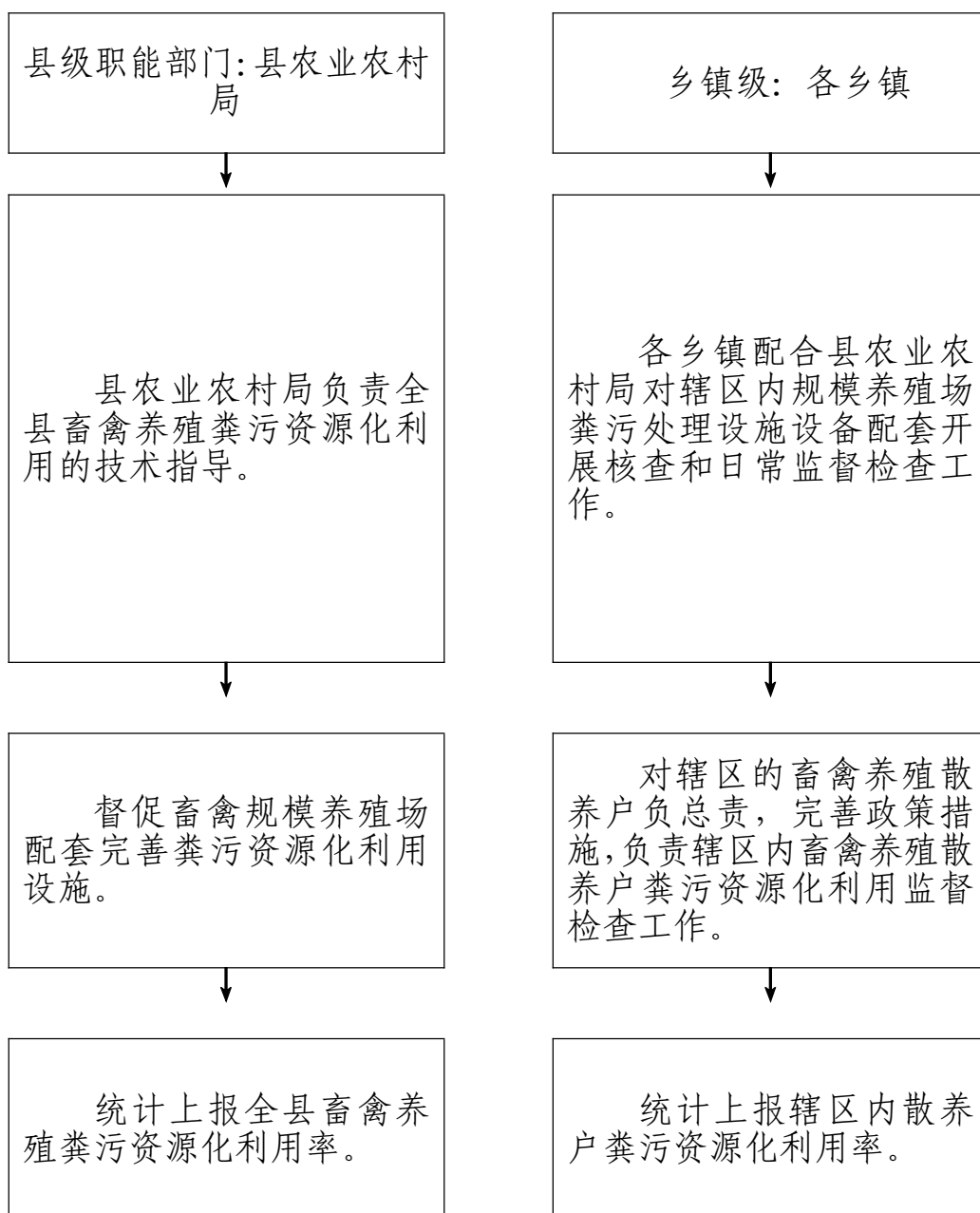
## 61. 公共绿地内古树名木的管理和养护工作



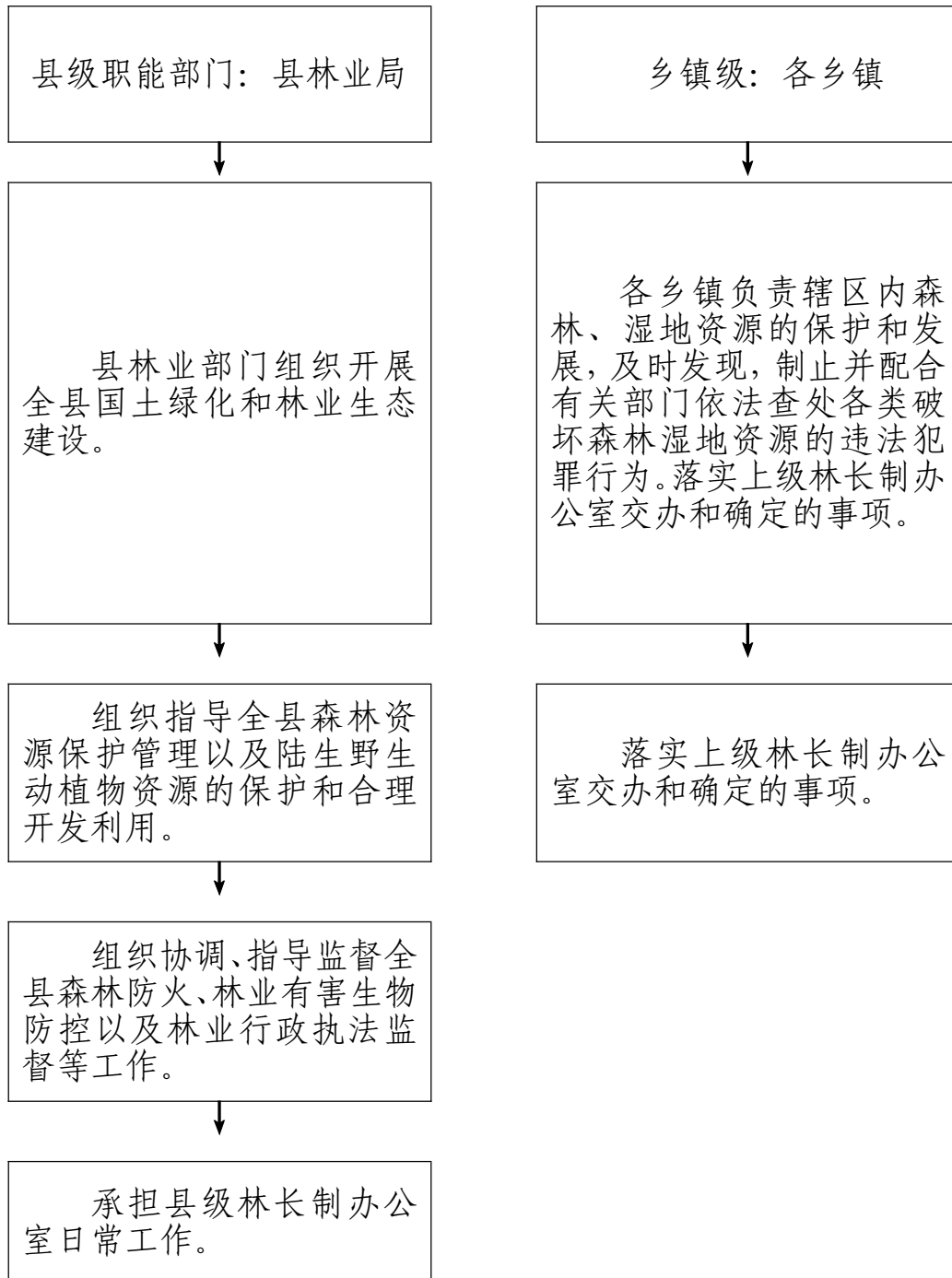
## 62. 畜禽养殖污染防治



### 63. 畜禽养殖粪污资源化利用

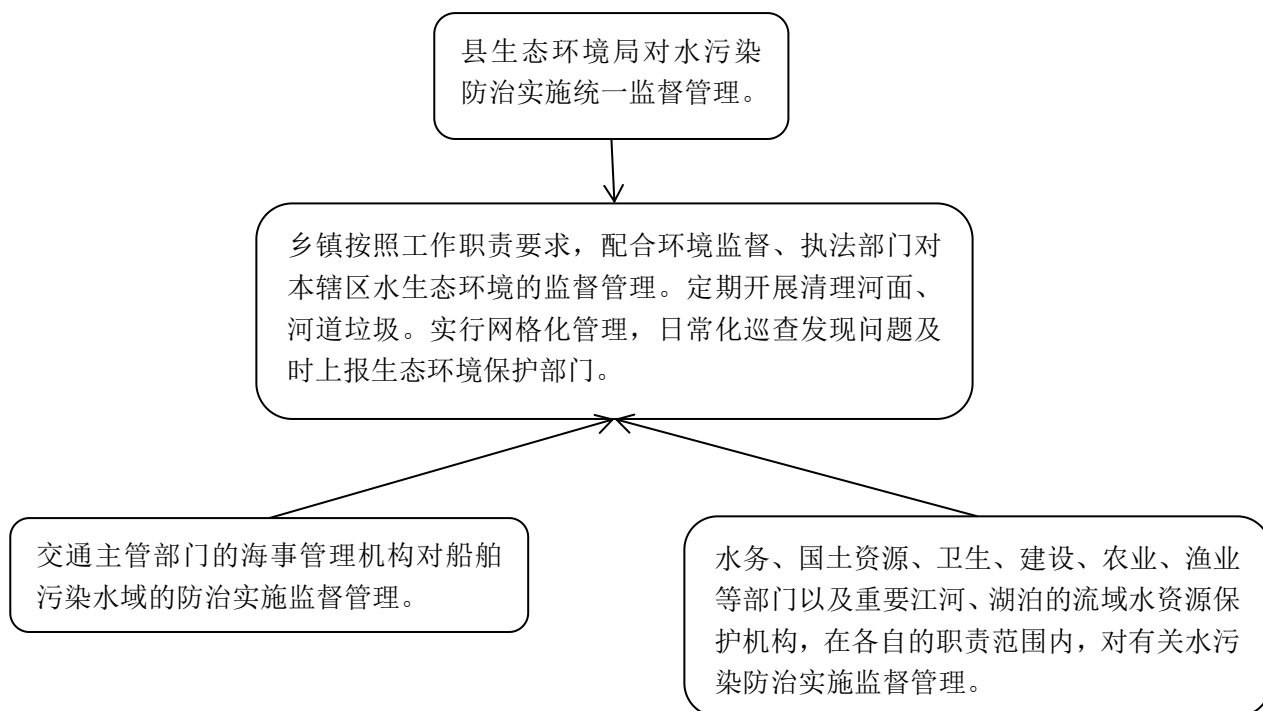


## 64. 林长制工作

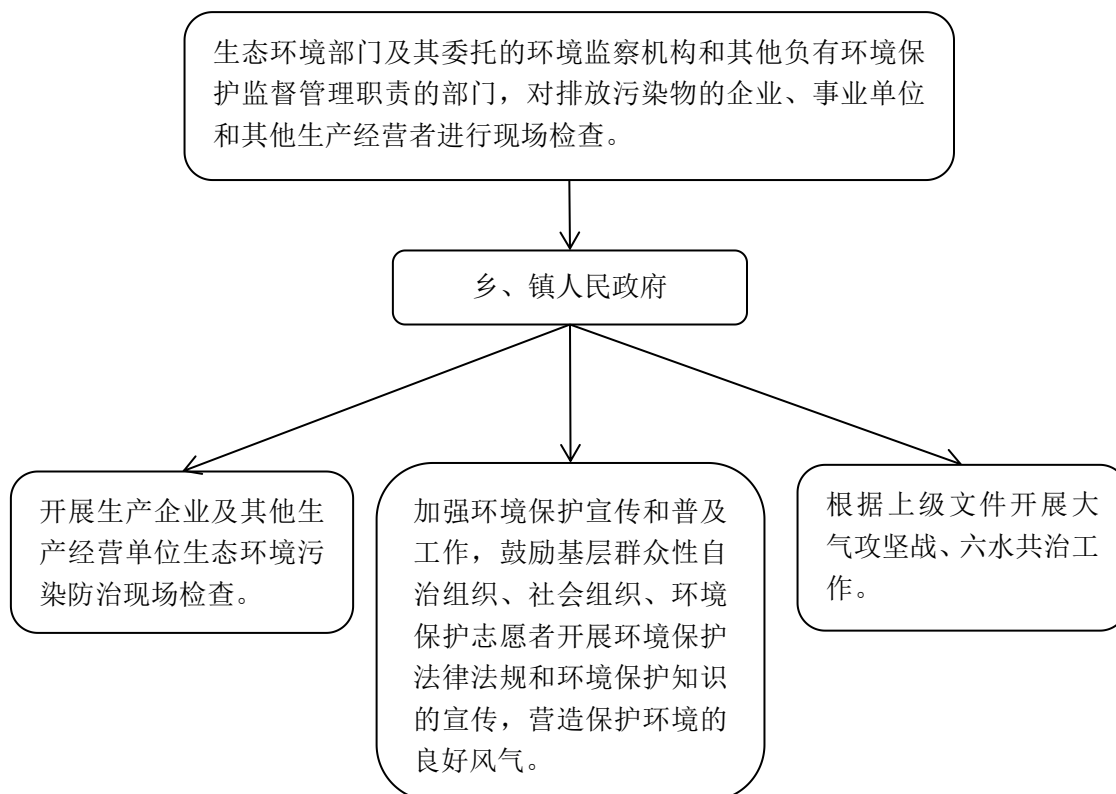




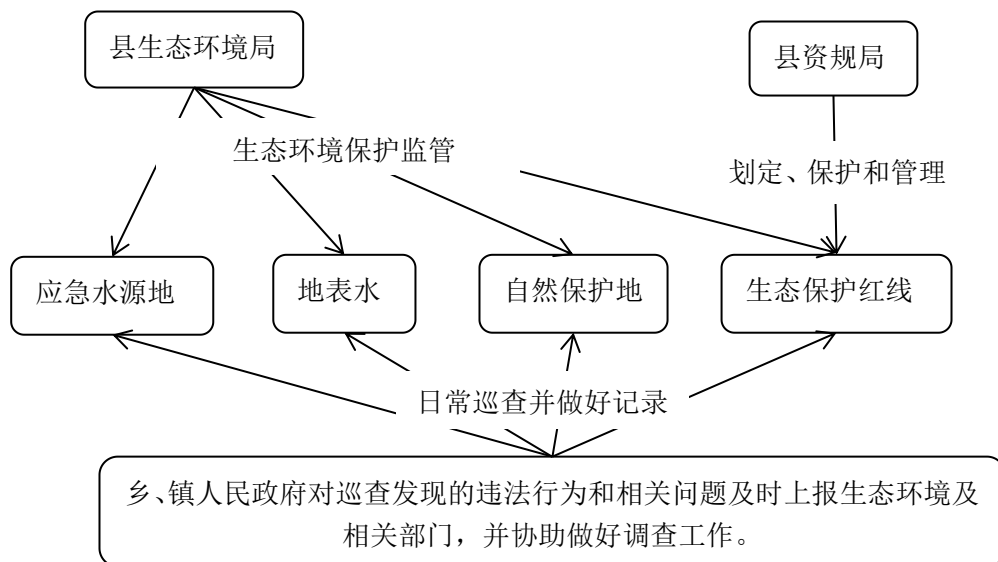
## 65. 水污染防治



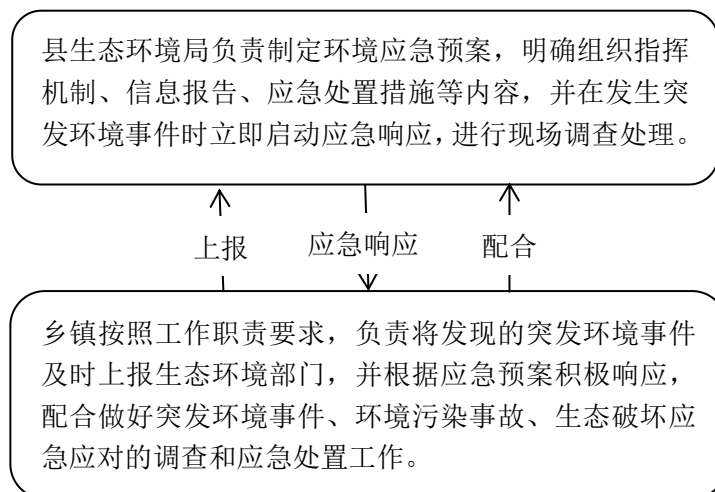
## 66. 其他污染防治监督管理（大气、水、光、噪声等）



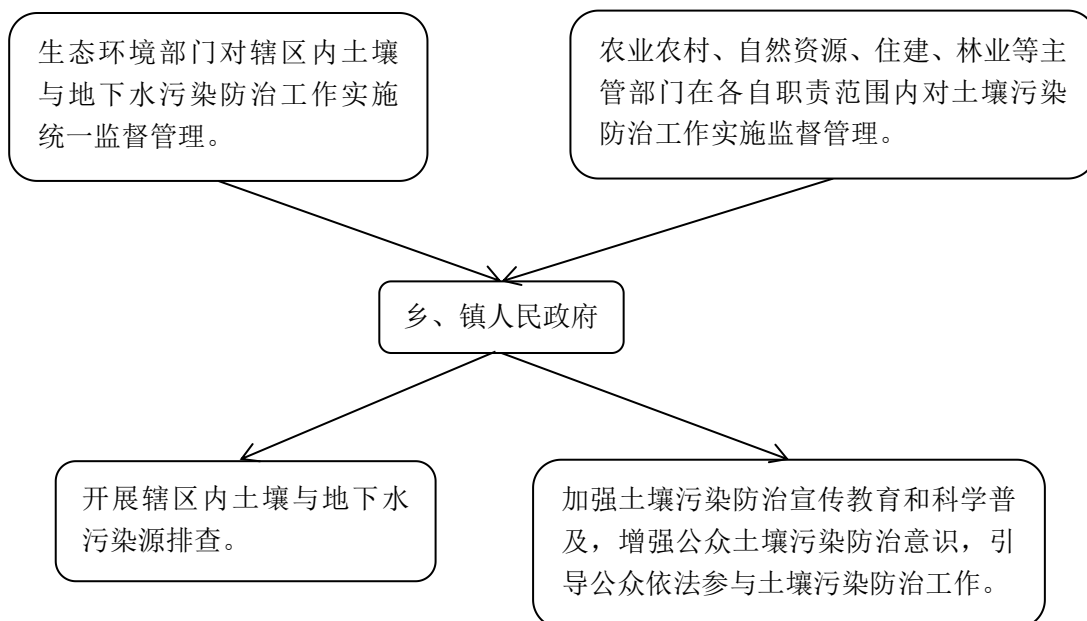
## 67. 地表水、自然保护地、生态保护红线监管



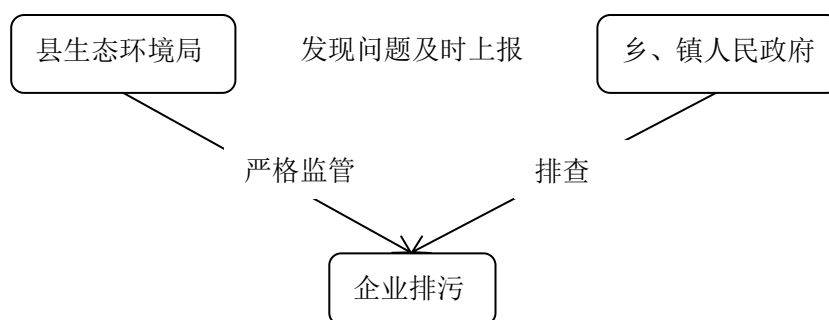
## 68. 突发环境事件、环境污染事故、生态破坏应急应对



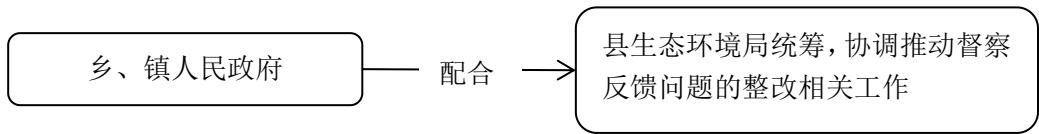
## 69. 土壤与地下水污染防治



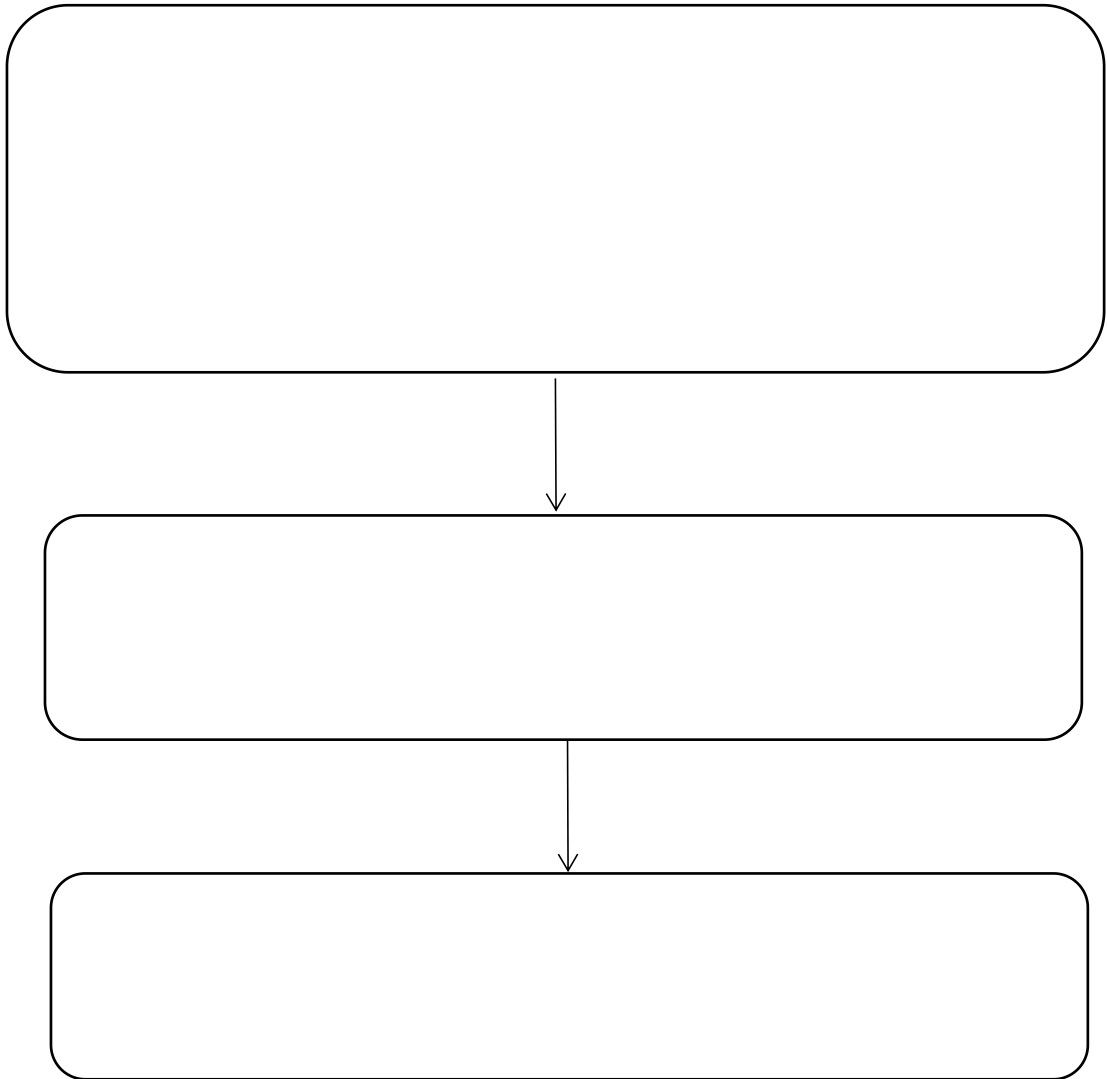
## 70. 违法排污企业监管



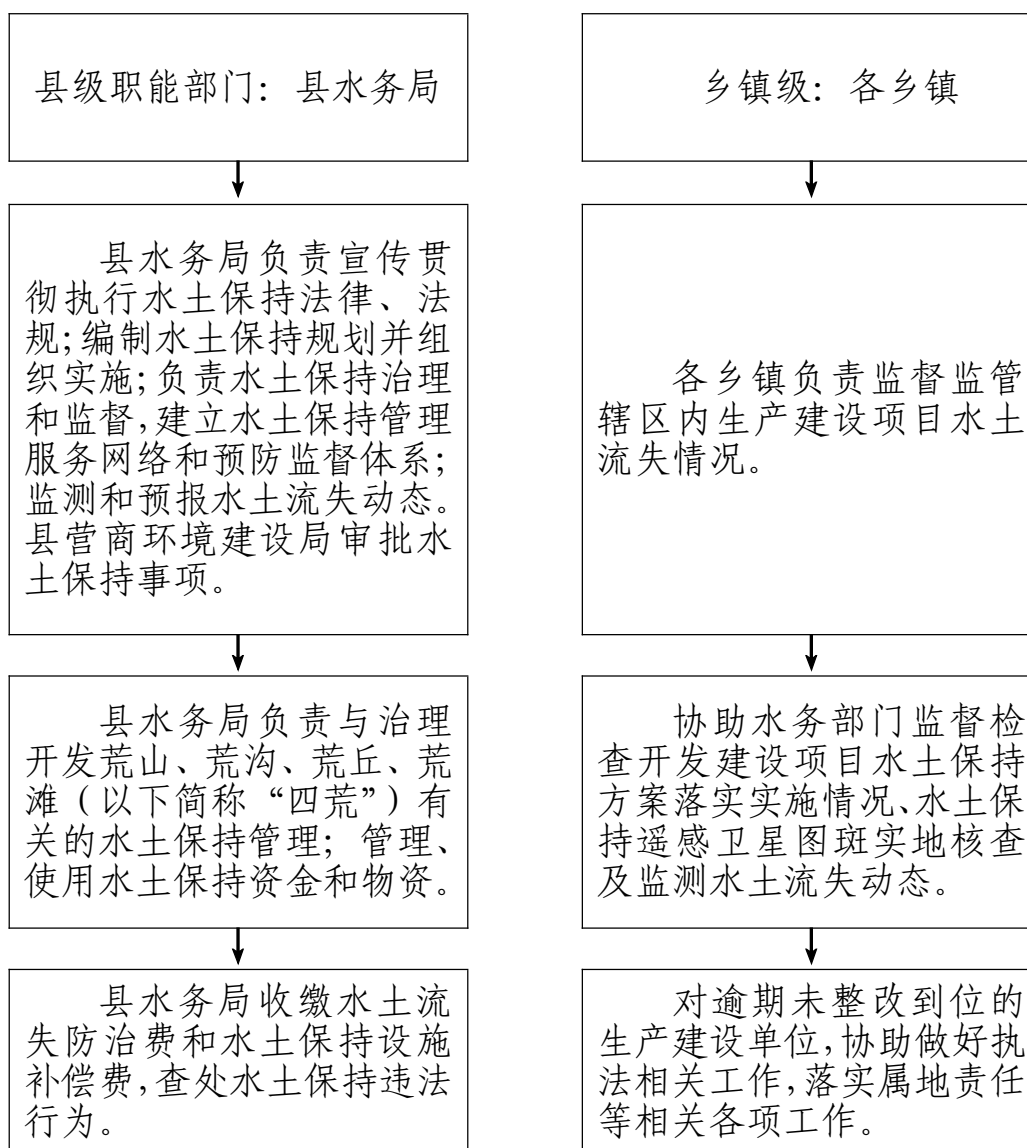
## 71. 生态环保督察



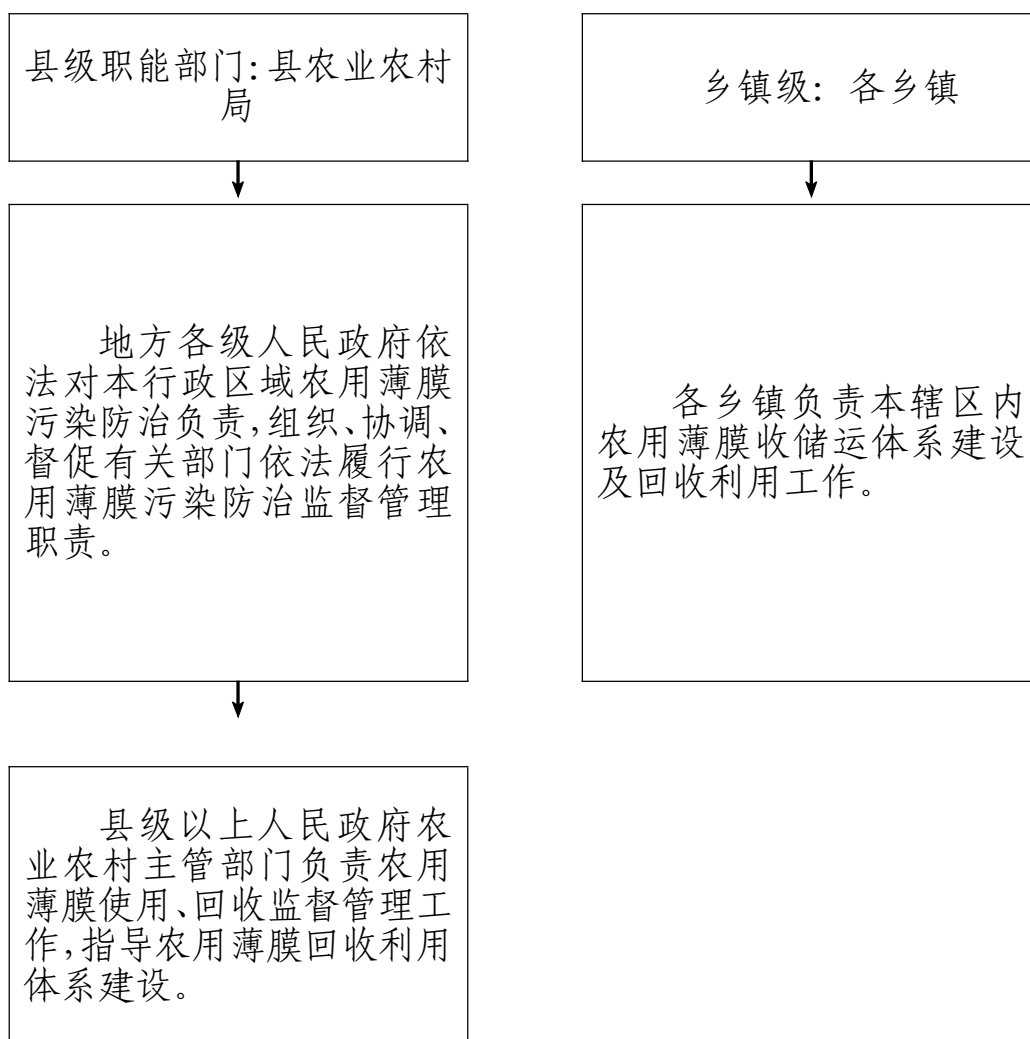
## 72. 全面实施河长制、湖长制工作, 指导、监督重要江河、湖库的治理、开发和保护



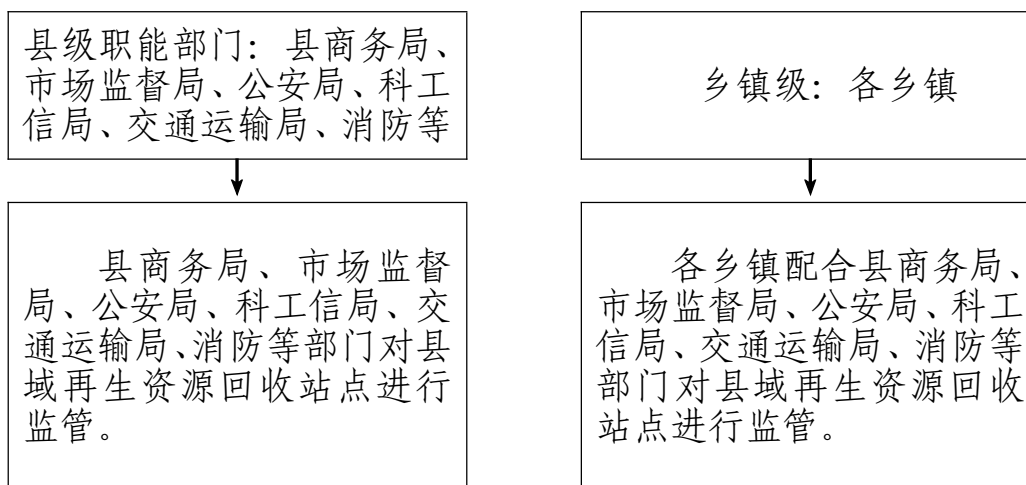
### 73. 水土保持管理工作



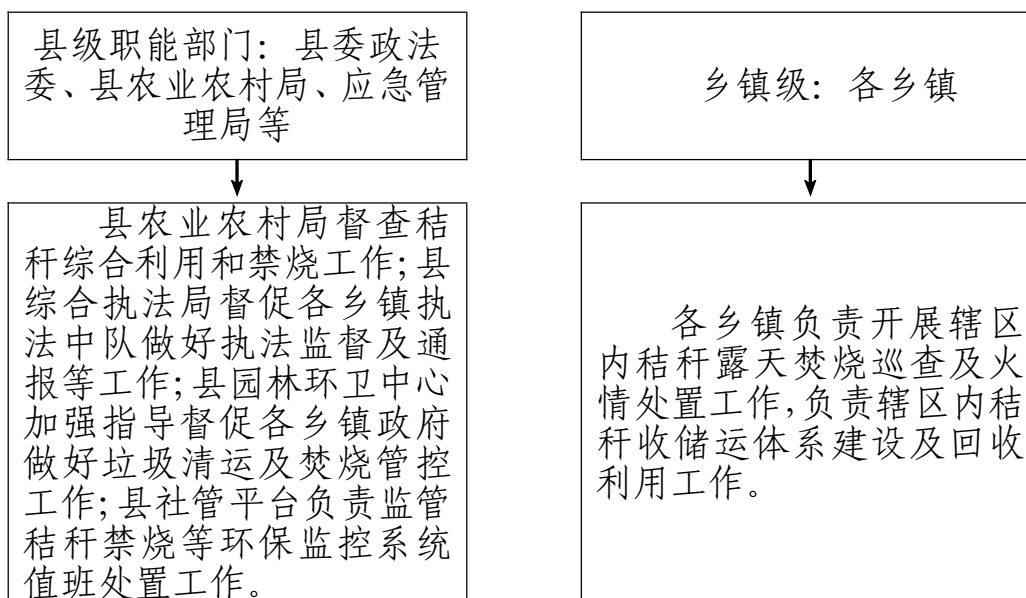
## 74. 废旧农膜回收处置



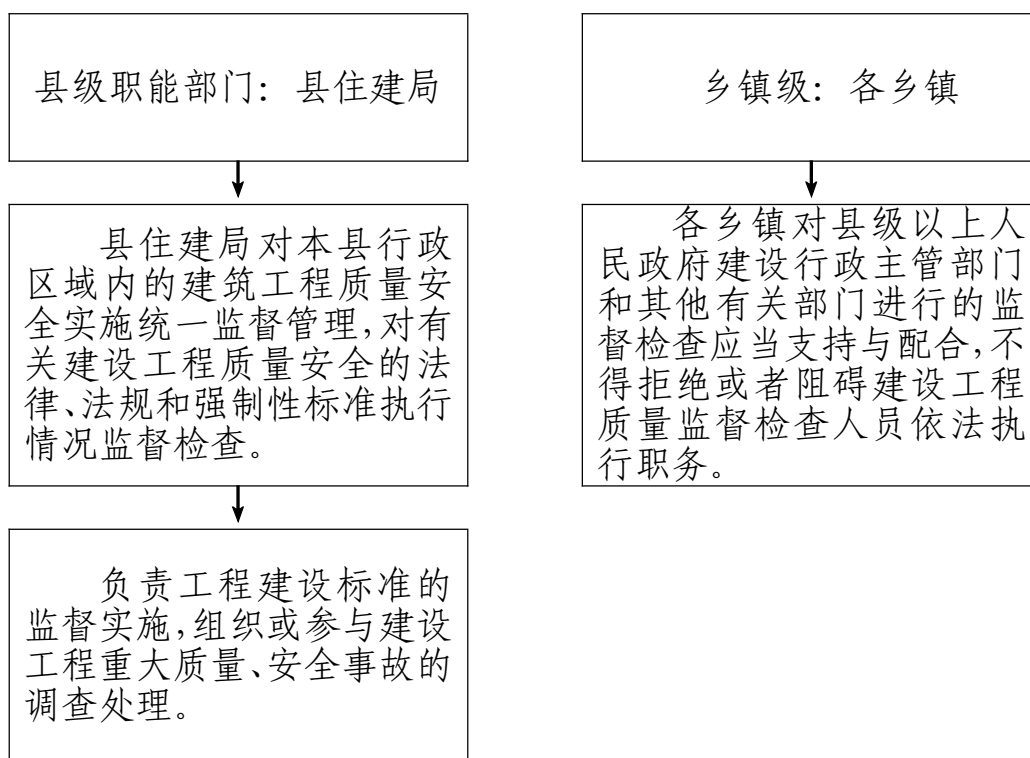
## 75. 对再生资源回收站点进行监管



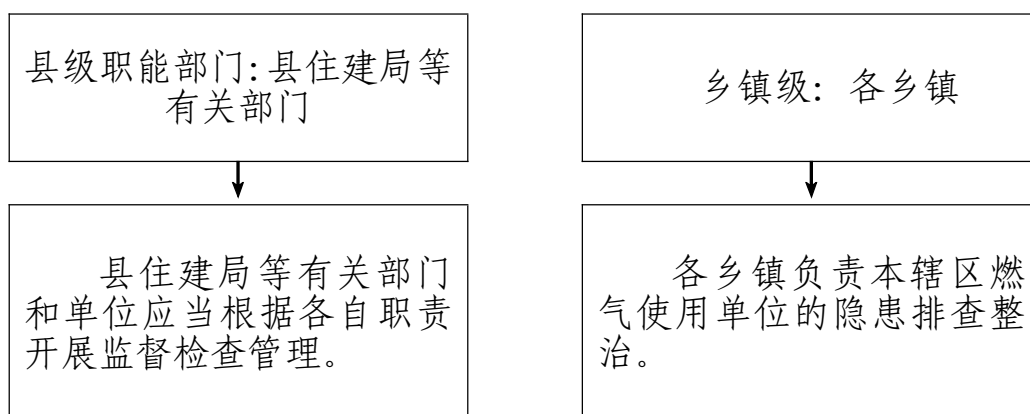
## 76. 秸秆回收及综合利用



## 77. 建筑工程质量安全监管

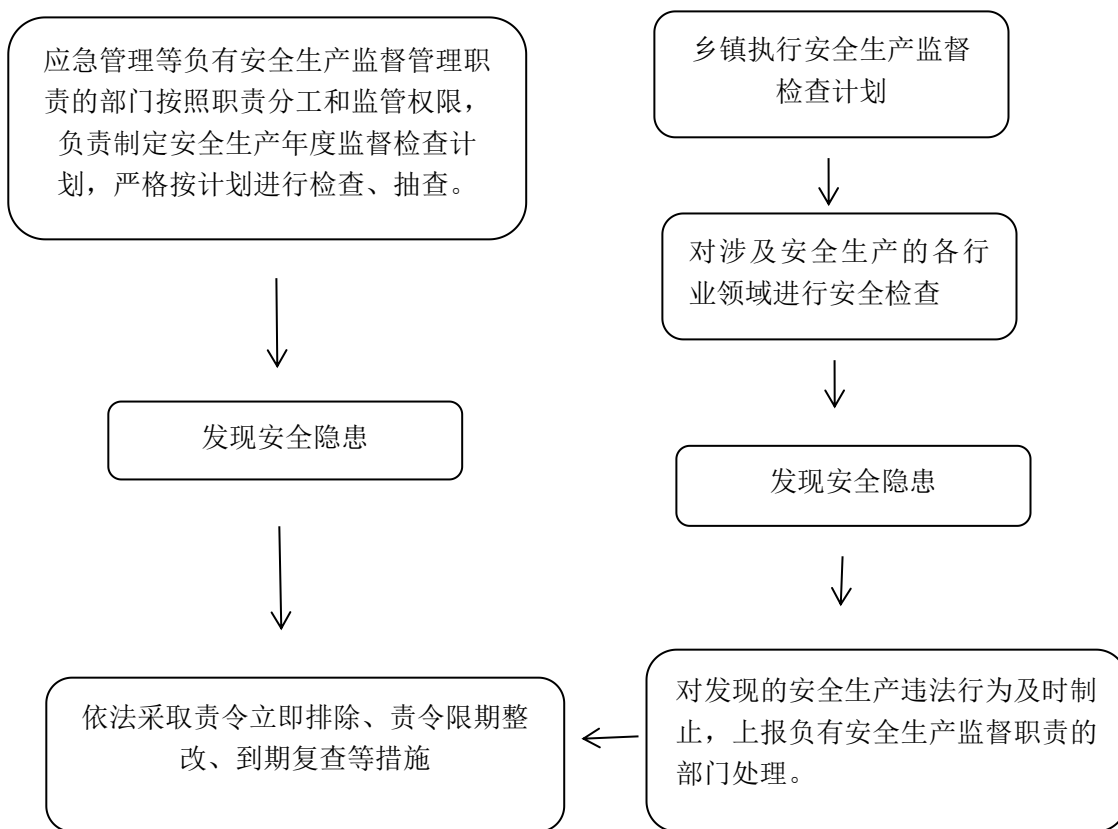


## 78. 燃气安全管理

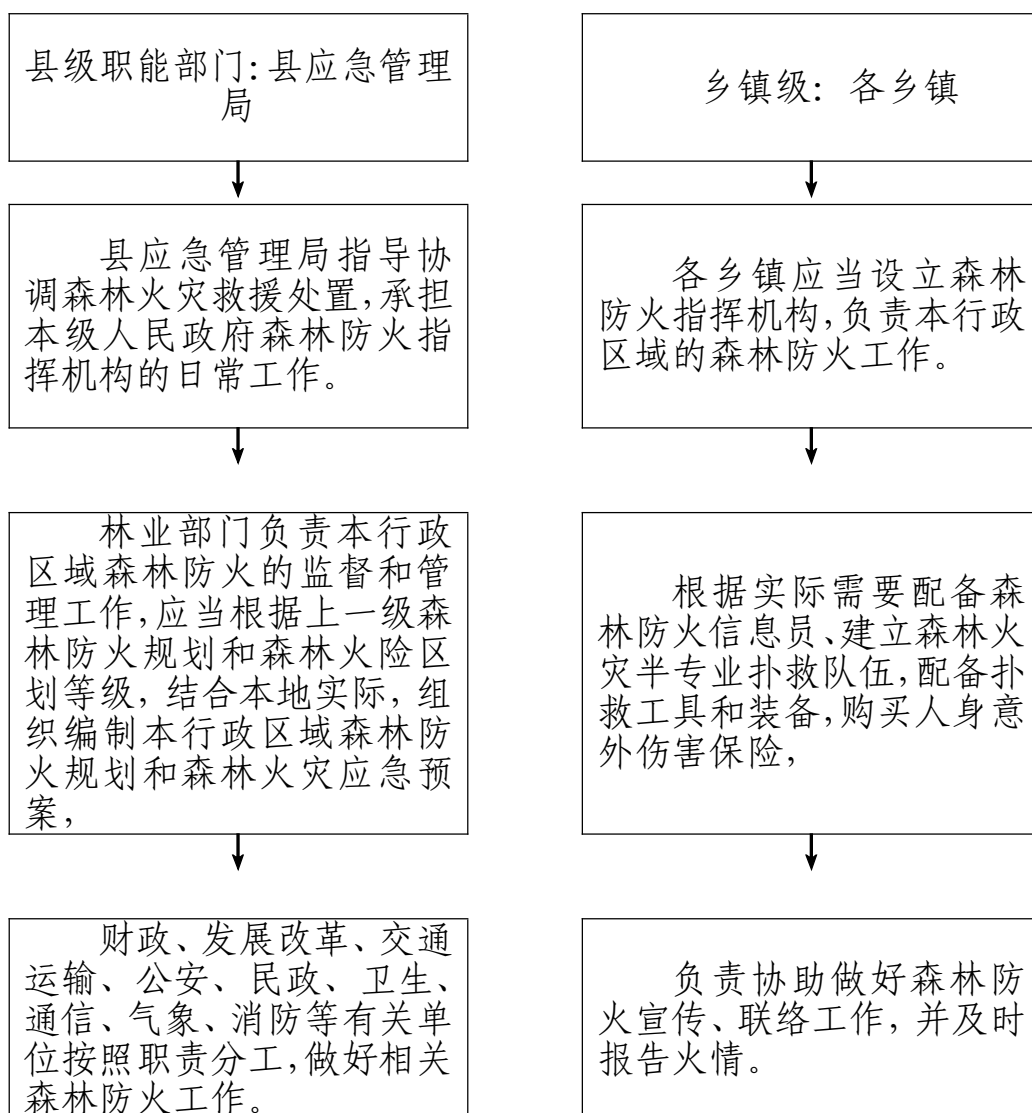




## 79. 对生产经营单位安全生产状况的监督检查



## 80. 森林防火工作



## 81. 防汛防风工作

正常值班



根据县三防指挥部工作要求或响应情况开展三防工作。

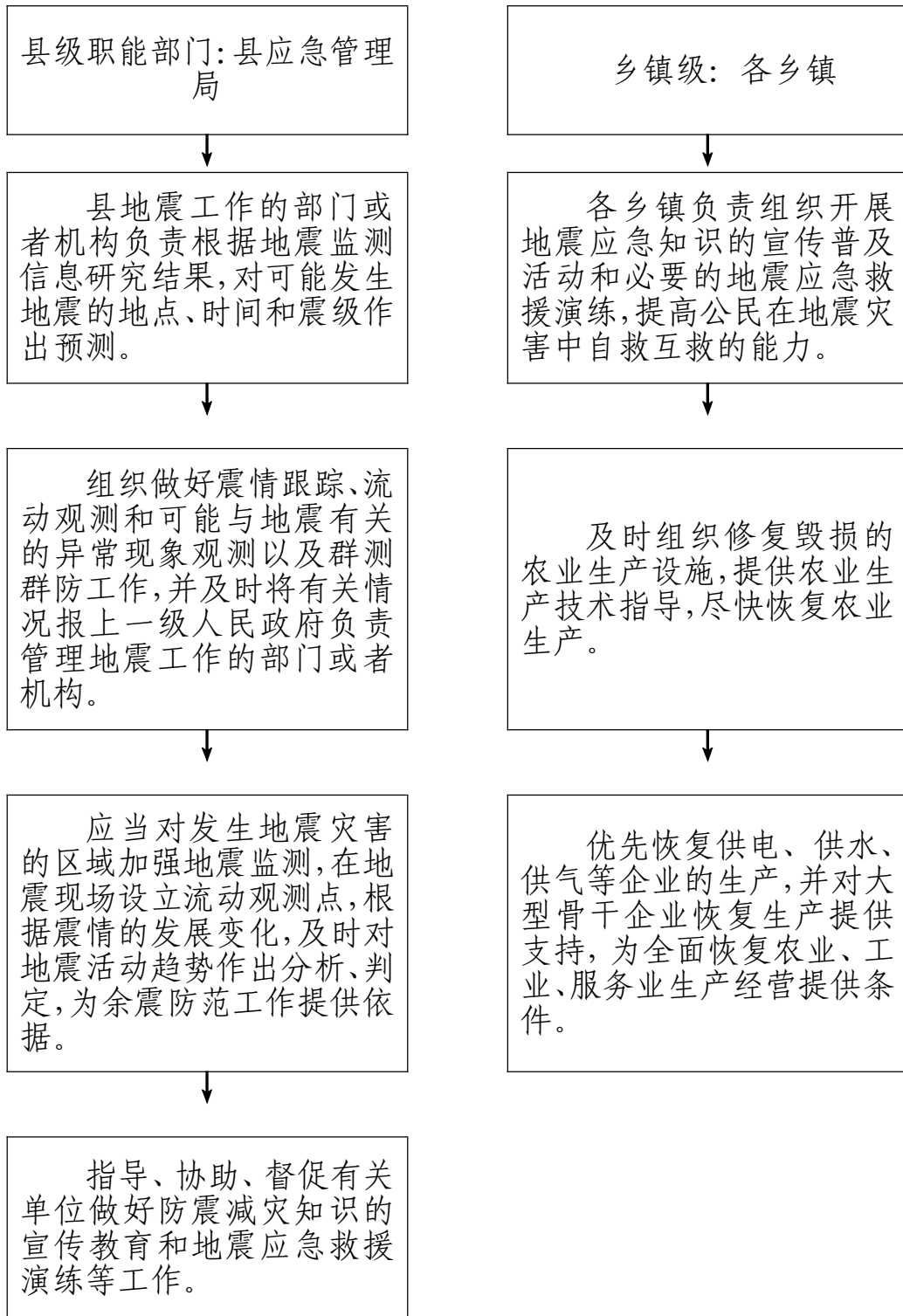


依据《陵水黎族自治县防汛防风防旱应急预案（2023年修订）》开展工作，每日报送工作小结。

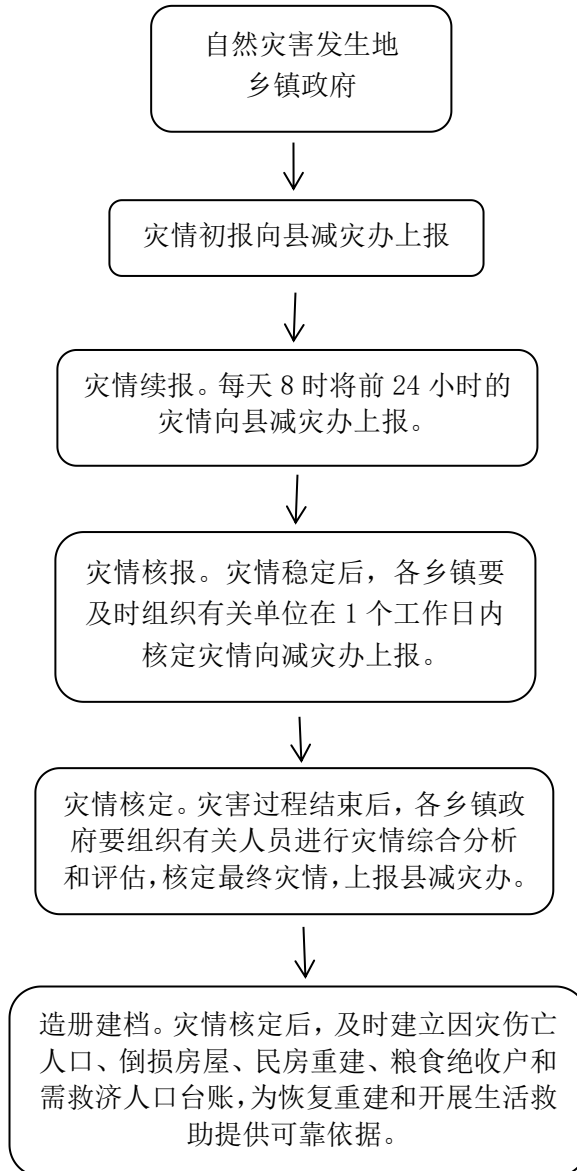


根据县三防指挥部终止响应情况开展后续工作。

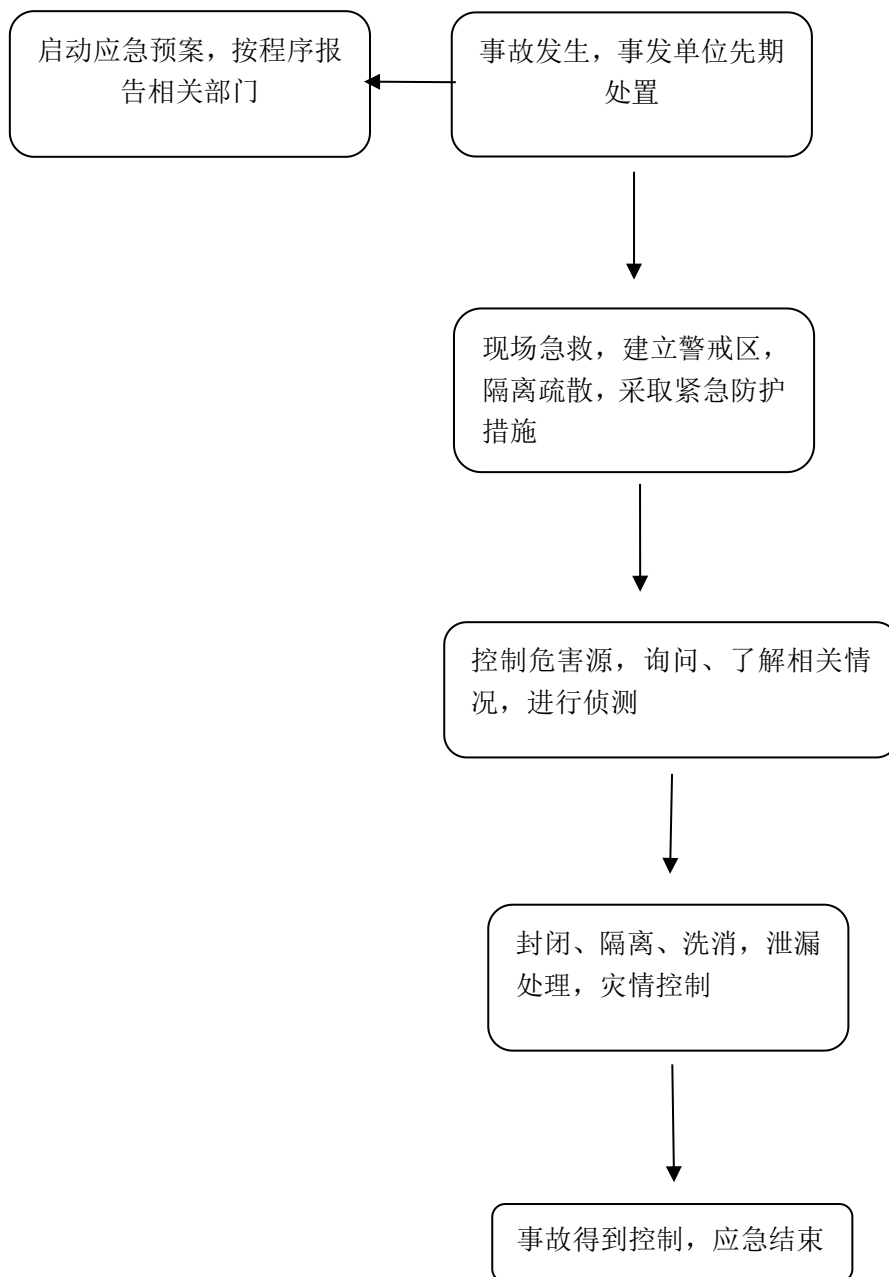
## 82. 防震减灾工作



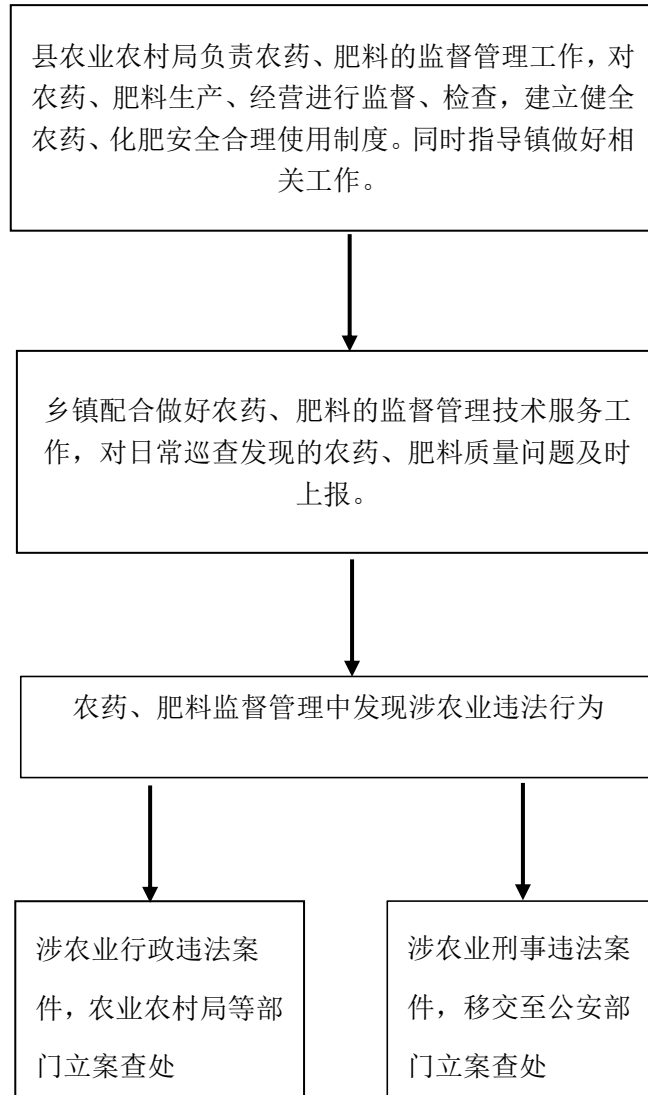
### 83. 自然灾害救助



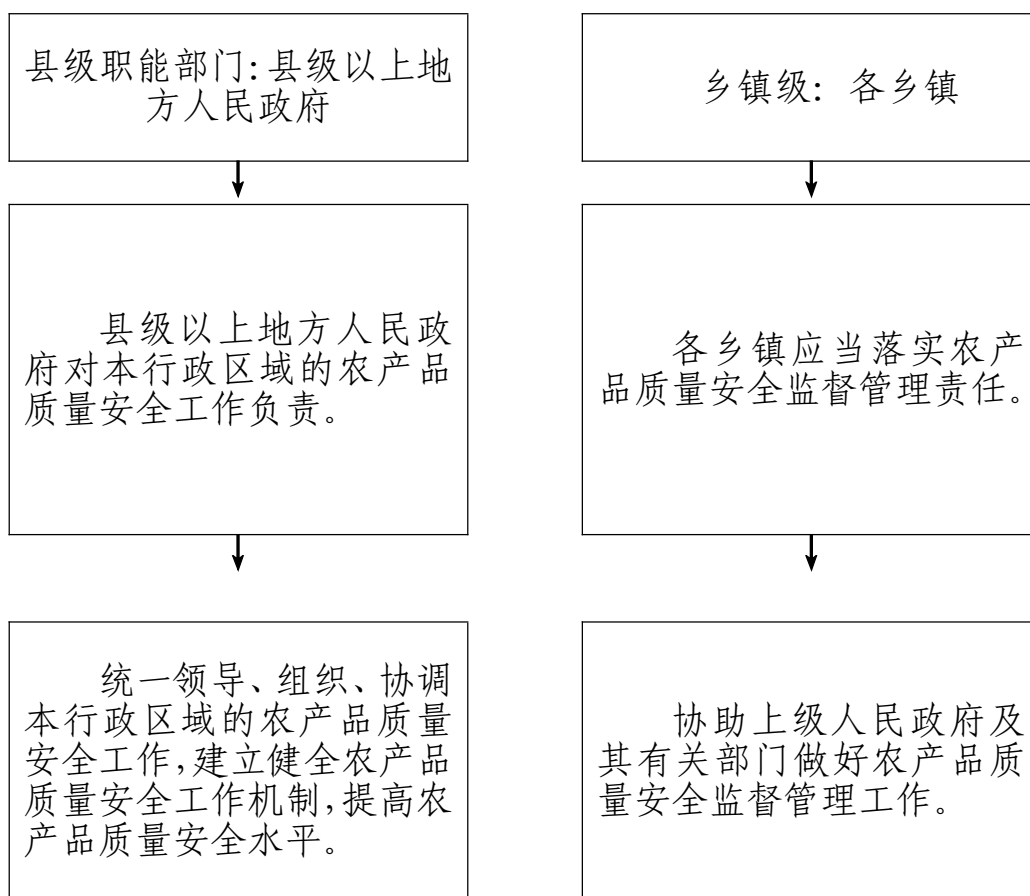
## 84. 危险化学品事故应急处置



## 85. 农药监督管理

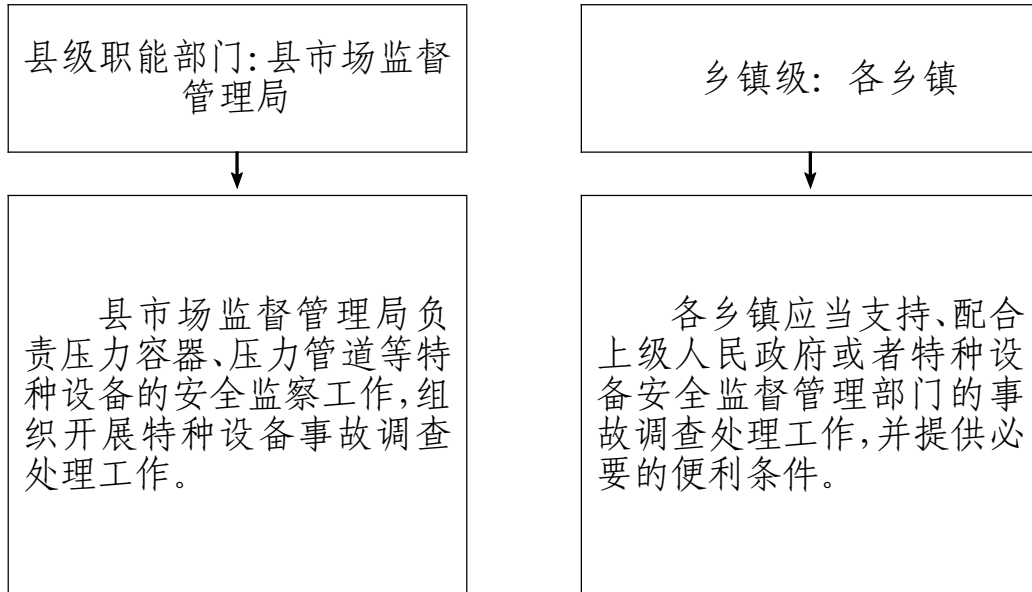


## 86. 农产品质量安全监督管理

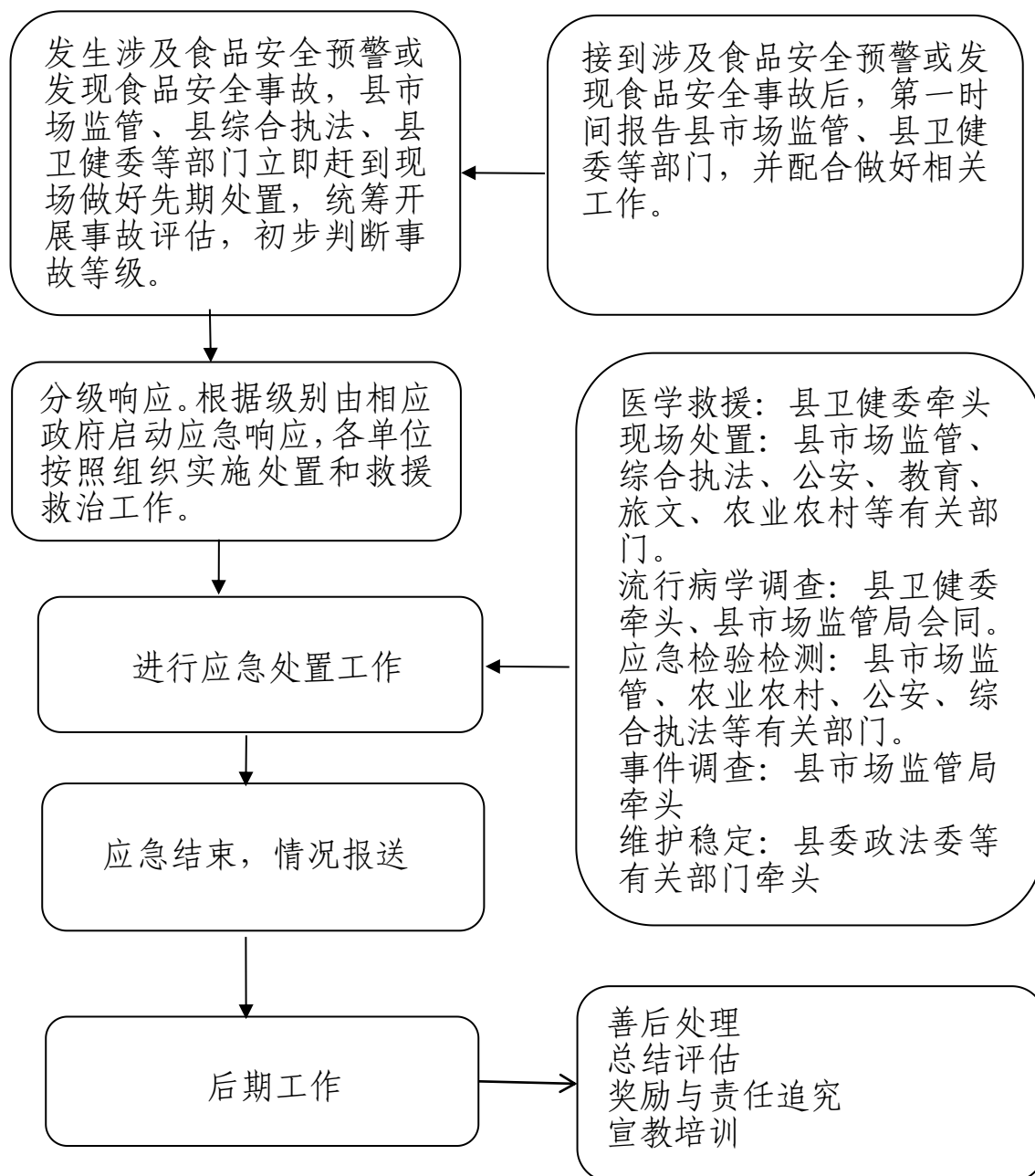




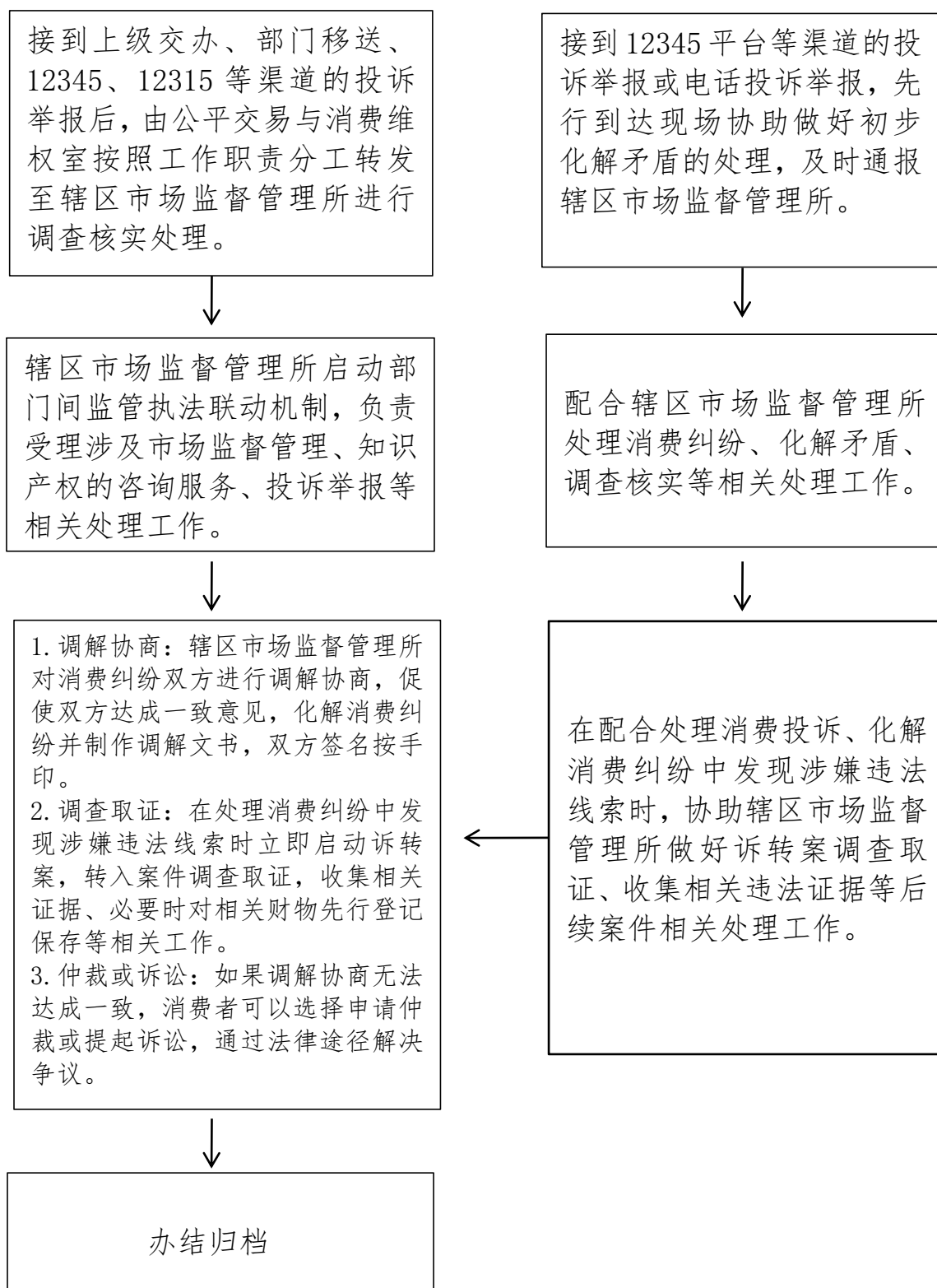
## 87. 特种设备的监督管理



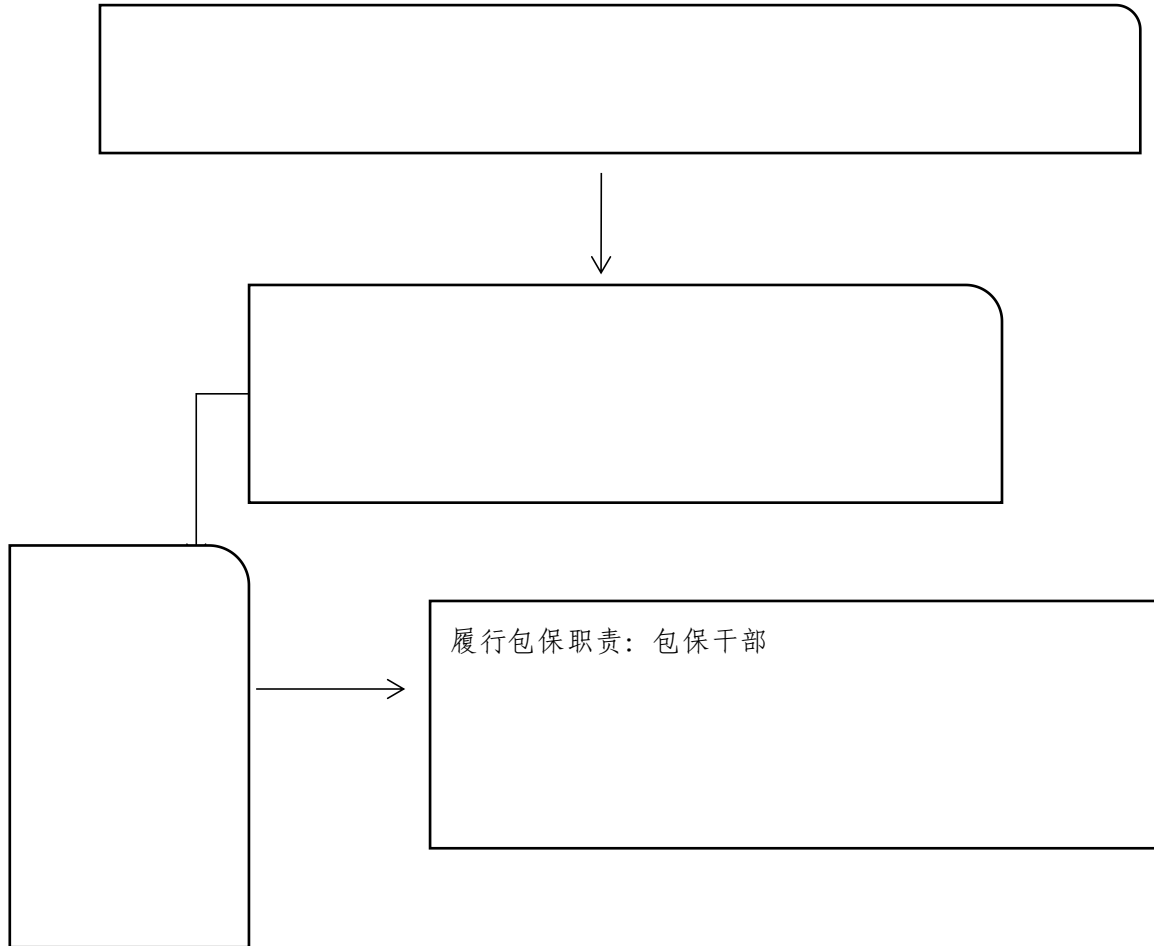
## 88. 食品安全事故应急处置



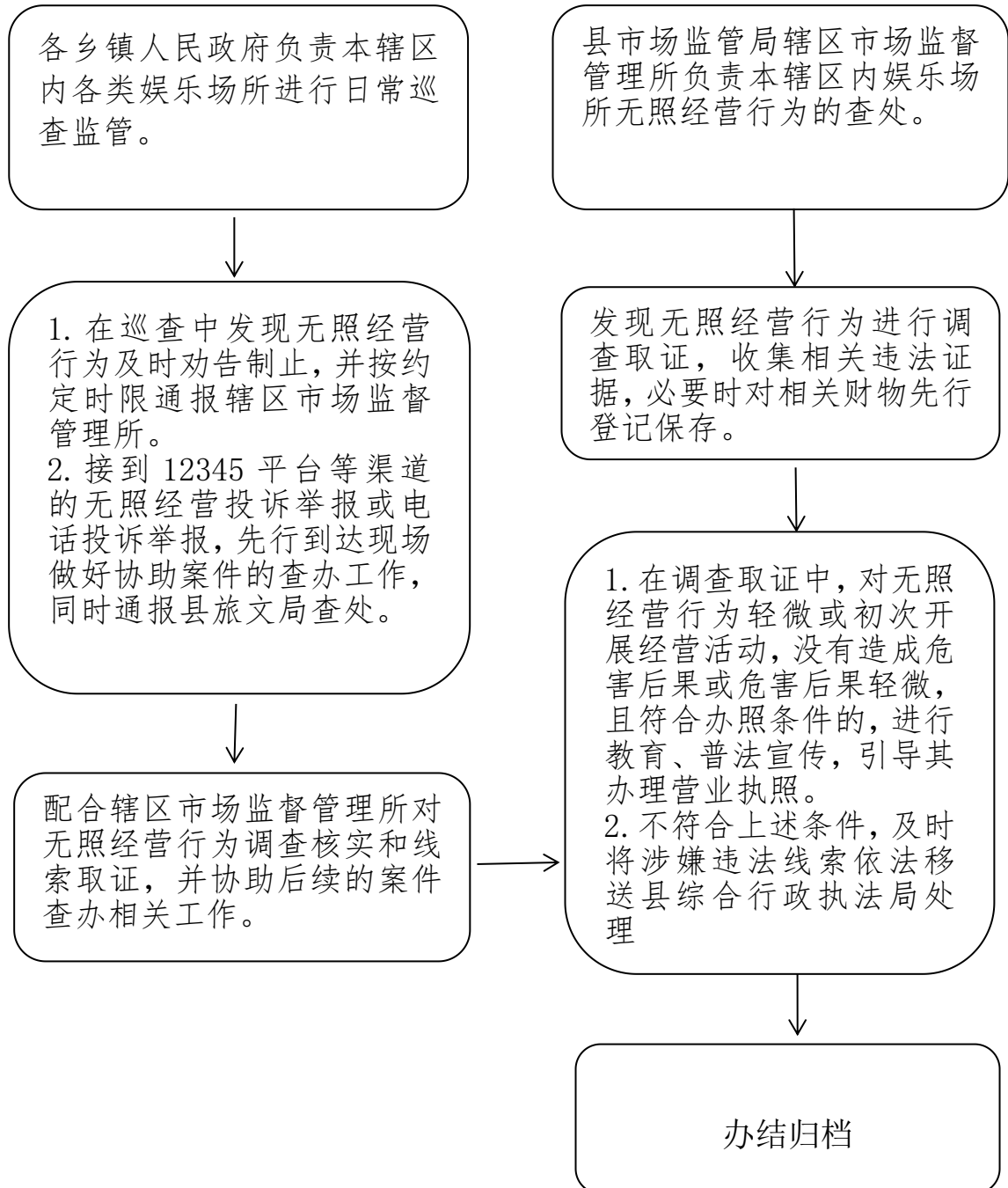
## 89. 消费者维权投诉案件的处理



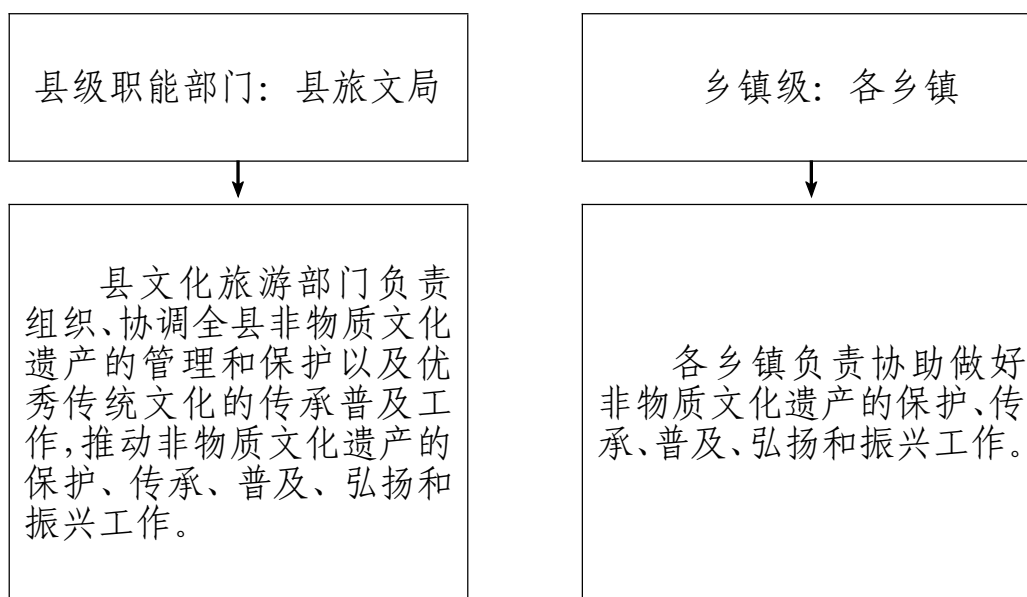
90. 压紧压实食品安全属地管理责任和企业主体责任  
两个方面的责任



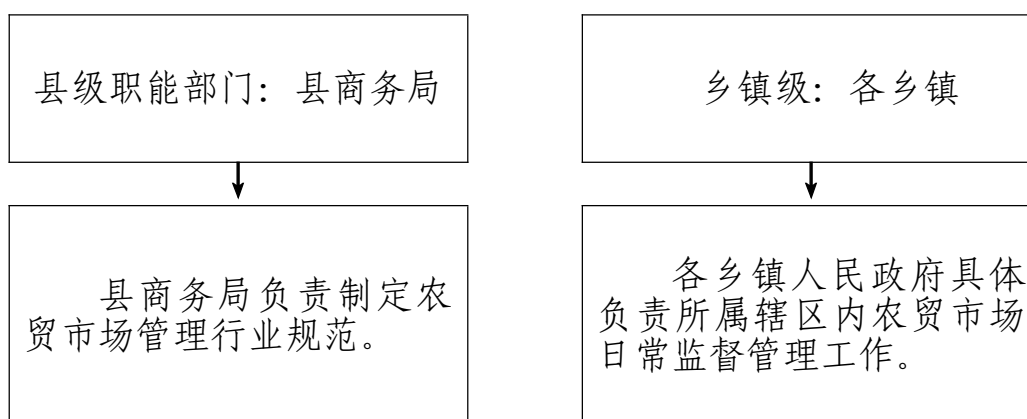
## 91. 对各类娱乐场所经营活动的监管



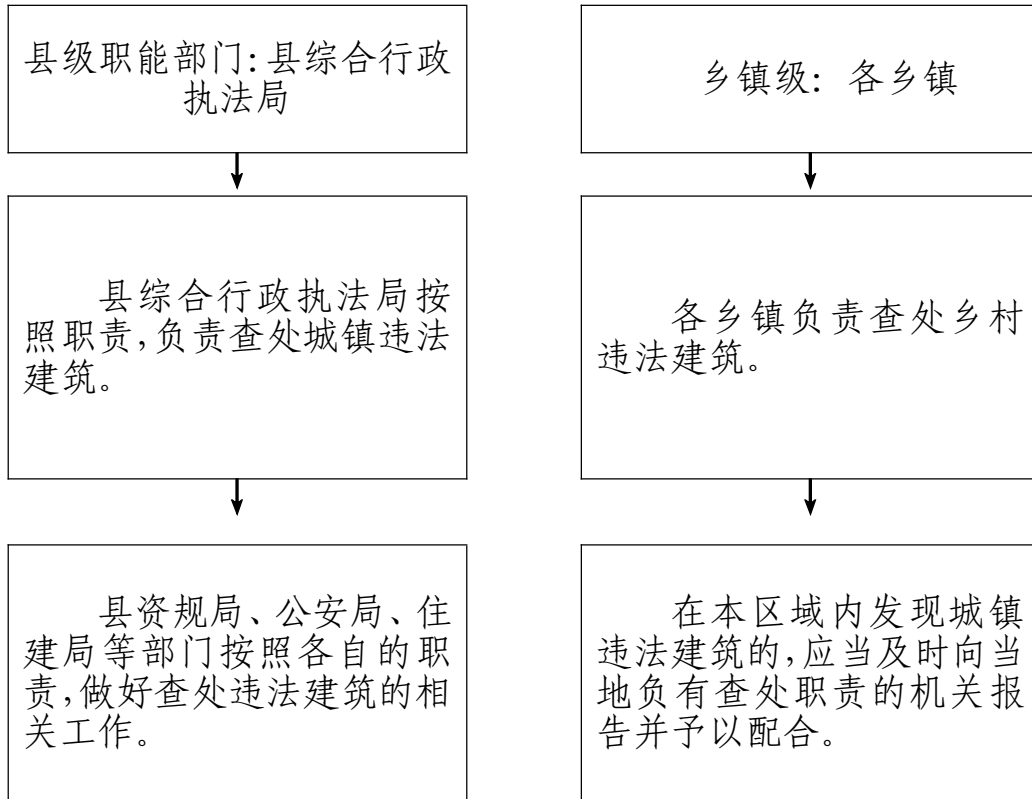
## 92. 保护非物质文化遗产



## 93. 农贸市场按“属地管理”原则，各乡镇为责任主体， 县商务局为指导单位



## 94. 城乡违法建筑、临时建设查处



## 95. “门前三包”责任制管理的监督与协调

各乡镇负责本辖区内“门前三包”责任制的实施。



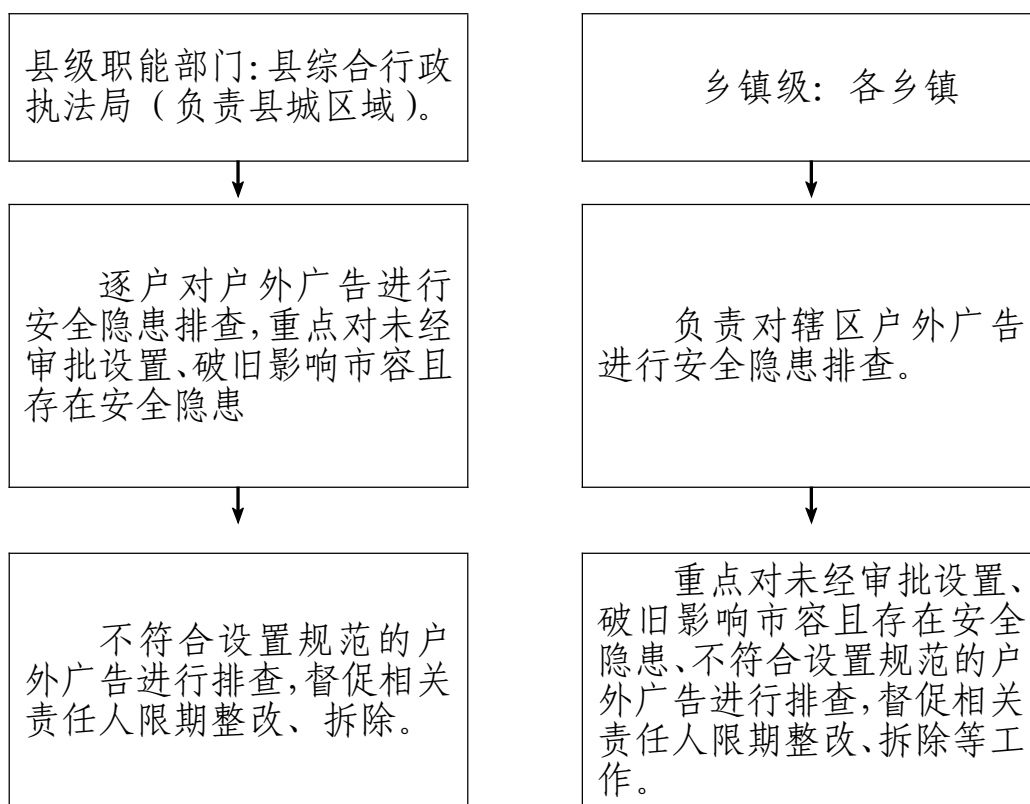
明确辖区内镇墟环境责任区的划分，建立卫生监督员制度，落实责任人，签署门前三包责任书（牌）。



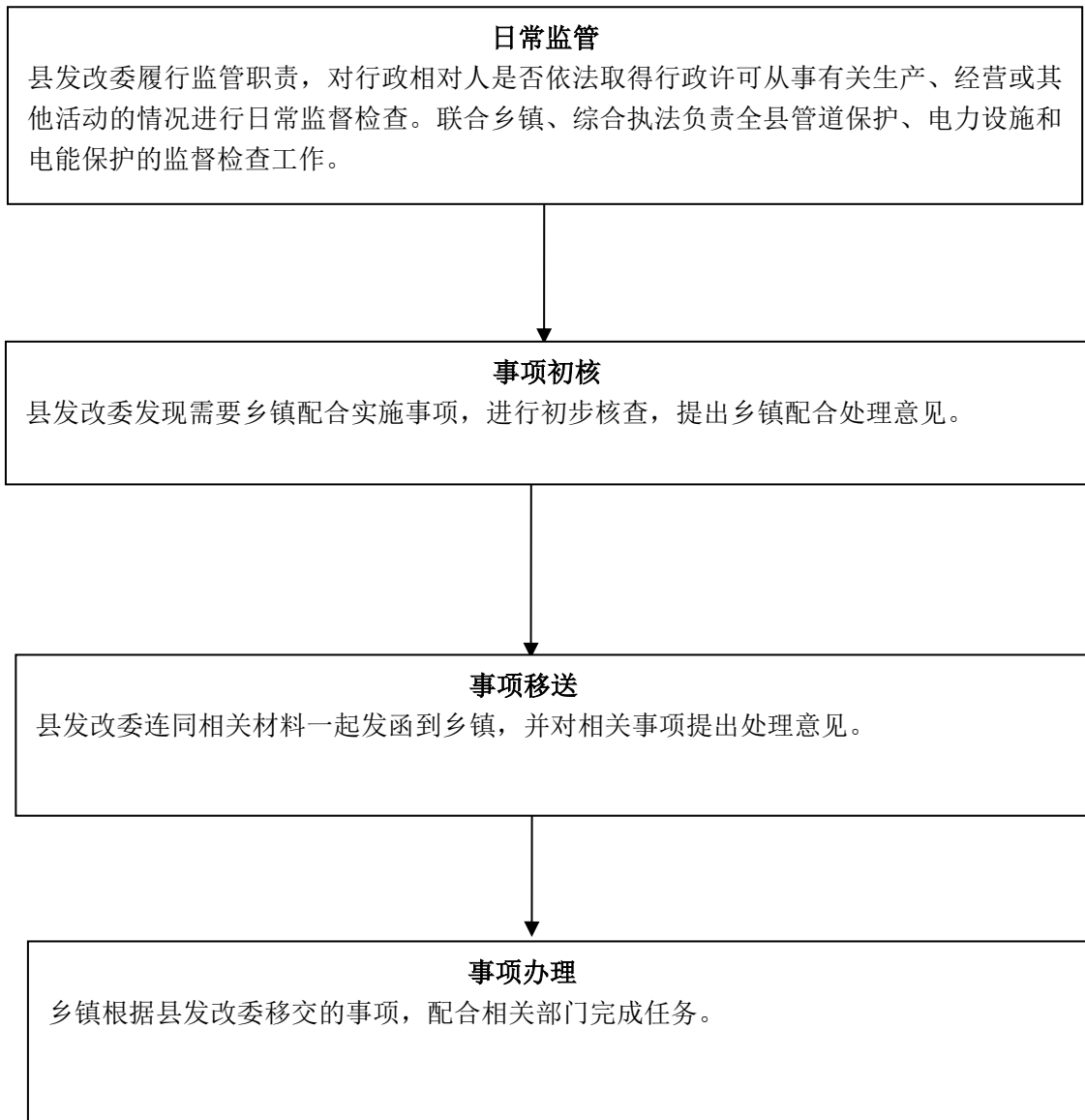
对镇区环境和“门前三包”责任制实施监督管理、检查考核及处罚等工作。



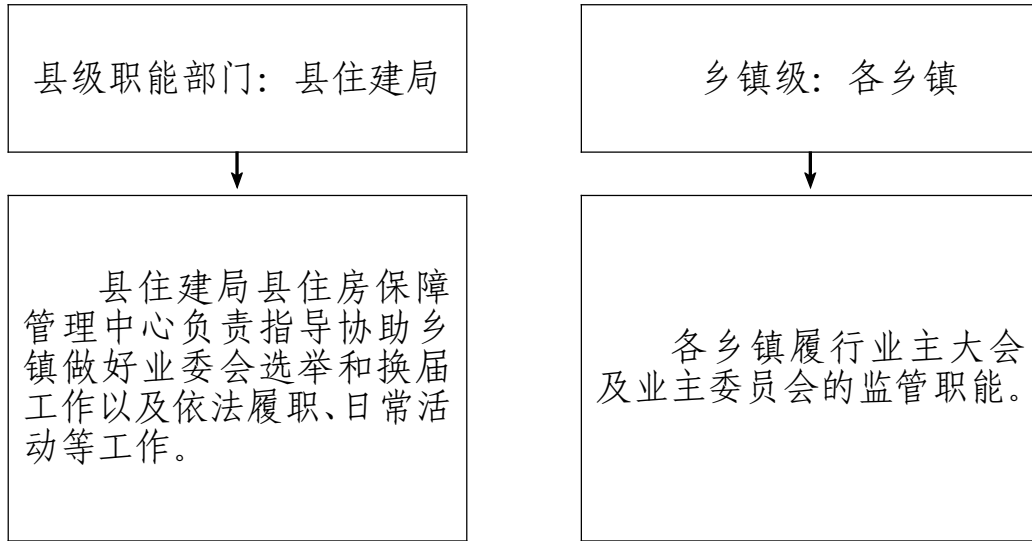
## 96. 户外广告



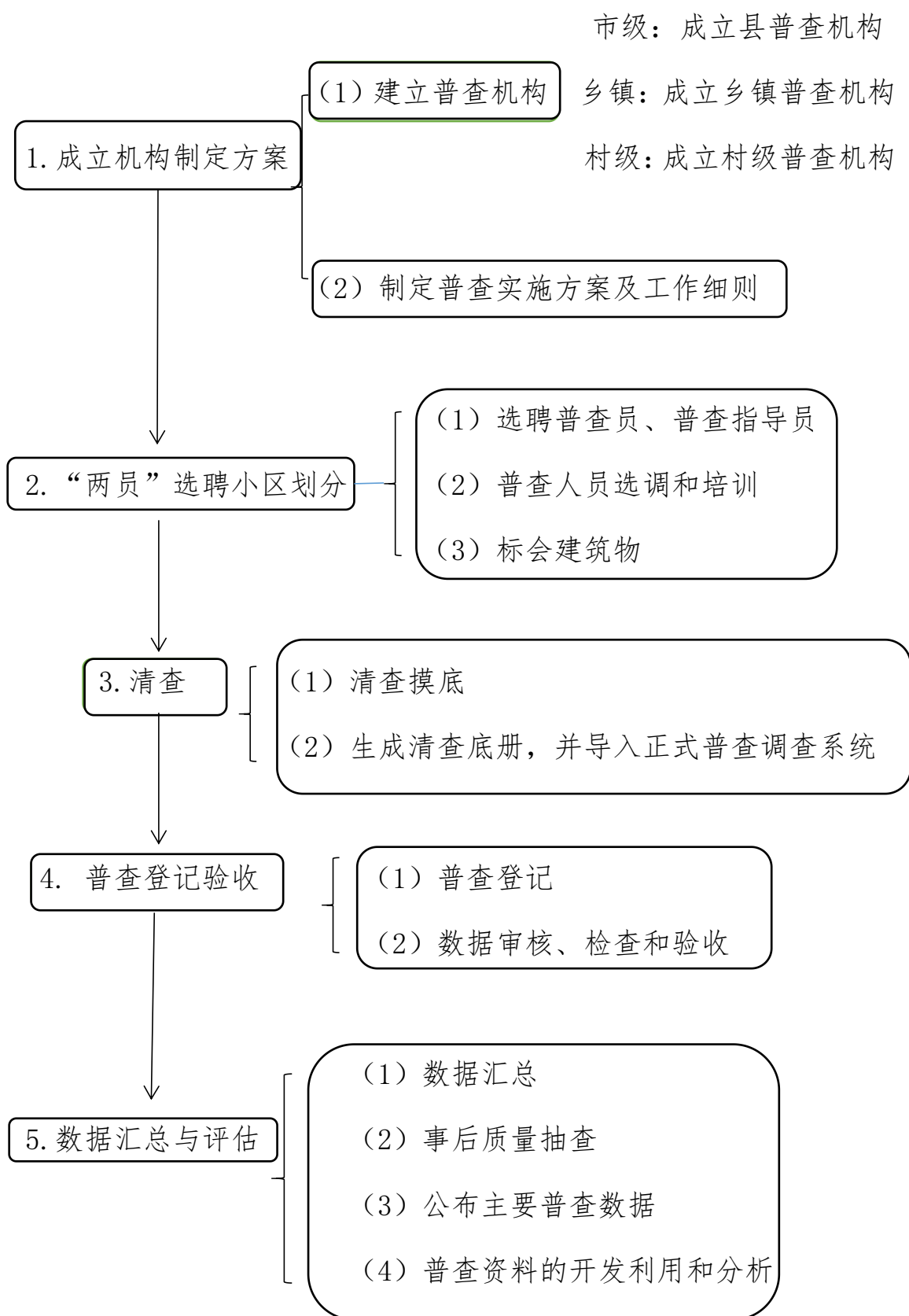
## 97. 长输油气管道外部保护



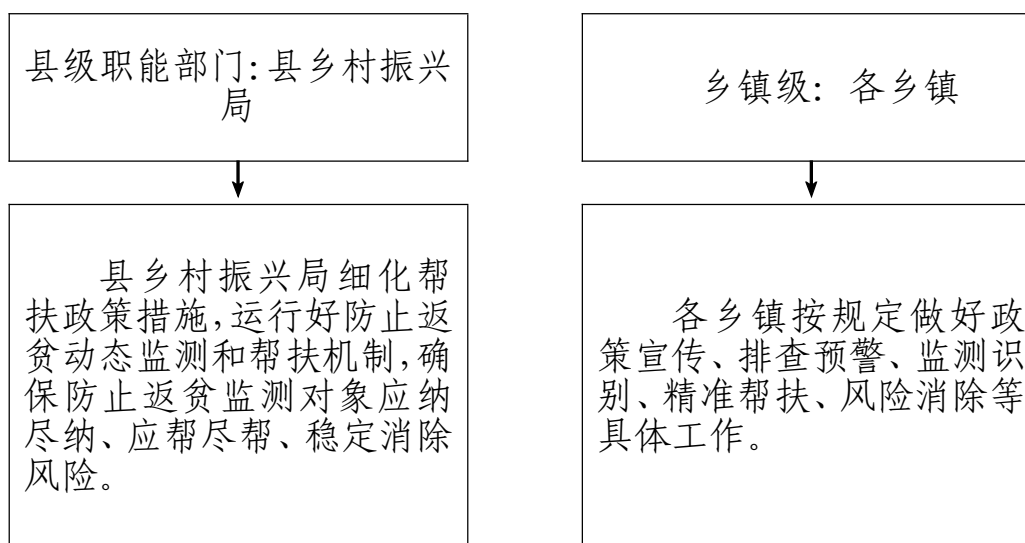
## 98. 业委会工作



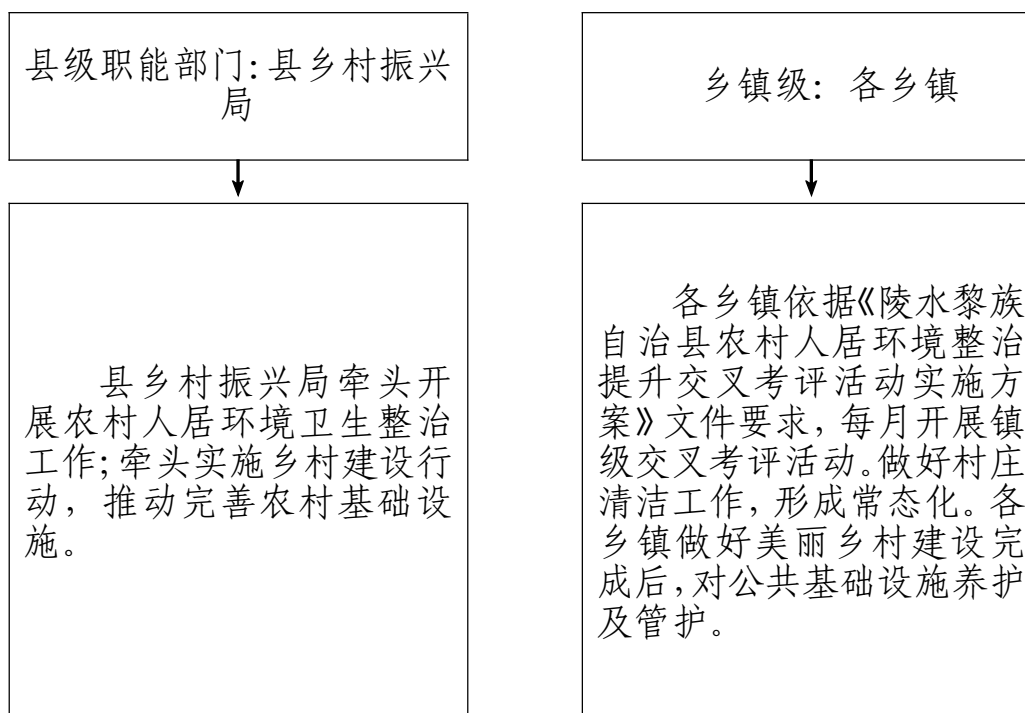
## 99. 统计工作



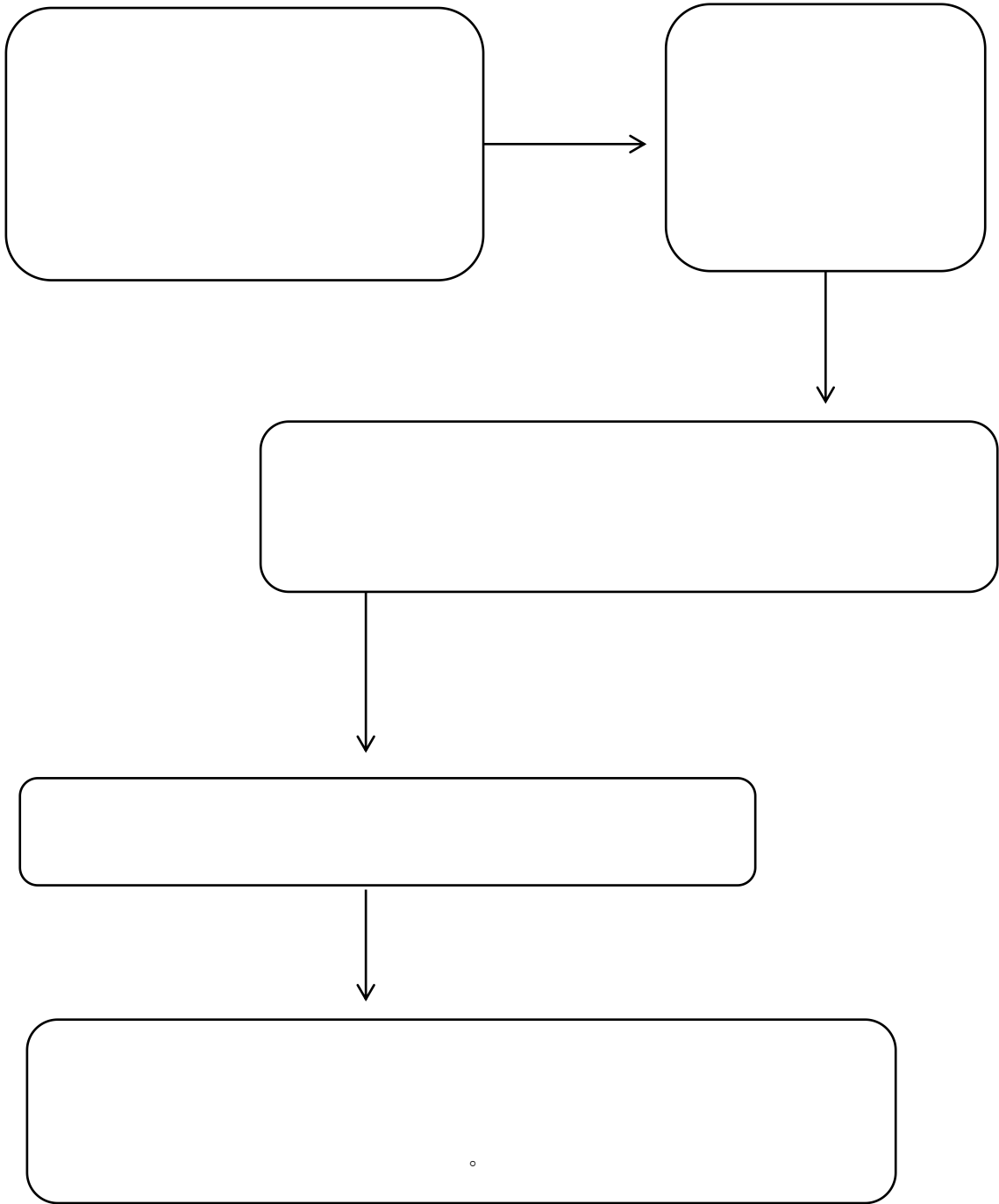
## 100. 实施防止返贫动态监测和帮扶机制



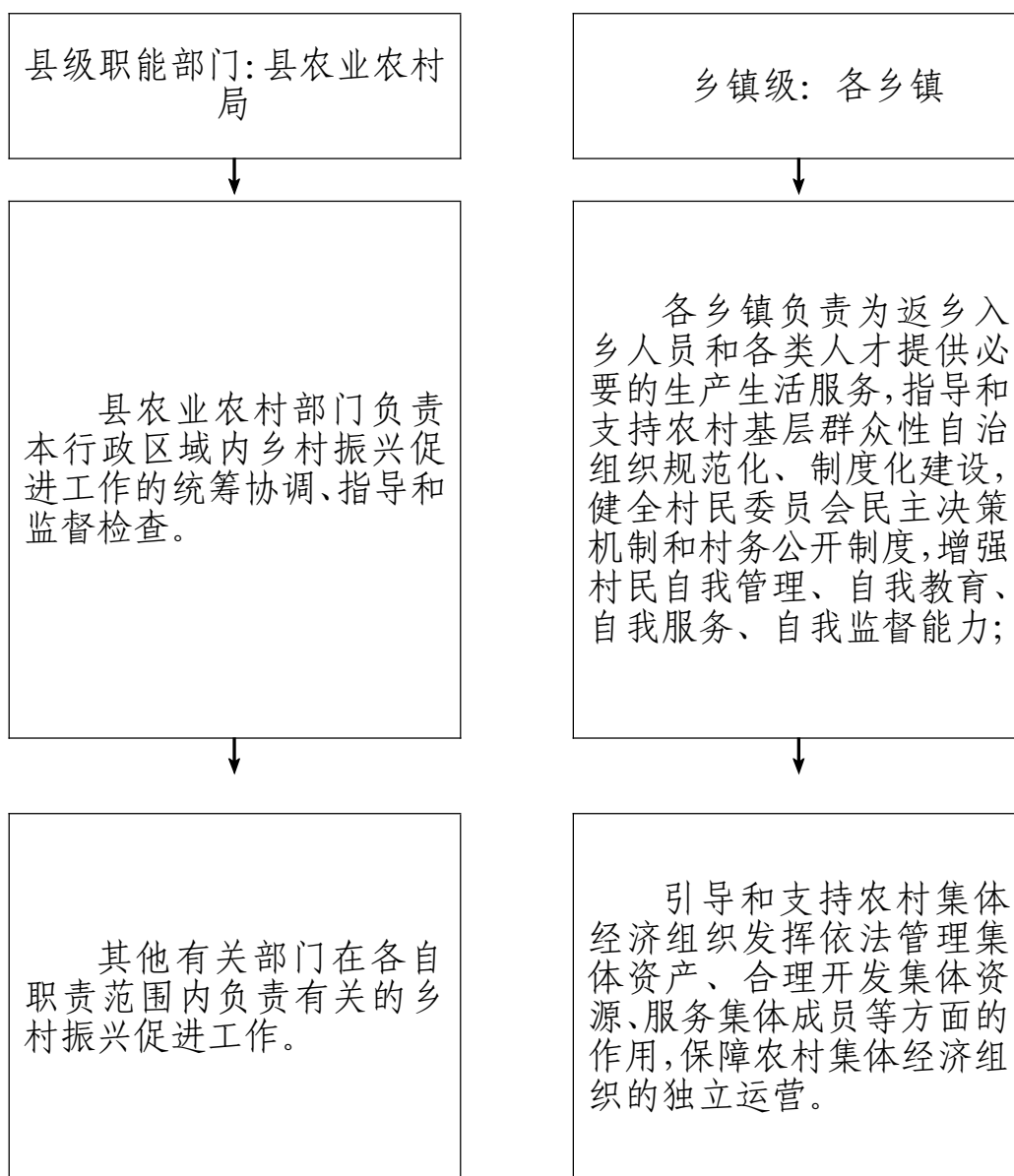
## 101. 农村人居环境整治以及美丽乡村建设



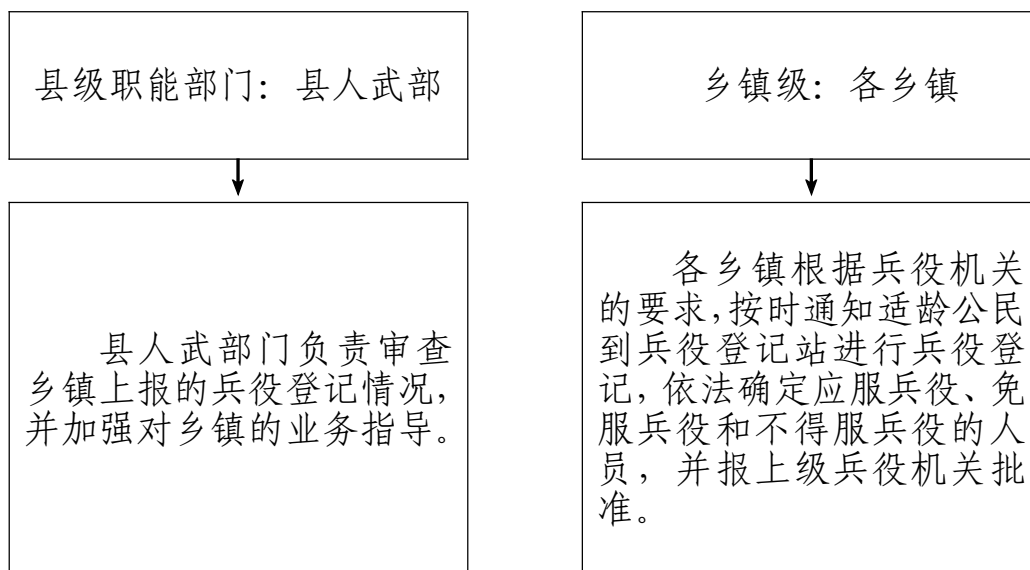
## 102. 雨露计划职业教育助学补助发放



### 103. 乡村振兴工作



## 104. 兵役登记



## 105. 优化政务服务工作

